



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, June 21, 2018

### **CALL SPECIAL MEETING TO ORDER**

The special meeting was called to order at 6:30 p.m.

### **ROLL CALL**

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, and Director David Seaton. Director Matthew Clark was absent.

Staff: General Manager Chuck Duffy, District Counsel William Parkin, and Assistant General Manager Delia Comito.

### **GENERAL PUBLIC PARTICIPATION**

Director Seaton suggested that the Board should hold separate board meetings focusing solely on parks and recreation issues. He also suggested creating a 501(c)(3) non-profit for volunteers to help with parks and recreation.

### **ADJOURN TO CLOSED SESSION**

**1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1)).**

San Francisco Regional Water Quality Control Board enforcement action against Granada Community Services District.

**2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo Superior Court Case No. 17CIV03092.

**3. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(d)(2)). (One potential case).**

**4. Conference Involving A Joint Powers Agency – Sewer Authority Mid-Coastside (Government Code Section 54956.96):**

**A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9:**

(San Francisco Bay Regional Water Quality Control Board v. Sewer Authority Mid-Coastside, Complaint R2-2017-1024)

**B. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

**Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9:**

(Half Moon Bay v. Granada CSD, Montara WSD & Sewer Authority Mid-Coastside)

**C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

**Pursuant to Paragraph (2) or (3) of Subdivision (d) of Government Code Section 54956.9 (Two potential cases – circumstances need not be disclosed pursuant to paragraph (1) of subdivision (e) of Government Code Section 54956.9)**

Granada Community Services District representatives on SAM joint powers agency board: Jim Blanchard, Chair, and Leonard Woren, Director.

**RECONVENE TO OPEN SESSION**

There was no reportable action taken in closed session.

**ADJOURN SPECIAL MEETING**

**CALL REGULAR MEETING TO ORDER**

The Regular Meeting was called to order at 7:40 p.m.

**ROLL CALL**

**GENERAL PUBLIC PARTICIPATION**

**ACTION AGENDA**

**1. Consideration of Concept Design Proposal from Kikuchi + Kankel for Medians 7 and 8 in Avenue Balboa.**

The board held a discussion regarding the reasons behind concentrating on Medians 7 and 8 at this time rather than all the medians. Resident Nancy Marsh spoke regarding the proposed trail system throughout the medians.

**ACTION:** Director Dye moved to approve the Medians 7 and 8 Concept Design proposal from Kikuchi + Kankel, and to also solicit an additional proposal from Kikuchi + Kankel to prepare a sites analysis and constraints plan for all the medians. (Dye/Blanchard). Approved 4-0.

**2. Consideration of Sewer Authority Mid-Coastside (SAM) Draft FY 2018/19 General Budget and Corresponding Resolution.**

The General Manager stated that the SAM budget presented for approval was unchanged from the previous version the board had reviewed. He also reported that the City of Half Moon Bay had approved the budget subject to a similar stipulation from last year related to the IPS lawsuit, and that MWSD had approved the budget. The board was generally unhappy with the general O&M and labor cost increases included in the SAM budget. The General Manager stated that any member agency input on the SAM budget needs to occur prior to the SAM budget being circulated in March of each year to the member agencies.

**ACTION:** Director Dye moved to approve the Resolution Approving the SAM General Budget for FY 2018/19. (Dye/Blanchard). Approved 4-0.

**3. Consideration of Sewer Authority Mid-Coastside Draft FY 2018/19 Contract Collection Services Budget and Corresponding Resolution.**

Mr. Duffy reported that he had been informed that both MWSD and the City of Half Moon Bay had approved the collections services budget.

**ACTION:** Director Blanchard moved to approve the Resolution Approving the SAM Contract Collections Services Budget for FY 2018/19. (Blanchard/Dye). Approved 4-0.

**4. Consideration of Installing Logs to Limit Vehicle Access to the District's Burnham Strip Property.**

Assistant General Manager Delia Comito provided a review of this item. The board generally decided that logs on the District Property/Caltrans right-of-way boundary should be prioritized. Staff was directed to not purchase any logs, but rather utilize free logs from the County or other sources as they become available.

**5. Consideration of District's Sewer Authority Mid-Coastside (SAM) Report.**

Director Woren reported that he had requested that SAM provide current bank account and LAIF balances in the SAM financial report included each month in the SAM packet, but the request gained no traction at the meeting. Director Woren reported on the June 11, 2018 and the May 21, 2018 SAM meetings. General Manager Chuck Duffy reported that GCSD is and has been current with our payments to SAM. Director Woren reported on relevant June 25, 2018 Agenda items.

**CONSENT AGENDA**

**6. Approval of May 17, 2018 Meeting Minutes.**

**7. Approval of June 2018 Warrants for \$290,624.27.**

**8. Approval of May 2018 Financial Statements.**

**9. Approval of Assessment District Distribution #11-17/18.**

**10. Approval of Class 3 Mainline Permit, APN 048-121-100, 2782 Pullman Avenue, Half Moon Bay, Owner: Chirichillo.**

**ACTION:** Director Blanchard moved to approve the Consent Agenda. (Blanchard/Dye). Approved 4-0.

**COMMITTEE REPORTS**

Committee Reports items were heard at the beginning of the meeting for discussion.

**11. Report on seminars, conferences, or committee meetings.**

Director Seaton reported on the CSDA Special Districts Legislative Days meeting he attended in Sacramento. District Counsel Bill Parkin reported on legislation concerning transparency issues having to do with the district website as well as sale or lease of government surplus land. Director Woren also suggested a future agenda item for a letter of opposition regarding AB 337 Redevelopment Agencies. Director Dye and PAC member Nancy Marsh reported on the June 16 special event held on the Burnham Strip to inform residents of the proposed concept designs for the future Burnham Park. Director Dye said there was a consistent flow of people, and the District received 70 comments on the park. Of the people that showed up, most all were from El Granada. The majority of the people liked the park ideas. Two out of every three people surveyed were interested in active recreation, 60%

would like to see more parking, and 40% would prefer less parking. A significant number of those who attended would like bathrooms with showers, and a safe crossing on HWY 1 (which crossing is not within the District's purview). Design Concept #2 for the park was the favorite of those surveyed.

**12. Report on Parks Advisory Committee.**

Director Dye thanked Pat Tierney and Nancy Marsh and everyone that worked on the Granada Gazette newsletter. General Manager Chuck Duffy suggested adding a PAC Committee item at the beginning of the regular Agenda moving forward.

**INFORMATION CALENDAR**

- 13. Attorney's Report. (Wittwer)**
- 14. General Manager's Report. (Duffy)**
- 15. Administrative Staff Report. (Comito)**
- 16. Engineer's Report. (Kennedy Jenks)**
- 17. Future Agenda Items.**

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 9:33 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

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Chuck Duffy, General Manager

Date Approved by Board: July 19, 2018