



MINUTES

BOARD OF DIRECTORS

SPECIAL AND REGULAR MEETINGS

Thursday, October 18, 2018

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton.

Staff: General Manager Chuck Duffy, Assistant General Manager Delia Comito, and District Counsel Jonathan Wittwer.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. **Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - Santa Clara County Superior Court, Case No. 17CV316927.
2. **Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1)). Administrative Liability Complaint R2-2017-1024 issued by the San Francisco Regional Water Quality Control Board.**
3. **Conference Involving A Joint Powers Agency – Sewer Authority Mid-Coastside (Government Code Section 54956.96). Per Sewer Authority Mid-Coastside Agenda Items 3.A, 3.B and 3.C, on September 24, 2018, discussion will concern:**
 - a. **Conference with Legal Counsel – Anticipated Litigation Pursuant to Paragraph (2) or (3) of Subdivision (d) of Government Code Section 54956.9 (One potential case – circumstances need not be disclosed pursuant to paragraph (1) of subdivision (e) of Government Code Section 54956.9).**
 - b. **City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - Santa Clara County Superior Court Case No. 17CV316927.**
 - c. **Ecological Rights Foundation vs. Sewer Authority Mid-Coastside - United States District Court Northern District of California Case No. 18- cv-04413-VC.**

Granada Community Services District representatives on SAM Joint Powers Agency board: Jim Blanchard, SAM Chair, and Leonard Woren, Director.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:45.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

President Woren announced the upcoming Drop-off Event, and Director Seaton the Avenue Balboa Median Special Meeting/Event.

ACTION AGENDA

1. Consideration of Appointment to Fill Vacancy on the Parks Advisory Committee.

Director Clark stated that the Appointment Committee of Directors Clark and Woren met with one of two applicant, as they had met with the other applicant previously. They recommended appointing Michelle Dragony, and suggested that alternates be appointed in the future.

ACTION: Director Dye moved to appoint Ms. Dragony to serve on the Committee as recommended. (Dye/Seaton). Approved 5-0.

President Woren moved Item 10 to be discussed after Item 1, due to the Committee Members present.

10. Report on Parks Advisory Committee.

PAC Chair Pat Tierney reported on the Committee's activities relating to the Special Meeting/Public Outreach Event to be held on October 20 at the median on Avenue Balboa, explaining that flyers were physically posted in various places and on social media, including the District's website, and were distributed door-to-door in the vicinity of the Ave. Balboa medians. He said that a third concept design was produced with less park facilities, and anticipates that the designs may be further revised based on the community feedback from the event.

2. Consideration of Fiscal Year End June 30, 2017 Audited Financial Statements.

ACTION: Director Clark moved to approve the fiscal year end June 30, 2017 audited financial statements. (Clark/Dye). Approved 5-0.

3. Consideration of 2018 Grant of Easements to SAM and Easement Agreement for Wet Weather Storage Facility on GCSD's Burnham Strip Property.

The Board held a brief discussion, and upon the recommendation of staff, the Item was tabled until the next meeting.

4. **Consideration of Sewer Authority Mid-Coastside Report.**
Director Woren reported on the 9/24/18 SAM meeting.

CONSENT AGENDA

5. **Approval of September 20, 2018 Meeting Minutes.**
6. **Approval of October 2018 Warrants.**
7. **Approval of August 2018 Financial Statements.**
8. **Approval of Assessment District Distribution #4-18/19.**
ACTION: Director Blanchard moved to approved Consent Agenda Items 5, 6, 7 and 8. (Blanchard/Clark). Approved 5-0.

COMMITTEE REPORTS

9. **Report on seminars, conferences, or committee meetings.**
None.

INFORMATION CALENDAR

11. **Attorney's Report.**
Counsel Wittwer reported that there is legislation allowing persons to do volunteer work for public agencies, and that it is not necessary for the District to form a 501(c) (3) to allow volunteers to perform services.
12. **General Manager's Report.**
None.
13. **Administrative Staff Report.**
Ms. Comito reported that the logs place along the property line on the Burnham Strip property had been moved by unknown persons, but that the County Public Works Department agreed to move them back as soon as possible, steaking them in this time, so they couldn't be easily moved around.
14. **Engineer's Report.**
Mr. Duffy reviewed the items listed in the written Engineer's Report provided.
15. **Future Agenda Items.**
Director Woren requested a future item on mitigation fees. Staff was requested to provide a list of future agenda items, similar to what SAM provides, in upcoming packets.

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 8:56 p.m.

SUBMITTED BY:

ATTEST:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 15, 2018