



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, October 19, 2017

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:35 p.m.

ROLL CALL

President Jim Blanchard, Vice President Leonard Woren, Director Matthew Clark, Director David Seaton, and Director Barbara Dye.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Half Moon Bay Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located at Obispo Road and Avenue Portola, El Granada, California. (APN 047-261-030)

Under negotiation: Instruction to negotiator will concern price and terms.

2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo Superior Court Case No. 17CIV03092

RECONVENE TO OPEN SESSION

There was no reportable action from the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:38 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Woren announced the upcoming local drop-off day, and resident Fran Pollard suggested moving the event up one weekend so more people know about it.

Director Seaton suggested monthly special meetings regarding parks.

ACTION AGENDA

1. Consideration of Committee Recommendations Regarding the Natural Resources Management Plan and other Possible Projects on the Burnham Strip Parcel.

The General Manager indicated that Directors Dye and Woren were appointed to a Burnham Strip Planning Committee at the last meeting, and introduced Director Dye to report on the committee meeting held with the Resource Conservation District (RCD) staff.

Director Dye said the Committee was recommending initiating Project 1 of the Burnham Strip Management Plan to eradicate the invasive and non-native weeds, and to hydro-seed with native vegetation on the non-riparian portions of the parcel. She said the project would not interfere with any future park planning on the parcel. Joe Issel, Natural Resources Specialist of the RCD, was present to explain what the Scope of Work would entail to initiate the project. The Committee recommended approval with a cost not to exceed \$5,000.

ACTION: Director Dye moved to approve directing the RCD to prepare a Scope of Work for Project 1 of the Burnham Strip Management Plan, not to exceed \$5,000. (Dye/Woren). Approved 5-0.

Chris Porter from Recology of the Coast announced that Recology would donate \$5,000 to the District for this project as part of their community outreach and involvement. The Board thanked Ms. Porter for Recology's contribution.

2. Approval of Parks and Recreation Property Tax Transfer Agreement with the City of Half Moon Bay.

Mr. Duffy explained that as a condition of the District's 2014 reorganization, LAFCo required the District to agree to pass through a portion of the property tax revenue collected by GCSD in the City of Half Moon Bay overlap area. The Agreement was previously approved by the Board in concept, but was never formally ratified. He stated that the City of Half Moon Bay approved the Agreement in January 2014 but never executed it. Once approved and executed, the District will transfer (reimburse) property tax to the City based on the calculation formula provided in the Agreement.

ACTION: Director Woren moved to approve the Funding Agreement effective as of January 1, 2014. (Woren/Clark). Approved 5-0.

3. Consideration of County of San Mateo Permit Agreement for Medians and Plazas.

The Agreement needed for the District to implement park improvements on the EG medians has been held up at the County for several months due to pending legal changes requested by the District. The Board was provided with a copy of the Agreement with the mark-ups and comments. However, Counsel indicated that many of the issues concerning the agreement had been resolved with County staff.

ACTION: Director Woren moved to approve the Agreement as amended and authorized the General Manager to sign it. (Woren/Clark). Approved 5-0.

4. Consideration of Amendment to Franchise Agreement with Recology of the Coast for Solid Waste and Recycling Services, Adoption of Schedule of Rate Increases in Fees and Charges Through 2022 Subject to Proposition 218 Process, and Initiation of Proposition 218 Process.

The term of the existing franchise agreement expires on December 12, 2017, and Recology has requested an extension to the agreement for a period of ten years. There are several changes to the agreement including Recology providing a 96-gallon rolling cart for greenwaste, a start time change from 7:00 am to 6:00 am, and a 5.76% rate increase proposed on January 1, 2018, subject to the District conducting Proposition 218 proceedings for the proposed rate increase.

The Board held a discussion and Recology GM Chris Porter answered questions. She stated that the ten-year agreement provides rate stabilization.

ACTION: Director Clark moved to approve the Amendment to the Recology Agreement in substantial form subject to the successful completion of the Proposition 218 process. (Clark/Woren). Approved 5-0.

5. Consideration of Amendment to GCSD FY 2017-18 Budget for SAM IPS Force Main Repair and Replacement of Segment 1, 2 and 3, and Associated Resolution.

The SAM Board recently approved the construction bid from Bay Pacific Pipeline for the repair of Segments 1, 2, and 3 of the SAM Intertie Pipeline System Force Main. The SAM approval of the bid requires GCSD approval to increase the budget to accommodate the additional costs.

ACTION: Director Woren moved to approve the resolution amending the FY 2017/18 GCSD Budget. (Woren/Clark). Approved 5-0.

6. Consideration of District's Sewer Authority Mid-Coastside Representatives Report.

The District's SAM representatives provided a report on the recent SAM meeting.

CONSENT AGENDA

Director Woren requested that Item 8 of the Consent Agenda be pulled for discussion.

7. Approval of September 21, 2017 Meeting Minutes.

9. Approval of August 2017 Financial Statements.

10. Approval of Assessment District Distribution #4-17/18.

ACTION: Director Woren moved to approve Items 7, 9, and 10 of the Consent Agenda. (Woren/Dye). Approved 5-0.

8. Approval of October Warrants for \$178, 341.65.

Director Woren said that the check issued to Director Seaton for director compensation was in error, as Director Seaton was not present at the last meeting. Staff will void the check.

ACTION: Director Woren moved to approve Item 8. (Woren/Clark).

Approved 5-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)

13. General Manager's Report. (Duffy)

14. Administrative Staff Report. (Comito)

15. Engineer's Report. (Kennedy Jenks)

16. Future Agenda Items

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:51 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: December 14, 2017