



## GRANADA COMMUNITY SERVICES DISTRICT

# Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, November 17, 2016

### **CALL SPECIAL MEETING TO ORDER**

#### **ROLL CALL**

President Matthew Clark, Vice President Jim Blanchard, Director David Seaton, Director Ric Lohman and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer and Assistant General Manager Delia Comito (Regular Meeting only).

#### **GENERAL PUBLIC PARTICIPATION**

El Granada resident Leni Schultz spoke on the need to preserve the Burnham Strip properties as public spaces.

#### **ADJOURN TO CLOSED SESSION**

##### **1. Conference with Real Property Negotiator (Government Code Section 54956.8).**

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

#### **RECONVENE TO OPEN SESSION**

District Counsel announced that there was no reportable action taken in Closed Session.

#### **ADJOURN SPECIAL MEETING**

## **CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:31 p.m.

## **ROLL CALL**

## **GENERAL PUBLIC PARTICIPATION**

None.

## **ACTION AGENDA**

### **1. Consideration of Resolution for Recology of the Coast Rate Increase for Solid Waste and Recycling Services.**

The General Manager reviewed the methodology for the rate adjustment in the Franchise Garbage Agreement, and the cost-base information provided by Recology to support the proposed 8.57% increase in garbage rates effective January 1, 2017. The District will be sending a 30-day notice of the increase to all rate payers.

**ACTION:** Director Woren moved to approve the Resolution for the Recology of the Coast rate increase for solid waste and recycling services. (Res. 2016-007). (Woren/Lohman). Approved 5-0.

### **2. Consideration of Signage Prohibiting Parking and Dumping and Authorizing Towing on District's Burnham Strip Property.**

Counsel Wittwer reviewed the memorandum he provided regarding the District's ability to lawfully restrict certain vehicles from parking on District property and to address unauthorized dumping. The Board held a discussion regarding options such as the installation of signage, installation of physical barriers, and the ability to write citations. The Board's primary focus at this time is to prevent construction staging, parking of large vehicles, and dumping on the site. Staff will investigate placing strategically based physical barriers as an impediment to the problems listed above. The Board also directed District Counsel to return with a draft signage and enforcement ordinance at the next meeting.

### **3. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.**

Directors Lohman and Woren reported on the October 24 and November 14, 2016 SAM meetings.

## **CONSENT AGENDA**

### **4. Approval of October 20, 2016 Meeting Minutes.**

### **5. Approval of November 2016 Warrants for \$209,511.82 (checks 6347 – 6379).**

### **6. Approval of September 2016 Financial Statements-Revised.**

### **7. Approval of Assessment District Distribution #4-16/17.**

### **8. Approval of Resolution Approving Preliminary Amended Reassessments, Ordering Hearing, and Directing Action with Respect to the Sewage Treatment Facility Improvements Integrated Financing District.**

**ACTION:** Director Blanchard moved to approve the Consent Agenda. (Blanchard/Woren). Approved 5-0.

**COMMITTEE REPORTS**

**9. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**10. Attorney's Report**

Counsel reported that he is targeting the February board meeting to return with an update on the permit variance process. He also stated that legislation was passed on 2<sup>nd</sup> living units under 500 sq. ft. and suggested that the District address clarifying connection fees in the near future.

**11. General Manager's Report. (Duffy)**

None.

**12. Administrative Staff Report. (Comito)**

Nothing further.

**13. Engineer's Report. (Kennedy Jenks)**

None.

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 8:40 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: December 15, 2016