



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, July 21, 2016

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Matthew Clark, Vice President Jim Blanchard, Director Ric Lohman, Director David Seaton, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito (Regular meeting only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

No reportable action was taken in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:34 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Woren announced the upcoming recycling event. Several Directors mentioned an interest in park related issues for the next board meeting. A Special meeting may be planned. President Clark appointed Directors Woren and Lohman to a Grand Jury Response Ad Hoc Committee.

ACTION AGENDA

- 1. Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge Report and Delinquent Garbage Account Report and Authorizing the Collection of Said Charges on the 2016/17 FY San Mateo County Tax Roll.**
Director Lohman reported on a billing problem that he was having with Recology of the Coast. Staff was asked to contact Recology. President Clark opened the public hearing. There were no verbal protests or objections, and staff received no written protests. President Clark closed the public hearing.
ACTION: Director Woren moved to approve the reports as presented. (Res. 2016-004). (Woren/Blanchard). Approved 5-0.
- 2. Public Hearing: Consideration of GCSD Budget for 2016/17 Fiscal Year.**
President Clark opened the public hearing. PAC member Ben Forchini asked the Board to allocate all County property taxes received to parks. Marlene Finley of San Mateo County Park, stated the amounts it costs the County to maintain certain parks. Director Woren requested that the extra room at the Portola Pump Station be converted to a public restroom. General Manager Chuck Duffy reviewed the budget and indicated that \$400,000 was allocated to parks, but that amount could be amended during the year if necessary. President Clark closed the public hearing.
ACTION: Director Woren moved to approve the budget. (Woren/Lohman). Approved 5-0.
- 3. Consideration of Assessment District Administrative Budget and Cost Recovery Levy for Fiscal Year 2016/17.**
ACTION: Director Lohman moved to approve the Cost Recovery Levy as presented. (Lohman/Woren). Approved 5-0.
- 4. Consideration of Variance Application for APN: 048-013-220, Coronado Ave, Half Moon Bay, 4,400 sq. ft. in 10,000 sq. ft. zoning district, Owner: Paul McGregor.**
After Board discussion, this item was tabled to the next meeting to allow District Counsel time to research some legal issues.

- 5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives** – Director Lohman reported on the letter SAM recently received from the City of Half Moon outlining their concerns regarding the recycled water project.

CONSENT AGENDA

- 6. Approval of June 30, 2016 Adjourned Meeting Minutes.**
- 7. Approval of July 2016 Warrants for \$206,737.73 (checks 6242 – 6263).**
- 8. Approval of June 2016 Financial Statements.**
- 9. Approval of Assessment District Distribution #10-15/16.**

ACTION: Director Blanchard moved to approve the Consent Agenda. (Blanchard/Woren). Approved 5-0.

COMMITTEE REPORTS

- 10. Report on seminars, conferences, or committee meetings** – Director Lohman reported on the events at the last LAFCO meeting. The Board also briefly discussed the recent San Mateo County Grand Jury Report on Sanitary Agencies.

INFORMATION CALENDAR

- 11. Attorney's Report. (Wittwer)**
- 12. General Manager's Report. (Duffy)**
- 13. Administrative Staff Report. (Comito)**
- 14. Engineer's Report. (Kennedy Jenks)**

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:45 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 18, 2016