



## GRANADA COMMUNITY SERVICES DISTRICT

# MINUTES BOARD OF DIRECTORS SPECIAL & REGULAR MEETINGS

Thursday, November 20, 2014

### **CALL SPECIAL MEETING TO ORDER**

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:35 p.m.

### **ROLL CALL**

President Matthew Clark, Vice President Leonard Woren, Secretary Jim Blanchard, and Treasurer David Seaton. Director Ric Lohman was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (Regular Meeting only).

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ACTION AGENDA**

**1. Consideration of Allowing Use of District's Burnham Strip Property for Erosion Project Staging.**

This Item was moved to end of the Special Meeting by President Clark.

### **ADJOURN TO CLOSED SESSION**

**2. Conference with Real Property Negotiator, Chuck Duffy (Government Code Section 54956.8).**

Negotiating parties: Harbor District and Granada Community Services District  
Property under negotiation: Vacant Land with no address located on Obispo Road from Avenue Portola to Coronado (adjoining U.S. Post Office), El Granada, California. APN 047-261-030.

Under negotiation: instruction to negotiator will concern price and terms of payment

**3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) - San Mateo Superior Court Case No. CIV505222

**4. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**

Granada Sanitary District Appeal of Big Wave Project to California Coastal Commission – Coastal Commission Appeal No. A-2-SMC-11-021

## **RECONVENE TO OPEN SESSION**

There was no reportable action taken in the Closed Session.

## **ACTION AGENDA (continued)**

### **1. Consideration of Allowing Use of District's Burnham Strip Property for Erosion Project Staging.**

President Clark placed this Item on the Agenda at the request of Supervisor Don Horsley, who asked for permission to allow the contractor for the Surfer's Beach Erosion Protection Project to use the District's property for approximately twelve weeks for staging during construction. After some discussion, President Clark indicated that he will invite Supervisor Horsley to a future meeting to provide more details on the project.

## **ADJOURN SPECIAL MEETING**

## **CALL REGULAR MEETING TO ORDER**

The Regular Meeting of the Granada Sanitary District Board of Directors was called to order at 7:40 p.m.

## **ROLL CALL**

## **GENERAL PUBLIC PARTICIPATION**

El Granada resident Robert Klein suggested that the Board form a committee, which includes community members, to discuss a plan for parks.

General Manager Chuck Duffy reported on a meeting he had with Marlene Finley and Sam Hertzberg of San Mateo County Parks. They will be drafting a newsletter that will include a survey to gain broad based public opinion on what type of park projects should be pursued by the District.

The General Manager also reported that Director Woren had successfully negotiated lower fees for solid waste and recycling services with Recology of the Coast General Manager Chris Porter.

## **REGULAR AGENDA**

### **1. Consideration of Establishing District Social Media Accounts.**

Based on Board input, staff will be creating a GCSD Facebook account. The account will be initially maintained by staff.

### **2. Consideration of a Resolution to Designate Authorities to Execute CA State Lands Commission Application for Abandonment of Easement at Pillar Point Harbor.**

The District Administrator explained that this easement was for the old El Granada Treatment Plant outfall, which has long since been abandoned.

**ACTION:** Director Woren moved to approve the Resolution (2014-010). (Woren/Lohman). Approved 5-0.

**3. Consideration of Sewer Authority Mid-Coastside Guiding Principles for Recycled Water Project.**

Director Lohman provided a brief background on the drafting process. He stated that the document was designed to outline broadly agreed upon principles for recycled water, and that more detailed agreements will be forthcoming as the project moves along.

**ACTION:** Director Lohman moved to approve the SAM Guiding Principles for Recycled Water Project. (Lohman/Blanchard). Approved 5-0.

**4. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**

**CONSENT AGENDA**

**5. Approval of October 16, 2014 Regular Meeting Minutes.**

**6. Approval of November 2014 Warrants (Check No. 5649 - 5688).**

**7. Approval of October 2014 Financial Statements.**

**8. Approval of Assessment District Distribution #4-14/15.**

**ACTION:** Director Woren moved to approve the Consent Agenda. (Woren/Blanchard). Approved 5-0.

**COMMITTEE REPORTS**

**9. Report on seminars, conferences, or committee meetings.**

Director Lohman reported on the most recent LAFCo meeting where he served as an alternate commissioner.

**INFORMATION CALENDAR**

**10. Attorney's Report.**

**11. Treasurer's Report.**

**12. General Manager's Report.**

**13. Administrator's Report.** A written report for the period of 10/13/14 to 11/13/14 was provided in the agenda packet.

**14. Engineer's Report.**

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 9:06 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

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Chuck Duffy, General Manager

Date Approved: December 11, 2014