



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA

BOARD OF DIRECTORS

SPECIAL MEETING at 6:30 p.m.

REGULAR MEETING at 7:30 p.m.

Thursday, January 19, 2017

CALL SPECIAL MEETING TO ORDER AT 6:30 p.m. District Office Meeting Room,
504 Avenue Alhambra, 3rd Floor, El Granada

ROLL CALL

Directors:	President:	Jim Blanchard
	Vice-President:	Ric Lohman
	Director:	Matthew Clark
	Director:	David Seaton
	Director:	Leonard Woren
Staff:	General Manager:	Chuck Duffy
	Legal Counsel:	Jonathan Wittwer
	Assistant Manager:	Delia Comito

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

Report final Board action, if any, from Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters under the subject jurisdiction of the board which are not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

Page No.

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| 1. Public Hearing: Approval of Resolution Approving Amended Reassessments with Respect to the Sewage Treatment Facility Improvements Integrated Financing District.
Recommendation: Approve the Resolution. | 5 |
| 2. Consideration of District Letter to Coastal Commission in Support of Casa Mira Homeowner's Association Mirada Road Project.
Recommendation: To be made by the Board. | 37 |
| 3. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.
Recommendation: To be made by the Board. | 49 |

CONSENT AGENDA

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| 4. Approval of December 15, 2016 Meeting Minutes. | 51 |
| 5. Approval of January Warrants for \$190,734.81. | 57 |
| 6. Approval of November 2016 Financial Statements. | 59 |
| 7. Approval of Assessment District Distribution #6-16/17. | 63 |

COMMITTEE REPORTS

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| 8. Report on seminars, conferences, or committee meetings. | 67 |
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INFORMATION CALENDAR

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| 9. Attorney's Report. (Wittwer) | 69 |
| 10. General Manager's Report. (Duffy) | 71 |
| 11. Administrative Staff Report. (Comito) | 73 |
| 12. Engineer's Report. (Kennedy Jenks) | 77 |

ADJOURN REGULAR MEETING

At the conclusion of the December 15, 2016 Meeting:
Last Ordinance adopted: No. 167
Last Resolution adopted: No. 2016-009

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials

related to it. To request a disability-related modification or accommodation, please contact the District office at (650) 726-7093.

Except for records exempt from disclosure under section 6254 of the Public Records Act, all materials distributed for the discussion or consideration of items on the Agenda are disclosable to the public upon request, and shall be made available without delay or at the time of distribution to the Board. Please contact Delia Comito at (650) 726-7093 to request copies of Agenda materials.

ITEM #1

AGENDA MEMORANDUM

To: Board of Directors
From: Delia Comito, Assistant General Manager
Subject: A Resolution Approving Amended Noncontingent Reassessments
Date: January 19, 2017

The attached report was prepared by the Engineer of Work and filed with the District Secretary. The notice of public hearing was published as required by the 2003-008 Resolution of Intention for the Sewage Treatment Facility Improvements Integrated Financing District. No protests were received by the time of this writing.

Staff recommends approval of the Resolution.

RESOLUTION NO. 2017-001

**A RESOLUTION APPROVING AMENDED NONCONTINGENT REASSESSMENTS
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)**

RESOLVED by the District Board of the Granada Sanitary District, San Mateo County, California, that:

WHEREAS, this District Board heretofore adopted Resolution No. 2016-005 a Resolution Directing Making of Amended Noncontingent Assessment Re Certain Such Reassessments Under Resolution of Intention No. 2003-008 Sewage Treatment Facility Improvements Integrated Financing District.

WHEREAS, pursuant to Resolution No. 2016-008 the Engineer of work has prepared and filed with the District Secretary a report and amended noncontingent assessments and diagram on the lots, pieces and parcels so changed.

WHEREAS, pursuant to Resolution No. 2016-005 the noncontingent assessments of said lots, pieces and parcels have been segregated and apportioned in accordance with the benefits to the several parts or the whole of the lots, pieces and parcels as so changed and the total amount of the fixed-lien assessments and of the administration assessments, separately, of the several portions or the whole of the lots, pieces and parcels as so changed shall be equal to the fixed-lien assessments and the administration assessments, respectively, upon said lots, pieces and parcels.

WHEREAS, pursuant to Resolution No. 2016-008 the amended diagram showing the amended reassessments and dimensions of the respective amended lots, pieces and parcels of land with respect to said reassessment and the apportionment of the total amount of the proposed amended reassessment upon the several amended lots, pieces and parcels of land in proportion to the estimated benefits to be received by said amended lots, pieces and parcels of land, respectively was preliminarily approved.

WHEREAS, the District Secretary has fixed the 19th day of January, 2017, at 7:30 o'clock p.m., in the District Office at 504 Avenue Alhambra, 3rd Floor, El Granada, California as the time and place of a hearing before the District Board on said amended noncontingent reassessments and the District Manager has caused notice thereof to be published once a week for two successive weeks in a newspaper of general circulation in the District, the first of which publication occurred not less than 15 days prior to the noticed hearing, and to be mailed by first class mail, postage prepaid, on or before the day of the first publication, to the owners at the addresses shown on the last equalized county assessment roll or as shall be otherwise known to the Engineer of Work.

WHEREAS, at the time and place fixed for hearing no protests or objections were made or presented to the proposed division or other changes in the noncontingent reassessments or other related matters, and all matters and things pertaining thereto were duly heard and considered by the District Board;

NOW, THEREFORE, IT IS ORDERED, as follows:

1. All protests or objections to the proposed division or other changes in the noncontingent reassessments and other related matters be, and the same are hereby overruled, if applicable.
2. The proposed division or other changes in the noncontingent reassessments are hereby approved and the same, together with the amended diagram thereto attached, are hereby confirmed as the amended noncontingent reassessments and diagram.
3. The District Secretary shall deliver the amended noncontingent reassessments and diagram to the District Engineer, and shall certify that the same is as approved and confirmed by this Board, and the District Engineer shall thereupon record such amended noncontingent reassessments in its office, together with the amended diagram thereto attached, and execute certificates with respect thereto.
4. The District Engineer shall note opposite the several noncontingent reassessments in the previously recorded noncontingent reassessments and diagram that such has been displaced by the amended noncontingent reassessments and diagram, giving the date of the confirmation by this Board of the amended noncontingent reassessments and diagram, and shall cause to be credited upon the respective amended noncontingent reassessments all payments theretofore made or credited upon the respective displaced noncontingent reassessments. When the amended noncontingent reassessments have been recorded, the District Engineer shall cause the displaced noncontingent reassessments to be cancelled.
5. The District Secretary shall cause to be recorded in the office of the County Recorder a copy of the amended diagram and shall cause the amended noncontingent reassessments to be filed with the County Auditor, who shall annually thereafter enter upon the assessment roll the installments of the amended fixed-lien reassessments and amended annual administration reassessments becoming due on the lots, pieces or parcels shown on the amended diagram, opposite the description thereof in the assessment roll.

The above and foregoing Resolution was duly and regularly passed and adopted at the regular meeting of the Board of Directors of the Granada Sanitary District held on the 19th day of January 2017, by the following vote:

AYES, and in favor thereof, Members:

NOES, Members:

ABSENT, Members:

ABSTAIN, Members:

Jim Blanchard, President

Countersigned:

Delia Comito, Secretary

**GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)

REASSESSMENT APPORTIONMENT REPORT**

November 10, 2016

GRANADA SANITARY DISTRICT

**REASSESSMENT
APPORTIONMENT REPORT**

**SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)**

Amending Reassessment Numbers

46, 387, 599/602B, 874, 1086, 1087, 726/727/728, 962-1A, 126, 250, 251, 900, 901, 1171

Amending Noncontingent Assessment Numbers

047-022-060, 047-123-210, 047-182-630, 048-013-650, 048-072-060, 048-072-070
047-233-320, 048-031-180
047-031-380, 047-045-210, 047-045-220, 048-021-050, 048-021-060, 048-133-010

Prepared for

GRANADA SANITARY DISTRICT

Prepared by

DAVID TAUSSIG & ASSOCIATES, INC.

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I. APPORTIONMENT OF REASSESSMENT

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-022-060	46	\$3,721.33	047-022-340	46/55	\$7,442.67	Freeman Craig Michael TR 105 CALIFORNIA AVE HALF MOON BAY, CA 94019
047-022-190	55	\$3,721.33				
Total		\$7,442.67			\$7,442.67	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
047-123-210	387	\$3,721.33	047-123-330	387-1	\$3,721.33	Berry Robin Lynn TR PO BOX 1809 EL GRANADA, CA 94018
Total		\$3,721.33			\$3,721.33	

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-182-630	599/602B	\$3,721.33	047-182-620	599/602A	\$7,442.67	Day Michael Bruce TR/ Malach Constance Jeannette TR 314 EL GRANADA BLVD HALF MOON BAY, CA 94019
Total		\$3,721.33			\$7,442.67	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
048-013-650	874	\$29,770.66	048-013-900	874-1	\$29,770.66	Bishop Thomas E TR ET AL PO BOX 23832 TIGARD, OR 97281
Total		\$29,770.66			\$29,770.66	

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-072-060	1086	\$1,860.67	048-072-290	1086/1087	\$3,721.33	Peterson Steve 3348 WOODSIDE ROAD ROAD WOODSIDE, CA 94062
048-072-070	1087	\$1,860.67				

Total \$3,721.33 \$3,721.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-233-320	726/727/728	\$14,885.33	047-233-330	726/727/728A	\$3,721.33	Boyle James H 170 AVE PORTOLA HALF MOON BAY, CA 94019
			047-233-340	726/727/728B	\$3,721.33	
			047-233-350	726/727/728C	\$3,721.33	
			047-233-360	726/727/728D	\$3,721.33	Conran Stephen C TR/ Conran Laralee D TR PO BOX 1632 EL GRANADA, CA 94018

Total \$14,885.33 \$14,885.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-031-180	962-1A	\$3,721.33	048-031-190	962-1A-1	\$1,860.67	Harrison Mark Antony TR 216 MAGELLAN AVE HALF MOON BAY, CA 94019
			048-031-200	962-1A-2	\$1,860.67	Pullo LLC 1190 HOMESTEAD RD SANTA CLARA, CA 95050

Total \$3,721.33 \$3,721.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-031-380	126	\$14,885.33	047-031-420	126-1	\$7,442.67	Mccurrach Julian PO BOX 1004 EL GRANADA, CA 94018
			047-031-430	126-2	\$7,442.67	Travers Patrick 945 TARAVAL ST #233 SAN FRANCISCO, CA 94116
Total		\$14,885.33			\$14,885.34	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
047-045-210	250	\$3,721.33	047-045-330	250/251	\$11,164.00	El Granada Lodging LLC 28821 W GONZAGARD SANTA NELLA, CA 95322
047-045-220	251	\$7,442.67				
Total		\$11,164.00			\$11,164.00	

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-021-050	900	\$1,860.67	048-021-400	900/901	\$3,721.33	Ralston Randy/Mendiola Linda 385 MIRAMAR DR HALF MOON BAY, CA 94019
048-021-060	901	\$1,860.67				
Total		\$3,721.33			\$3,721.33	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
048-133-010	1171	\$32,623.80	048-133-030	1171-1	\$8,155.95	Stoloski Mark S/ Gonzalze Robert P <i>727 MAIN ST HALF MOON BAY, CA 94019</i>
			048-133-040	1171-2	\$8,155.95	
			048-133-050	1171-3	\$8,155.95	
			048-133-060	1171-4	\$8,155.95	
Total		\$32,623.80			\$32,623.80	

II. AMENDED REASSESSMENT DIAGRAM

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

ACCEPTED AND FILED AT
THE REQUEST OF

DATE _____
TIME _____ FEE \$ _____
INSTRUMENT # _____
BOOK _____ PAGE _____
MARK CHURCH
COUNTY CLERK

BY _____
DEPUTY
Exempt recording requested, per
CA Government Code §6103

Amending assessment of Assessment Nos. 46, 55, 387, 599/602B, 874, 1086,
1087,726/727/728, 962-1A, 126, 250, 251, 900, 901, and 1171 as shown on the previously
recorded Reassessment Diagram in the County of San Mateo, California.

Recorded in the office of the Granada Sanitary District this _____ day of
_____, 2016.

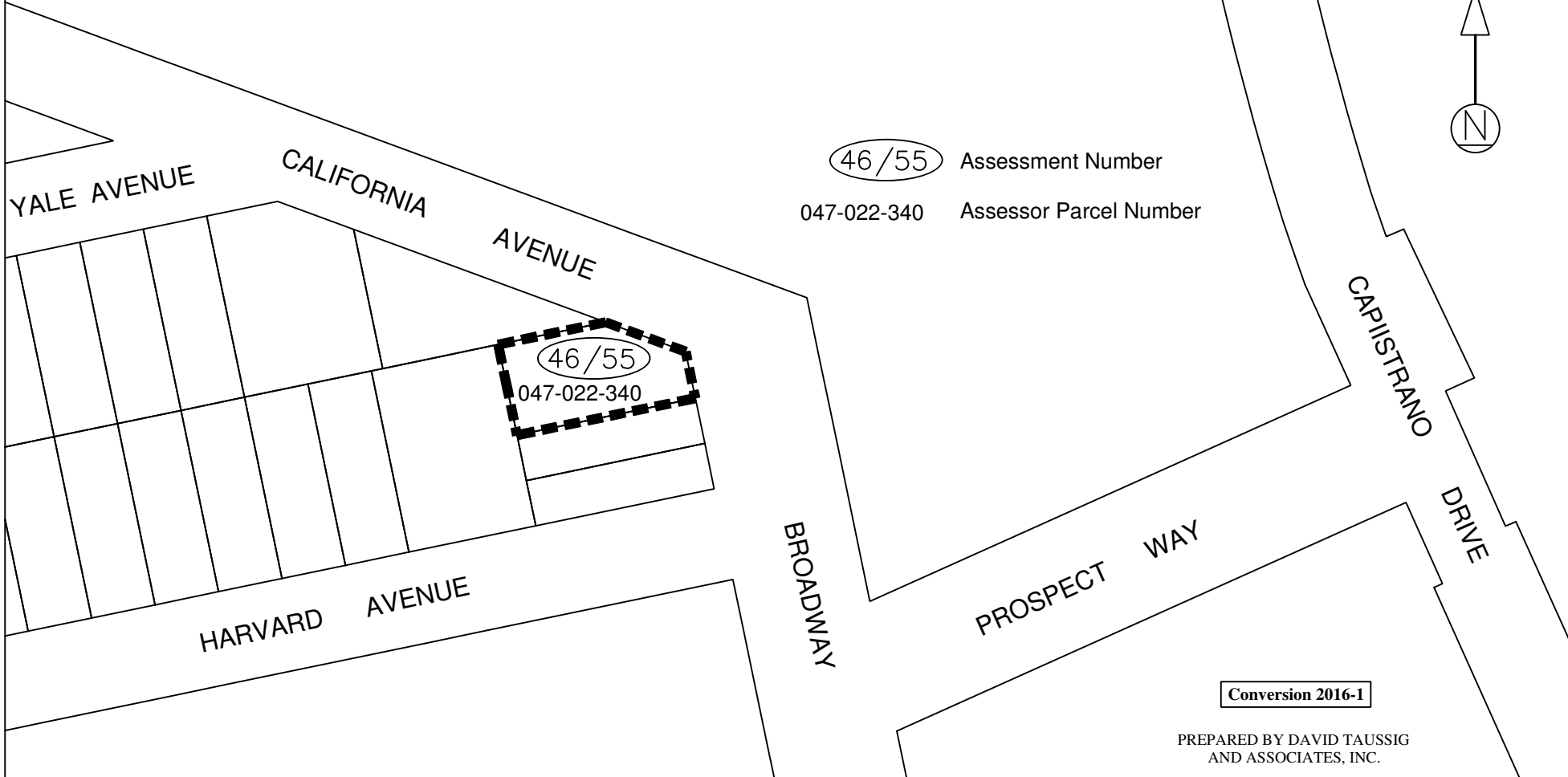
Granada Sanitary District

For particulars of lines and dimensions of Assessor's parcels reference is made to
the maps of the San Mateo County Assessor, Records of San Mateo County,
California.

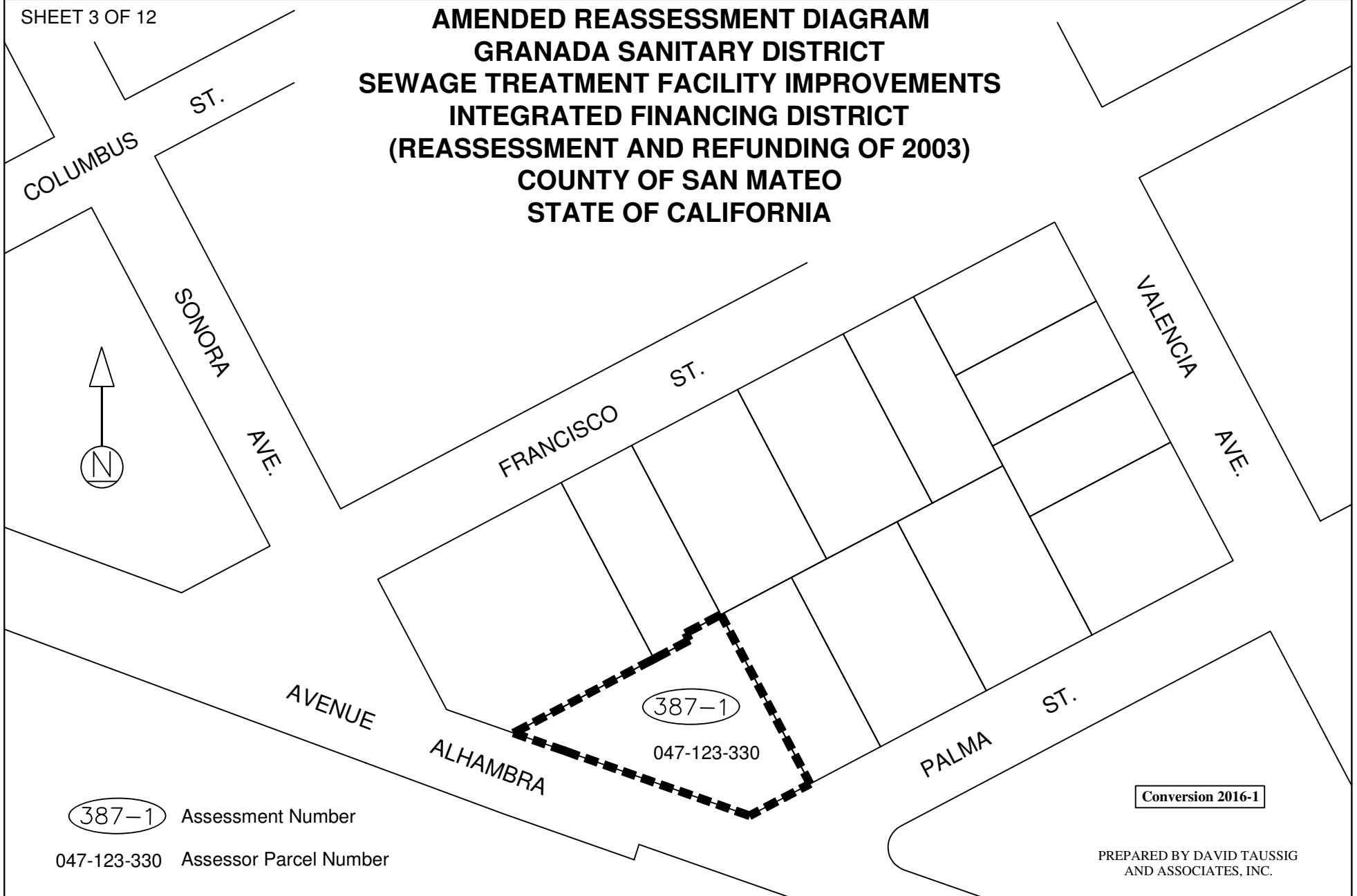
Conversion 2016-1

PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

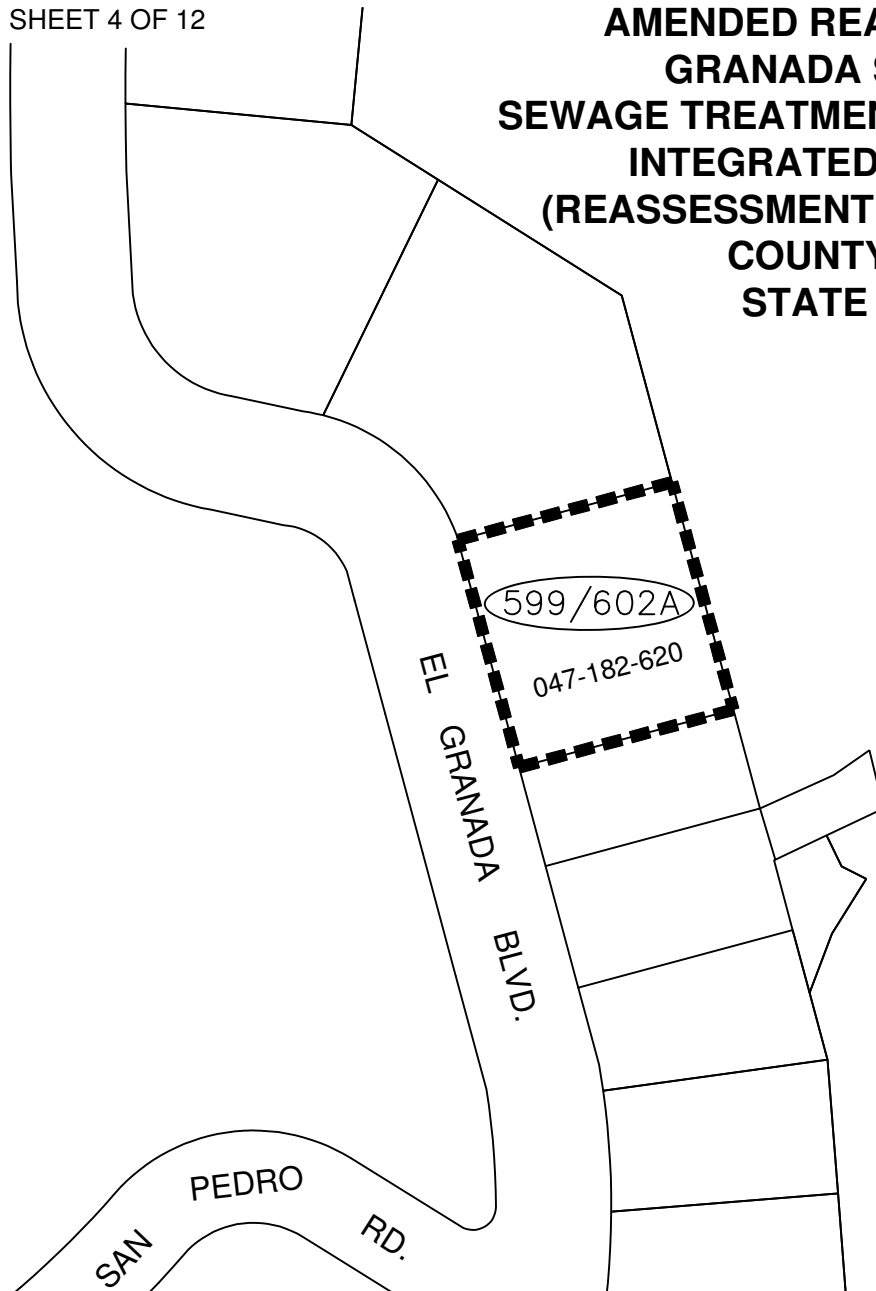


**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**



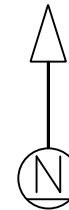
PREPARED BY DAVID TAUSSIG
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**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**



599/602A Assessment Number

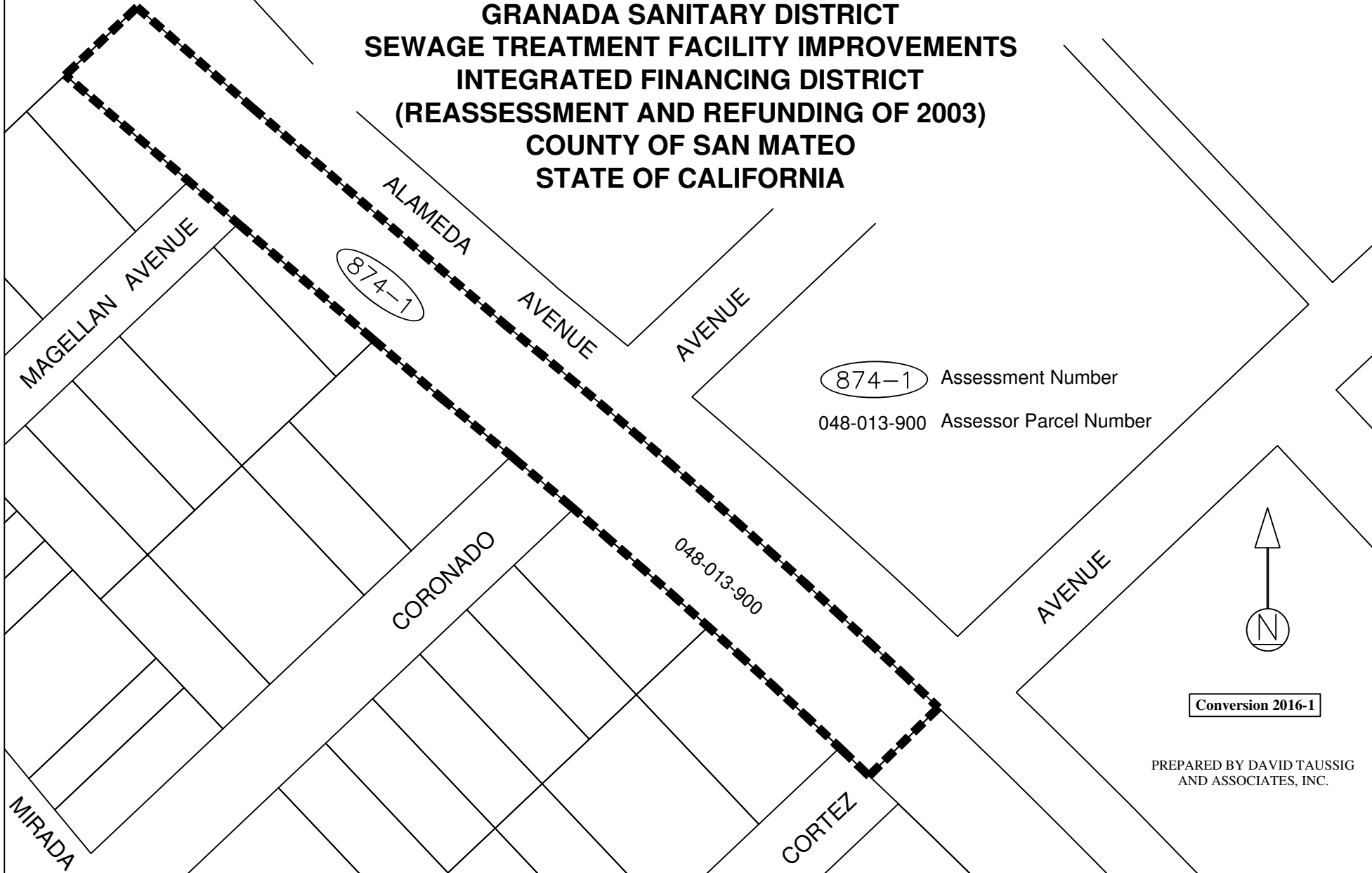
047-182-620 Assessor Parcel Number



Conversion 2016-1

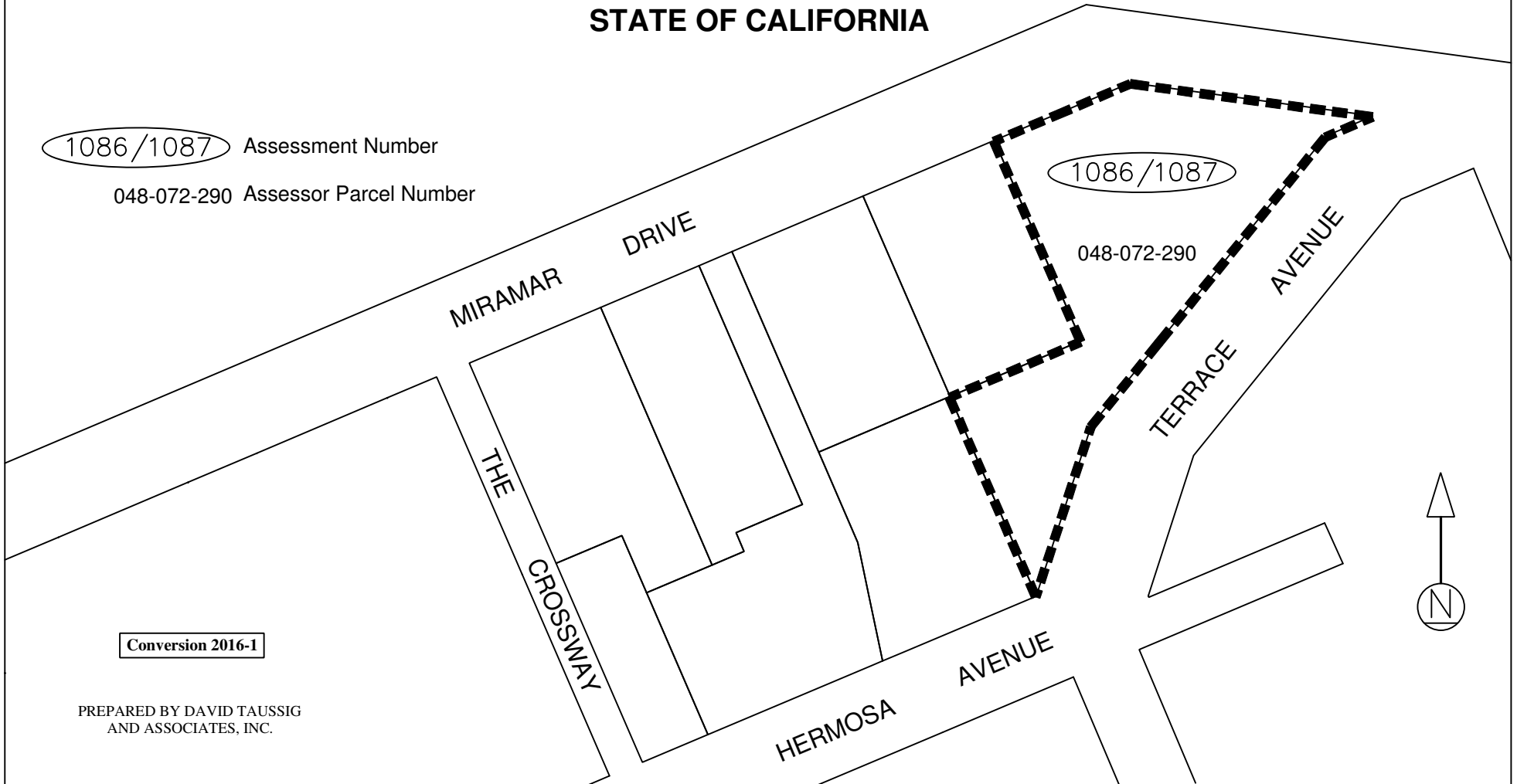
PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**



**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

1086/1087 Assessment Number
048-072-290 Assessor Parcel Number



Conversion 2016-1

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**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUND OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

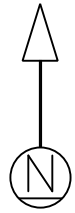
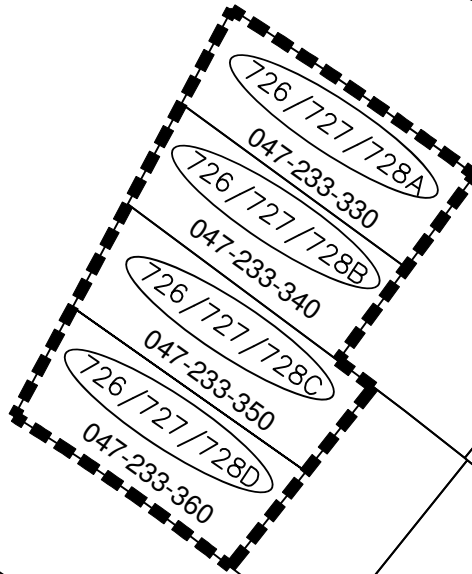
AVENUE PORTOLA

THE ALAMEDA

AVENUE

CORONADO AVENUE

ISABELLA

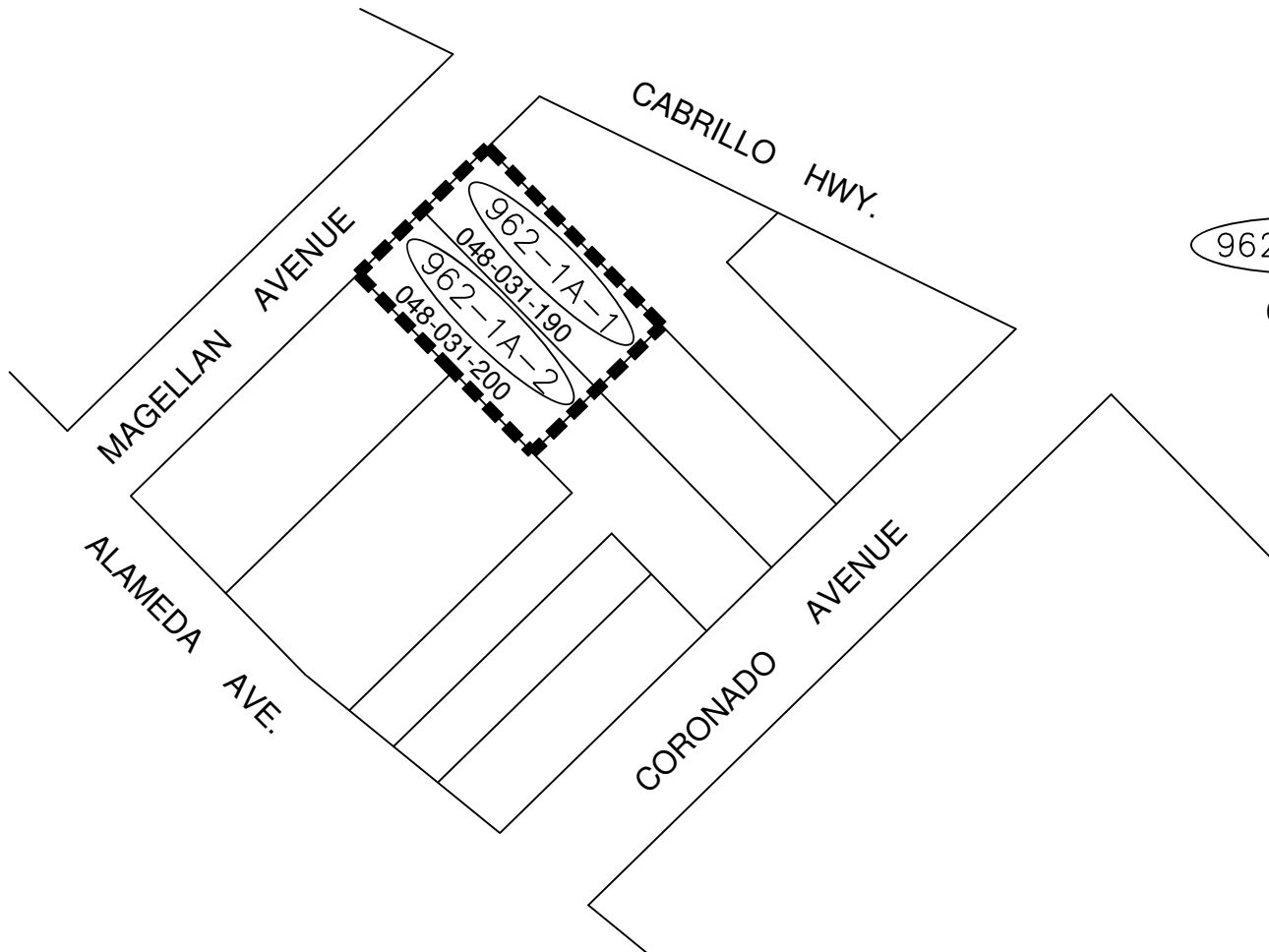


726/727/728n Assessment Number
047-233-3n0 Assessor Parcel Number

Conversion 2016-1

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AND ASSOCIATES, INC.

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**



962-1A-n Assessment Number

048-031-nn0 Assessor Parcel Number



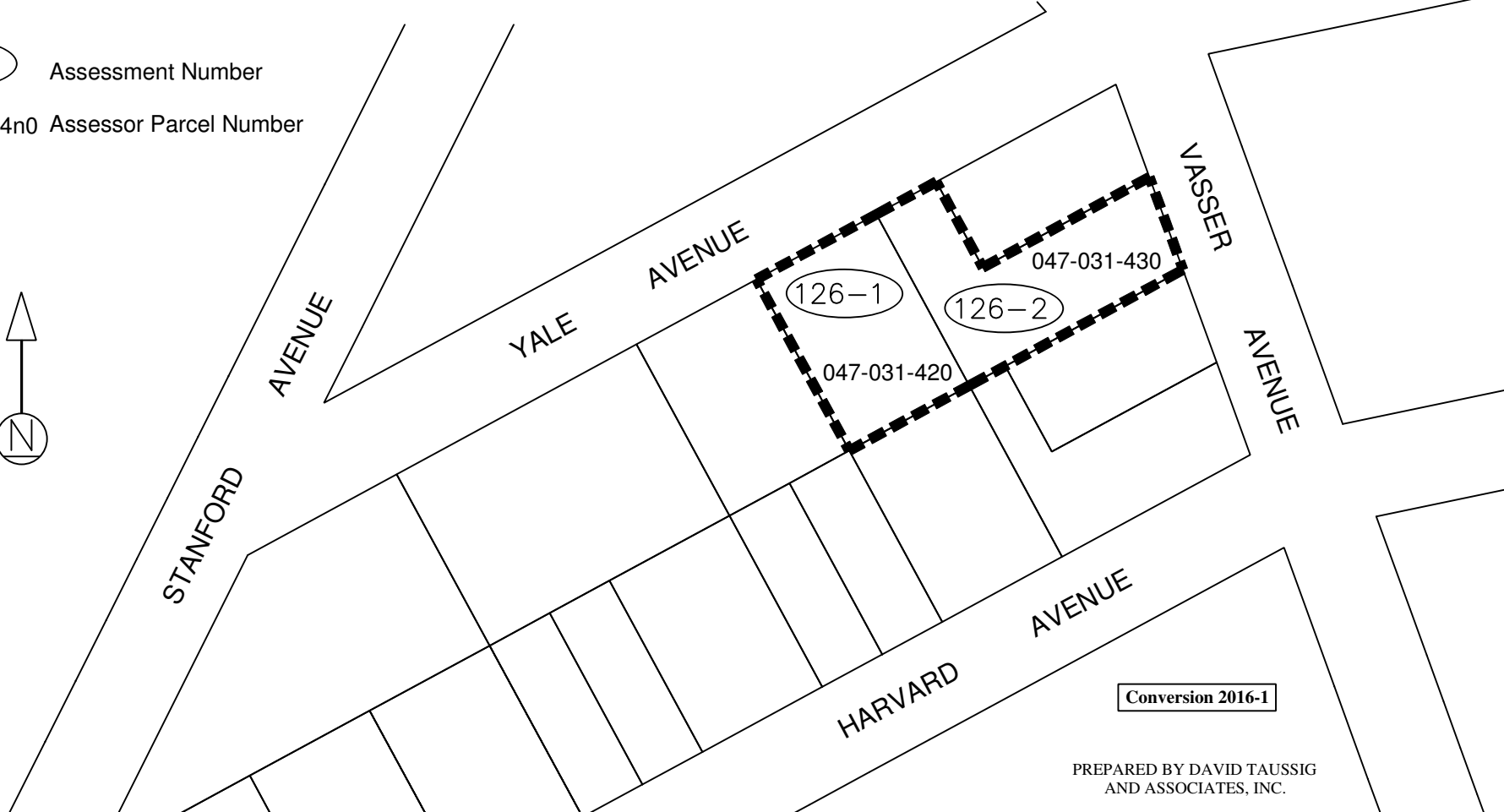
Conversion 2016-1

PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

126-n Assessment Number

047-031-4n0 Assessor Parcel Number



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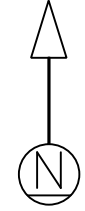
**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

PRESIDIO AVENUE

250/251 Assessment Number
047-045-330 Assessor Parcel Number

MADRID AVENUE

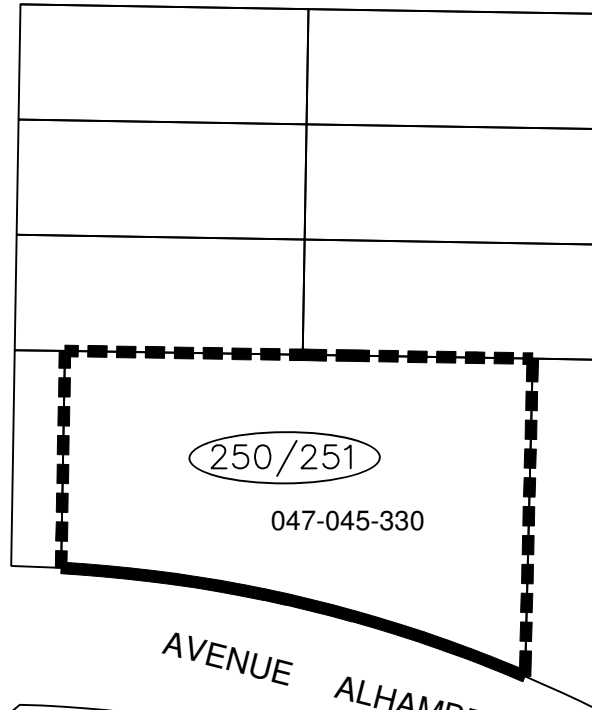
SEVILLA AVENUE



AVENUE GRANADA

CABRILLO HIGHWAY

AVENUE ALHAMBRA

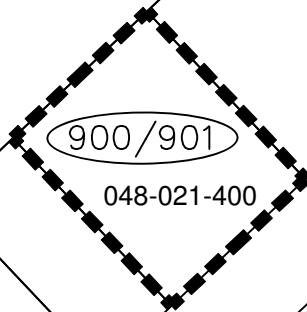


Conversion 2016-1

PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.

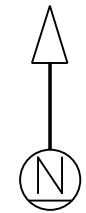
**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

900/901 Assessment Number
048-021-400 Assessor Parcel Number



MAGELLAN AVENUE

CABRILLO HIGHWAY



CORONADO AVENUE

Conversion 2016-1

PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.

**AMENDED REASSESSMENT DIAGRAM
GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
COUNTY OF SAN MATEO
STATE OF CALIFORNIA**

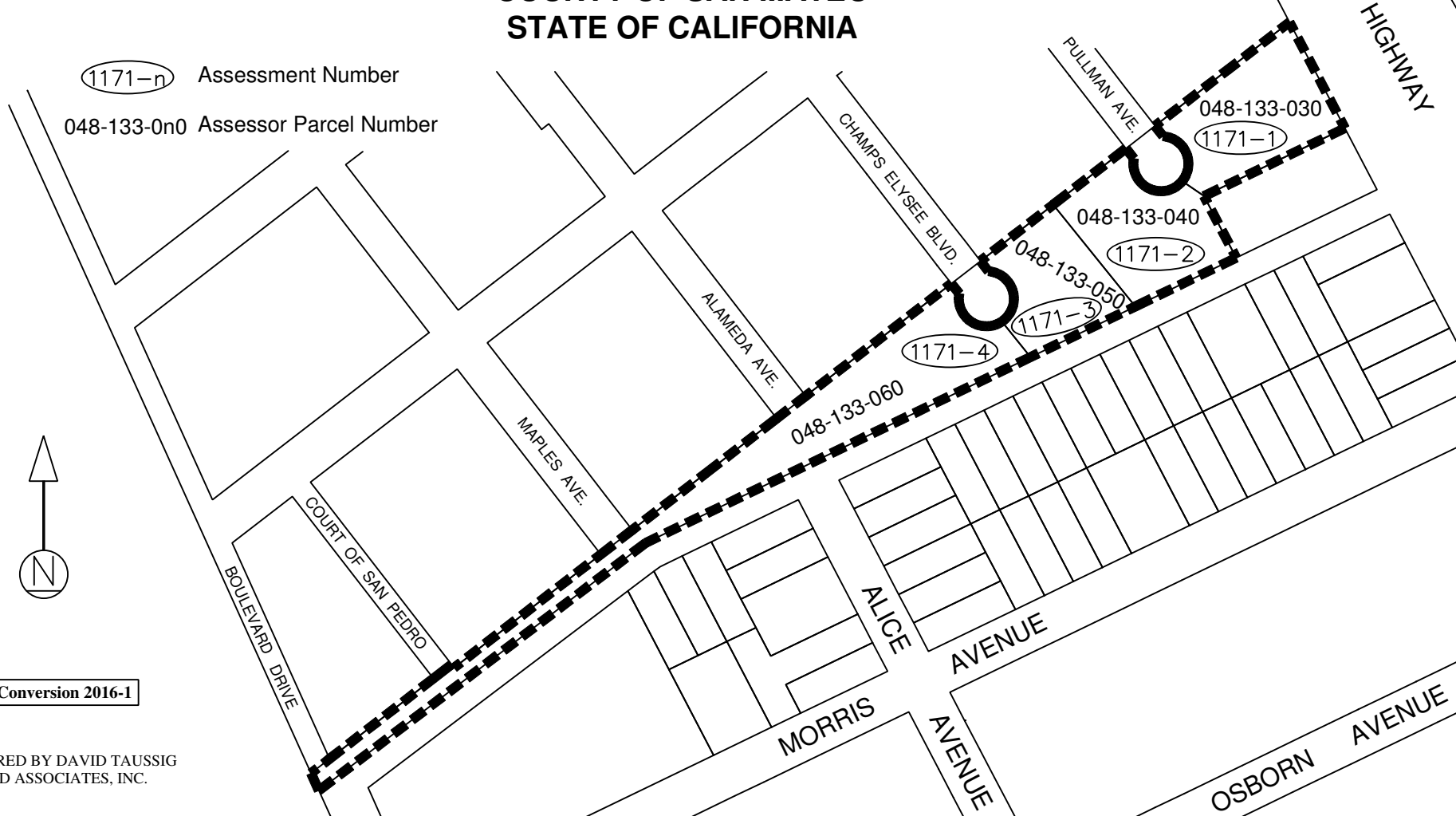
(1171-n) Assessment Number

048-133-0n0 Assessor Parcel Number



Conversion 2016-1

PREPARED BY DAVID TAUSSIG
AND ASSOCIATES, INC.



III. NOTICE TO BONDHOLDER

O'Conner Southwest Securities was the original purchaser of the Bonds. Since the firm is no longer in business a Notice to Bondholder will not be sent.

IV. NOTICE OF AMENDED REASSESSMENT

Recording requested by:
Ric Lohman, Secretary of the Board of Directors
C/O David Taussig & Associates
5000 Birch Street, Suite 6000
Newport Beach, CA 92660

After recordation, return to:
Ric Lohman, Secretary of the Board of Directors
C/O David Taussig & Associates
5000 Birch Street, Suite 6000
Newport Beach, CA 92660

NOTICE OF AMENDED REASSESSMENT

**GRANADA SANITARY DISTRICT
SEWAGE TREATMENT FACILITY IMPROVEMENTS
INTEGRATED FINANCING DISTRICT
(REASSESSMENT AND REFUNDING OF 2003)
APPORTIONMENT OF REASSESSMENT NUMBERS
46, 387, 599/602B, 874, 1086, 1087, 726/727/728,
962-1A, 126, 250, 251, 900, 901, and 1171**

Pursuant to the requirements of Section 3114 of the Streets and Highways Code of California, the undersigned Secretary of the Board of Directors of the Granada Sanitary District, County of San Mateo, State of California, hereby gives notice that an Amended Reassessment Diagram and Reassessment Roll were recorded in the office of the District Engineer of the District, as provided for in said Section, and relating to the real property more particularly described on the Amended Reassessment Diagram filed in accordance with said Section on the _____ day of _____, 2016 in Book _____, Page(s) _____, Document No. _____ of Book of Maps of Assessment and Community Facilities Districts in the office of San Mateo County Recorder.

Said Amended Reassessment Diagram amends “Reassessment and Contingent Assessment Diagram, Granada Sanitary District, Sewage Treatment Facility Improvements Integrated Financing District, (Reassessment and Refunding Project of 2003)” filed on the 13th day of August, 2003 in the office of said County Recorder in Book 17, at Pages 33 through 62, Document No. 2003-227679, of Maps of Assessment and Community Facilities Districts.

Notice is further given that upon the recording of this Notice in the office of said County Recorder, the several Reassessments assessed on the lots, pieces and parcels as shown on the said filed Amended Reassessment Diagram shall become a lien upon the lots or portions of lots assessed, respectively.

Reference is made to the Amended Reassessment Diagram and Reassessment Roll recorded in the office of said District Engineer for the amount of each of the amended Reassessments.

Exhibit “A” hereto attached, and by this reference incorporated herein, shows the parcels subject to the amended Reassessment.

Ric Lohman, Secretary of the Board of Directors
Granada Sanitary District
County of San Mateo
State of California

Date _____

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-022-060 047-022-190	46 55	\$3,721.33 \$3,721.33	047-022-340	46/55	\$7,442.67	Freeman Craig Michael TR 105 CALIFORNIA AVE HALF MOON BAY, CA 94019
Total		\$7,442.67			\$7,442.67	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
047-123-210	387	\$3,721.33	047-123-330	387-1	\$3,721.33	Berry Robin Lynn TR PO BOX 1809 EL GRANADA, CA 94018
Total		\$3,721.33			\$3,721.33	

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-182-630	599/602B	\$3,721.33	047-182-620	599/602A	\$7,442.67	Day Michael Bruce TR/ Malach Constance Jeannette TR 314 EL GRANADA BLVD HALF MOON BAY, CA 94019
Total		\$3,721.33			\$7,442.67	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
048-013-650	874	\$29,770.66	048-013-900	874-1	\$29,770.66	Bishop Thomas E TR ET AL PO BOX 23832 TIGARD, OR 97281
Total		\$29,770.66			\$29,770.66	

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-072-060	1086	\$1,860.67	048-072-290	1086/1087	\$3,721.33	Peterson Steve 3348 WOODSIDE ROAD ROAD WOODSIDE, CA 94062
048-072-070	1087	\$1,860.67				

Total \$3,721.33 \$3,721.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-233-320	726/727/728	\$14,885.33	047-233-330	726/727/728A	\$3,721.33	Boyle James H 170 AVE PORTOLA HALF MOON BAY, CA 94019
			047-233-340	726/727/728B	\$3,721.33	
			047-233-350	726/727/728C	\$3,721.33	
			047-233-360	726/727/728D	\$3,721.33	Conran Stephen C TR/ Conran Laralee D TR PO BOX 1632 EL GRANADA, CA 94018

Total \$14,885.33 \$14,885.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-031-180	962-1A	\$3,721.33	048-031-190	962-1A-1	\$1,860.67	Harrison Mark Antony TR 216 MAGELLAN AVE HALF MOON BAY, CA 94019
			048-031-200	962-1A-2	\$1,860.67	Pullo LLC 1190 HOMESTEAD RD SANTA CLARA, CA 95050

Total \$3,721.33 \$3,721.33

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
047-031-380	126	\$14,885.33	047-031-420	126-1	\$7,442.67	Mccurrach Julian PO BOX 1004 EL GRANADA, CA 94018
			047-031-430	126-2	\$7,442.67	Travers Patrick 945 TARAVAL ST #233 SAN FRANCISCO, CA 94116
Total		\$14,885.33			\$14,885.34	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
047-045-210	250	\$3,721.33	047-045-330	250/251	\$11,164.00	El Granada Lodging LLC 28821 W GONZAGARD SANTA NELLA, CA 95322
047-045-220	251	\$7,442.67				
Total		\$11,164.00			\$11,164.00	

Old APN	Reassessment Number	Original Reassessment*	New APN	Reassessment Number	Original Reassessment*	Owner of Record
048-021-050	900	\$1,860.67	048-021-400	900/901	\$3,721.33	Ralston Randy/Mendiola Linda 385 MIRAMAR DR HALF MOON BAY, CA 94019
048-021-060	901	\$1,860.67				
Total		\$3,721.33			\$3,721.33	

* Subject to rounding

Old APN	Reassessment Number	Original Reassessment	New APN	Reassessment Number	Original Reassessment	Owner of Record
048-133-010	1171	\$32,623.80	048-133-030	1171-1	\$8,155.95	Stoloski Mark S/ Gonzalze Robert P <i>727 MAIN ST HALF MOON BAY, CA 94019</i>
			048-133-040	1171-2	\$8,155.95	
			048-133-050	1171-3	\$8,155.95	
			048-133-060	1171-4	\$8,155.95	
Total		\$32,623.80			\$32,623.80	

ITEM #2

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Chuck Duffy, General Manager

Subject: Consideration of Request for Letter of Support from the Casa Mira HOA

Date: January 19, 2017

At our last board meeting, your Board heard from Mr. Anthony Varni of the Casa Mira HOA requesting a letter of support from the District to protect their housing units located on the oceanside bluffs on Mirada road, as well as protecting the District's sewer main in Mirada Road. The HOA has an application in to the Coastal Commission to add additional slope stabilization enhancements to protect the bluffs from wave actions during winter storms. We have since received two additional letters from Mr. Varni (attached). He has requested an opportunity to again address your Board on this issue.

VARNI, FRASER, HARTWELL & RODGERS

ATTORNEYS AT LAW

650 A STREET

P.O. BOX 570

HAYWARD, CALIFORNIA 94543-0570

PHONE: (510) 886-5000 FAX (510) 538-8797

WEBSITE: VARNIFRASER.COM

OF COUNSEL:

JONATHAN DANIEL ADAMS

MICHAEL J. O'TOOLE

P. CECILIA STORR

GRANADA
Community Services Dist

DEC 31 2016

Rec'd By: RJG

December 27, 2016

Granada Community Services District
Attn: Deliah Comito
C/o Mr. Chuck Duffy, General Manager
PO Box 335
El Granada, CA 94018

Re: Casa Mira/Mirada Road/Half Moon Bay, California

Dear Mr. Duffy:

On Friday, December 16, 2016 we forwarded you a report from BAGG Engineers with regard to the Mirada Road/Casa Mira 10-unit project. Unfortunately, I felt that the documents I sent you by email possibly were not clear because they were not in color. I am enclosing for your convenience additional copies of the exhibits to the July 29, 2016 BAGG Job No. CASAM-1601 (long term protection of bluff face to Mirada Road, Casa Mira, Half Moon Bay, California). If you get a chance to look at these color renditions and/or aerials you will better understand the nature of the design and construction of the permanent retaining wall which is proposed to not only protect the State of California trail, but also your trunk line which serves the 10-unit project and the 10-unit project itself. If you look closely at the aerial photograph in particular, you will see that there is a row of posts which were installed in approximately 1991 at the time of the installation of the rip rap at 2 Miramar Road. This row of posts will be removed as part of the final design and construction. The tow of the new wall as shown by the profile will be approximately 10-15 feet east of where these old posts are now situated. This will have the effect of increasing the beach area. In addition, you will note that the final design has larger pieces of rip rap which will all be individually placed by a clam shell type John Deer crawler device and not dumped over the edge of the cliff like was done on Miramar Road or near the Miramar Hotel and Bar. Because these rocks will be individually placed they will have a far better appearance and when placed in conjunction with the filter fabric (Mirafi 700x) or approved equivalent (2 layer of filter fabric with staggered joints) will be very stable and will not move around as the rip rap north of the site. You will also note that the new final design brings rip rap up to an elevation similar to the elevation of the path and will therefore be more able to deal with the wave action and more able to protect the path as well as your trunk line. We sincerely believe this long

Mr. Chuck Duffy
December 27, 2016
Page 2

term protection of the bluff face at 2 Mirada Road/Casa Mira is superior to what was initially installed and will also provide more beach to the public and a more pleasant appearance than the rock which is installed north of Mirada Road. If you have any questions, I would be happy to meet with you. It would be appreciated if I could know the date and time of the next Board Meeting so I could appear and answer any questions the Board might have with regard to our request.

I believe I have enclosed enough photographs for all parties. If you need more photographs, could you request them immediately?

Very truly yours,

VARNI, FRASER, HARTWELL & RODGERS



Anthony B. Varni

ABV/lm
enclosures



Picture taken on 04/05/16

Google earth

LONG-TERM PROTECTION OF BLUFF FACE
2 MIRADA ROAD/CASA MIRA
HALF MOON BAY, CALIFORNIA



SITE PLAN

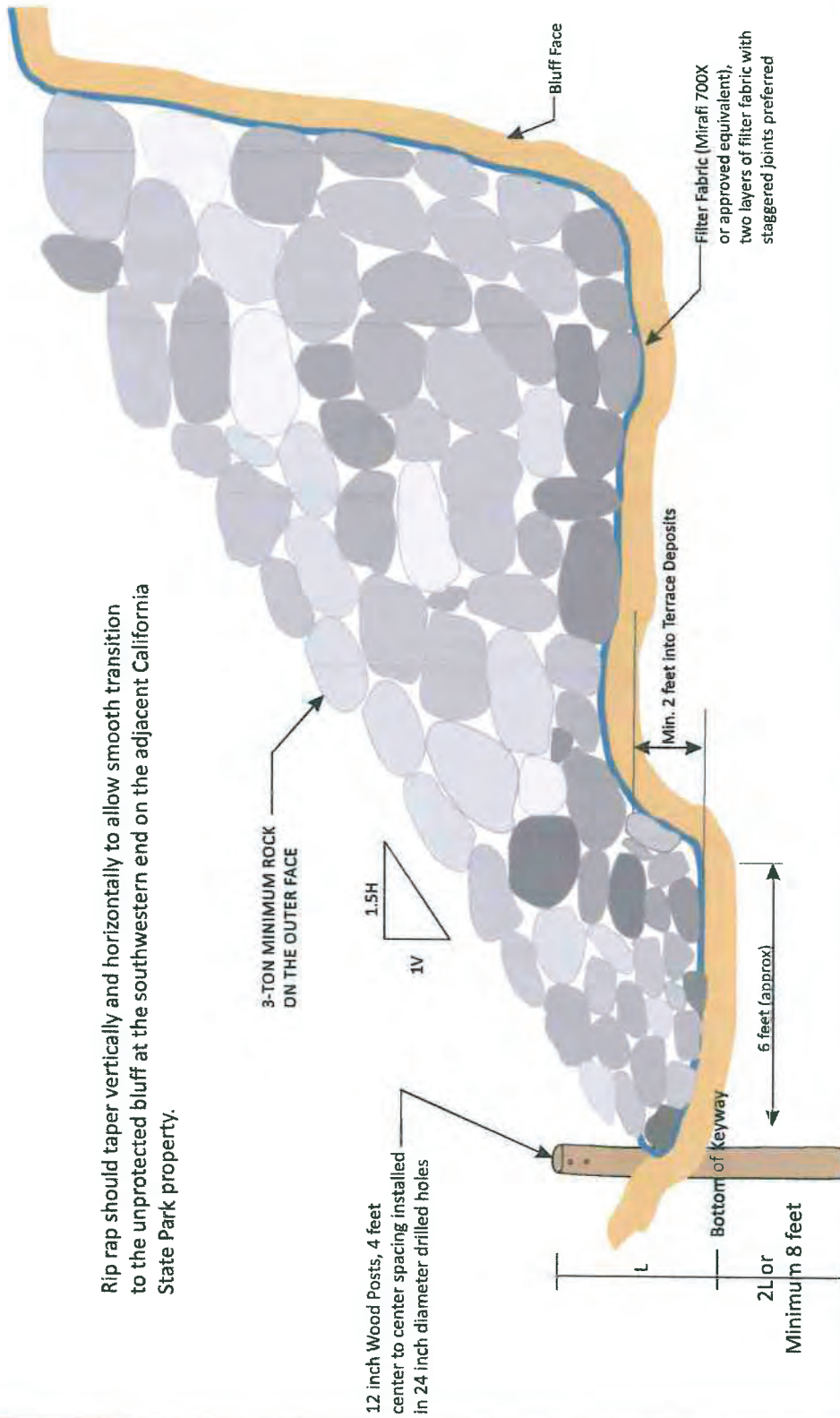
JOB NO.
CASAM-16-01

SCALE:
none

DATE:
MAY 2016

PLATE
1

Rip rap should taper vertically and horizontally to allow smooth transition to the unprotected bluff at the southwestern end on the adjacent California State Park property.



**STABILIZATION OF BLUFF FACE
2 MIRADA ROAD/CASA MIRA
HALF MOON BAY, CALIFORNIA**



SCHEMATIC DIAGRAM FOR RIP RAP PLACEMENT

DATE:
July 2016

JOB NUMBER:
CASAM-16-01

PLATE
2

VARNI, FRASER, HARTWELL & RODGERS

ATTORNEYS AT LAW

650 A STREET

P.O. BOX 570

HAYWARD, CALIFORNIA 94543-0570

PHONE: (510) 886-5000 FAX (510) 538-8797

WEBSITE: VARNIFRASER.COM

OF COUNSEL:

JONATHAN DANIEL ADAMS

MICHAEL J. O'TOOLE

P. CECILIA STORR

January 4, 2017

GRANADA
Community Services Dist

JAN 10 2017

Rec'd By: RJG

Granada Community Services District
Attn: Deliah Comito
c/o Mr. Chuck Duffy, General Manager
P.O. Box 335
El Granada, CA 94018

Re: Casa Mira/Mirada Road/Half Moon Bay, California

Dear Mr. Duffy:

You will find enclosed an article out of the Half Moon Bay Review dated Wednesday, December 28, 2016. This article provides a very thorough discussion of the status of the repairs of the Miramar area. The Casa Mira 10-unit project is immediately south of the area shown in these two photographs. We are making good progress with the Coastal Commission and we believe we will arrive at a resolution which will allow us to install a permanent barrier to the wave action which will not only protect the 10 units but also the Granada Sanitation District pipeline and the State of California walkway. As I mentioned to you in prior correspondence, our homeowner's association has paid all monies to date which have been needed to make the temporary repair and to work out a plan for a permanent repair. We are also ready to pay all the expense of the permanent repair. Per the photos and plans I have recently sent you, the permanent repair will provide more beach, remove the existing posts which are in the beach and will move the top of the slope approximately 15 feet closer to the pathway. The result of all of this will be a permanent barrier which will be hand built and which will be far better than the current situation. It is hoped that I will be given a chance to speak at your January meeting so I can answer any questions that you or the Board might have concerning what we are trying to accomplish.

Very truly yours,

VARNI, FRASER, HARTWELL & RODGERS

Anthony B. Varni

ABV/lm
enclosures

http://www.hmbreview.com/news/locals-seek-erosion-fix/article_c9fe03c8-ced7-11e6-83f7-4338efa6ec56.html

FEATURED

Locals seek erosion fix

Popular Miramar area remains at risk

By Kaitlyn Bartley Dec 30, 2016

[Home](#) / [Local News Stories](#)



Despite emergency efforts to shore up the bluffs, erosion continues to be a problem for those around Mirada Road. | Review

After heavy rains and king tides, locals and government agencies are eyeing coastal erosion with renewed concern this winter, especially in areas like Mirada Road near Miramar Beach, where dramatic damage in previous winters has already cut away swaths near the beachfront neighborhood.

Temporary fixes have been made to mitigate the erosion, but questions remain over when and how to implement a more permanent solution. Multiple local and state agencies must concur on how to best manage the erosion, which can be a herculean task to coordinate.

One crucial step in getting buy-in on any solution is equipping stakeholders with the same set of facts from which to work. Brian Gerrity, a master's student studying coastal and marine management at the The University Centre of the Westfjords in Isafjordur, Iceland, is undertaking that task.

A Half Moon Bay native, Gerrity's thesis work focused on the San Mateo County Coastside. He broke the coast into 128 sample sizes and measured each one for its vulnerability to coastal erosion. He then had local politicians and business owners fill out a map of the coastline and identify areas of concern to them, comparing the areas they identified with the map he had created.

Some of the most vulnerable sites Gerrity identified were near Gray Whale Cove, Devil's Slide, the Pacifica pier, the coast of Pescadero, and the area around Mirada Road. At sites like those, Gerrity's thesis recommends solutions like building a system of submerged breakwaters offshore to buffer the strength of the waves before they hit the shore, draining and redirecting rain and floodwater runoff, dredging Pillar Point Harbor and replenishing Surfer's Beach with those sands, and stabilizing cliffs with mesh and bolts.

That last suggestion is similar to a planned solution for the erosion at Mirada Road that threatens the road and nearby buildings. Last winter, the county obtained an emergency permit to pile rocks at the site of the cave-in, said resident Michael Powers. This year, the Department of Public Works is planning a more permanent solution

called soil nailing that inserts rods and grout into the crumbling banks. The county is in the process of obtaining permits for that project, and aims to begin work this summer, said Department of Public Works Deputy Director Joe LoCoco.

Powers himself thinks a sea wall would be the most preferable solution, providing the neighborhood with the longest-lasting protection against the pummeling sea. The Miramar Beach area is among the county's most popular recreational destinations, he said, and the tax revenue it provides the city of Half Moon Bay and the county is substantial.

Gerrity appealed to a similar argument.

“If you lose 10 homes and a restaurant, that’s going to be horrendous in terms of property and sales taxes,” he said. Residents who are concerned about losing their homes may make emotional appeals, he said, but “economics is a universal language.” Without sales tax revenue from Miramar Beach Restaurant and nearby galleries, and property tax from nearby homes, “that’s a lot of money the city and county would lose.”

Combatting erosion near Miramar Beach is especially complicated, Gerrity said, because the nearby area and ocean lie under the jurisdiction of five different agencies, including the city of Half Moon Bay, San Mateo County, the San Mateo County Harbor District, the Monterey Bay National Marine Sanctuary, and the California Coastal Commission.

There will be further efforts to assess and mitigate coastal erosion in the coming months.

Gerrity will submit his thesis findings and data to the county in January, likely via Skype from Iceland. Early next year, Sea Change San Mateo County will likely hold a public meeting to address countywide efforts to prepare for sea level rise, he said. Harbor Commissioner Sabrina Brennan, along with Powers, is in the early stages of planning a public forum to address sea level rise and erosion, similar to one held in May that drew nearly 200 attendees at the Douglas Beach House.

And the Army Corps of Engineers plans to release a detailed project report within the first few weeks of 2017 on potential erosion solutions near Pillar Point Harbor. Although dredging the harbor to widen Surfer's Beach would provide several years' worth of relief from erosion, the report concluded that such a project's cost would exceed its potential benefits, said Army Corps of Engineer's San Francisco District Planner John Dingler. He said the county Harbor District may use the Army Corps' reports to develop its own erosion mitigation project.

Local residents can take action to combat erosion, as well. In addition to attending public forums and providing their feedback, concerned residents can take action now to combat the erosion that threatens their homes and beaches, Gerrity said. He recommended that residents build rain gardens that collect and distribute rain and floodwater, which can contribute to bluff erosion during storms. And he recommended that local residents tally the property and sales tax revenue the county and city of Half Moon Bay stand to lose if at-risk buildings are lost to coastal erosion.

"Residents can change the dialogue a bit, reframe some of the arguments and put in data from economics," he said. "It would be interesting data to present to the San Mateo County government."

Clarification: This article has been updated to clarify the name of the university at which Brian Gerrity is a student.

ITEM #3

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #4



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, December 15, 2016

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:40 p.m.

ROLL CALL

President Matthew Clark, Vice President Jim Blanchard, Director David Seaton, Director Ric Lohman and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ADJOURN TO CLOSED SESSION

1. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Jan Gray, Realtor for Property Owner Wayne Impink, and Granada Community Services District.

Property under negotiation: Vacant Land with no address located on Obispo Road, El Granada, California. APN 047-251-100

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

District Counsel announced that there was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:33 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Director Woren reported that an article was published in the HMB Review about the garbage rate increases taking effect on the first of the year. Director Lohman stated that foam blocks are accepted at the quarterly recycling drop-off events.

ACTION AGENDA

1. Election of 2017 District Board Officers.

President Clark opened the floor for nominations.

ACTION: Director Woren nominated and moved to appoint Director Blanchard as President. The motion was approved by unanimous consent. (Woren/Lohman). Approved 5-0.

ACTION: Director Clark nominated and Director Woren moved to appoint Director Lohman as Vice-President. The motion was approved by unanimous consent. (Woren/Clark). Approved 5-0.

The newly appointed officers took their positions.

2. Consideration of Resolution Appointing Sewer Authority Mid-Coastside Representatives and Alternate.

Directors Woren and Lohman indicated that they were both interested in continuing as SAM Representatives for the District.

ACTION: Director Clark moved to appoint Directors Lohman and Woren as the District's SAM Representatives, and Director Blanchard as the alternate. (Clark/Woren). Approved 5-0.

3. Consideration of Appointing Representative to the San Mateo County Chapter of the Special Districts Association.

Director Lohman indicated that he was interested in continuing as the District Representative for the local CSDA chapter.

ACTION: Director Woren moved to appoint Director Lohman as the District Representative to the County Special Districts Association. (Woren/Clark). Approved 5-0.

4. Consideration of Amendment to the Agreement for Park & Recreation Services with San Mateo County.

The Assistant General Manager reviewed the proposed amendment to the agreement requested by the County Parks Department, which will modify one sentence to state that all vendors providing services for the Action Plan implementation, will be vendors of the District, as opposed to the County. She stated that the County asked for District approval prior to presenting the amendment to the County Board of Supervisors.

Public member Dale Ross, who is also a PAC member, stated that he would like to see further changes whereby the Parks Department is specifically designated as the party to the Agreement with the District. He feels it may speed the progress to move forward with park related issues.

ACTION: Director Woren moved to approve the amendment to the County agreement as presented. (Woren/Clark). Approved 5-0.

5. Consideration of District Letter to Coastal Commission in Support of Casa Mira Homeowner's Association Mirada Road Project.

Director Lohman recused himself due to the proximity of his residence to the Casa Mira condominiums and did not return to the meeting.

Mr. Anthony Varni, a property owner and the attorney representing the Casa Mira Homeowner's Association, addressed the Board asking for support for the proposed slope stabilization project upgrading the rip-rap to protect the bluffs from further ocean erosion, which he states will also preserve a district sewer main serving the residential development.

A letter received from El Granada resident Dave Olson was introduced requesting that the District not support the project, claiming bluff stabilization in the project area will create damage to the bluff area south of the project location.

Mr. Varni explained that the proposal will improve the temporary slope stabilization project completed last spring, and that the rip-rap will extend out on the beach only to the prior location of the bluff face. The strict maintenance and mitigation standards directed by the California Coastal Commission will be adhered to.

The Board held a substantial discussion and felt that more time and information was needed make a decision. The Item was tabled for the General Manager to investigate the proposal and engineering alternatives for future presentation.

6. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Woren reported on the SAM meeting held on November 14, 2016.

CONSENT AGENDA

7. Approval of November 17, 2016 Meeting Minutes.

8. Approval of December 2016 Warrants for \$150,413.45.

9. Approval of October 2016 Financial Statements.

10. Approval of Assessment District Distribution #5-16/17.

ACTION: Director Woren moved to approve the Consent Agenda. (Woren/Clark). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)

13. General Manager's Report. (Duffy) – Mr. Duffy reported on his meeting with District Engineer John Rayner to discuss the Media Creek bridge sewer main crossing relocation project.

14. Administrative Staff Report. (Comito)

15. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: January 19, 2017

ITEM #5

Granada Community Services District
January 2017 Warrants
For the January 19, 2017 Board of Director's Meeting

Date	Num	Name	Memo	Amount
12/30/16	6410	Recology of the Coast	FY 15/16 Tax Roll Deliquent Garbage	16,562.88
1/3/17	6411	North American Title Company	Alhambra Lot Escrow #550903-1479203	5,400.00
1/18/17	6412	Alhambra & Sierra Springs	Inv dtd 12/29/2016	11.63
1/18/17	6413	AT&T	Services 12/23/16 - 1/12/2017	75.16
1/18/17	6414	Bell Plumbing	Services for Inv dtd 12/09/16	350.00
1/18/17	6415	CA Assoc of Sanitation Agencies	Membership Renewal Inv dtd 11/22/2016	855.00
1/18/17	6416	Comcast	Services 1/13/17 - 2/12/2017	195.52
1/18/17	6417	CoreLogic Solutions, LLC	January 2017	160.50
1/18/17	6418	David Seaton	12/15/16 Board Mtg.	145.00
1/18/17	6419	Dudek	Prof. Svcs 10/29/16 - 12/30/16	11,330.32
1/18/17	6420	Hue & Cry, Inc.	Jan 2017 Office Alarm, Pmp Sta Alarm	121.90
1/18/17	6421	JC Hutchins Construction	Services Inv dtd 1/2/2017	900.00
1/18/17	6422	Jim Blanchard	12/15/16 Board Mtg.	145.00
1/18/17	6423	KBA Docusys Inc	Copier Lease 12/19/16 Invoice	464.91
1/18/17	6424	Kennedy Jenks	Engineering Svcs 10/1/16 - 12/30/16	8,082.59
1/18/17	6425	Leonard Woren	12/15/16 Board Mtg.	145.00
1/18/17	6426	Matthew Clark	12/15/16 Board Mtg.	145.00
1/18/17	6427	Office Team	Prof Svc Weeks Ending 12/9,12/16,12/23, 12/3	3,247.50
1/18/17	6428	Pacifica Community TV	Board Mtg 12/15/16	250.00
1/18/17	6429	PG&E	Pump Station Inv dtd 12/15/16	174.55
1/18/17	6430	PGE	Office Inv dtd 12/22/16	133.63
1/18/17	6431	Pitney Bowes	Inv dtd 12/31/2016	3.47
1/18/17	6432	Ric Lohman	12/15/16 Board Mtg.	145.00
1/18/17	6433	Rodolfo Romero	Cleanings January 2017 (2X)	140.00
1/18/17	6434	Sewer Authority Mid-Coastside	January 2017	118,763.91
1/18/17	6435	Strawflower Electronics	Services Inv dtd 12/20/2016	487.50
1/18/17	6436	Verizon Wireless	December 2016	94.86
1/18/17	6437	Wells Fargo Busi Card	December 2016 Credit Card Charges	214.48
1/18/17	6438	White Nelson Diehl Evans	December 2016 Accounting	1,800.00
1/18/17	6439	Wittwer & Parkin	Legal December 2016	15,989.50
1/18/17	6440	Working Dirt Management	February 2017	4,200.00
				190,734.81

ITEM #6

Granada Community Services District
Statement of Net Position (Unaudited)

As of November 30, 2016

ASSETS

Current Assets	
1000 · Wells Fargo Checking - Gen Op	\$ 48,079.36
1020 · Petty Cash	375.00
1030 · Cash - LAIF	3,770,921.00
1100 · Accounts Receivable	45,523.00
1550 · Prepaid Expenses	9,647.00
Total Current Assets	3,874,545.36
Fixed Assets	
1600 · Land	876,534.00
1610 · Construction in Progress	800,813.00
1615 · Equipment	22,153.00
1620 · Collections System	9,719,765.00
1630 · Accumulated Depreciation	(5,645,664.00)
Total Fixed Assets	5,773,601.00
Other Assets	
1700 · Advance to MWSD	1,085,094.00
1710 · Allowance - for Advance to MWSD	(1,085,094.00)
1720 · Advance to AD- Bond Reserve	494,890.00
1730 · Advance to AD- NCA Fund	600,866.00
1735 · Advance to AD- Assesmnt Revenue	412,542.00
1740 · Security Deposit Office Lease	3,000.00
1750 · Investment in SAM	3,895,049.00
1760 · Deferred Outflows of Resources	33,695.00
Total Other Assets	5,440,042.00
Total Assets	15,088,188.36

LIABILITIES

Current Liabilities	
2000 · Accounts Payable	3,508.00
2020 · Class 3 Deposits	5,196.00
2100 · Payroll Liabilities	923.00
2225 · Recology-Del Garbage	(1,140.00)
2310 · Relief Refund Advance	350.00
Total Current Liabilities	8,837.00
Long Term Liabilities	
2400 · 1996 Plant Exp Note Payable	95,000.00
2401 · Net Pension Liability	166,360.00
2402 · Deferred Inflows of Resources	16,803.00
Total Long Term Liabilities	278,163.00
Total Liabilities	287,000.00

NET POSITION

3000 · Net Assets	5,936,912.00
3005 · Contributed Capital	9,595,349.00
Net Income	(731,073.00)
Total Net Position	14,801,188.00

**Granada Community Services District
Revenue & Expenses (Unaudited)
July 1, 2016 through November 30, 2016**

	As of Nov 30, 2016	Expected To Date	Variance Favorable/ (Unfavorable)	FY 2016/2017 Budget
Revenues				
Operating Revenue				
4010 · Property Tax Allocation	58,822	72,917	(14,095)	175,000
4015 · Park Tax Allocation	-	166,667	(166,667)	400,000
4020 · Sewer Service Charges-SMC	-	540,000	(540,000)	1,296,000
4021 · Sewer Svc Charges Pro-rated	900	-	900	-
4030 · AD OH Reimbursement	7,272	14,166	(6,894)	34,000
4040 · Recology Franchise Fee	12,346	11,667	679	28,000
Total Operating Revenue	79,340	805,417	(726,077)	1,933,000
Non Operating Revenue				
4120 · Interest on Reserves	6,572	7,292	(720)	17,500
4130 · Connection Fees	103,400	12,500	90,900	30,000
4140 · Repayment of Adv to AD-BRA	-	52,917	(52,917)	127,000
4150 · Repayment of Adv to AD-NCA	15,000	-	15,000	-
4155 · Repayment of Adv to AD-ARF	59,000	-	59,000	-
4160 · SAM Refund from Prior Yr	-	2,083	(2,083)	5,000
4170 · ERAF Refund	-	108,333	(108,333)	260,000
4180 · Misc Income	750	833	(83)	2,000
Total Non Operating Revenue	184,722	183,958	764	441,500
Total Revenues	264,062	989,375	(725,313)	2,374,500
Expenses				
Operations				
5010 · SAM - General	403,533	403,533	-	968,479
5020 · SAM - Collections	100,979	100,979	-	242,350
5030 · Plant Shortfall Debt Int Exp	95,805	-	(95,805)	-
5031 · Plant Shortfall Princ Reduction	-	39,333	39,333	94,400
5050 · Mainline System Repairs	338	-	(338)	-
5060 · Lateral Repairs	20,026	25,000	4,974	60,000
5065 · CCTV	-	12,500	12,500	30,000
5070 · Pet Waste Station	501	417	(84)	1,000
5100 · County Staff Time - Parks	-	6,250	6,250	15,000
5110 · RCD - Parks	165	2,083	1,918	5,000
5120 · Half Moon Bay Reimb - Parks	-	20,833	20,833	50,000
Total Operations	621,347	610,928	(10,419)	1,466,229

No assurance is provided on these financial statements.

**Granada Community Services District
Revenue & Expenses (Unaudited)
July 1, 2016 through November 30, 2016**

	As of Nov 30, 2016	Expected To Date	Variance Favorable/ (Unfavorable)	FY 2016/2017 Budget
Expenses (Continued)				
Administration				
6010 · Auditing	4,465	4,167	(298)	10,000
6020 · Copier lease	2,225	2,917	692	7,000
6040 · Directors' Compensation	4,645	4,583	(62)	11,000
6050 · Education & Travel Reimb	223	833	610	2,000
6060 · Employee Compensation	74,398	80,375	5,977	193,000
6070 · Engineering Services	12,195	8,333	(3,862)	20,000
6080 · Insurance	1,971	2,500	529	6,000
6090 · Legal Services	39,987	27,083	(12,904)	65,000
6100 · Memberships	5,396	4,167	(1,229)	10,000
6110 · Newsletter	-	1,042	1,042	2,500
6120 · Office Lease	24,700	20,833	(3,867)	50,000
6130 · Office Maintenance & Repairs	744	1,042	298	2,500
6140 · Office Supplies	2,784	2,500	(284)	6,000
6150 · Professional Services	29,634	12,500	(17,134)	30,000
6160 · Publications & Notices	1,479	4,167	2,688	10,000
6170 · Utilities	3,837	3,750	(87)	9,000
6180 · Video Taping	1,000	1,250	250	3,000
6190 · Computers	995	833	(162)	2,000
6210 · System Investigation	4,088	-	(4,088)	-
6220 · Miscellaneous	6,224	2,917	(3,307)	7,000
6230 · Bank Service Charges	1,337	-	(1,337)	-
6310 · Park Related Misc Expenses	4,604	-	(4,604)	-
Total Administration	226,931	185,792	(41,139)	446,000
Capital Projects				
1213-3 · Collection System Repairs	2,000	-	(2,000)	-
1415-1 · SAM - Projects	52,631	-	(52,631)	-
1415-2 · Update SSMP	-	-	-	-
1617-2 · SAM - Lift Station	2,919	-	(2,919)	-
7010 · Sewer Main Replacement (CIP)	-	104,167	104,167	250,000
7015 · Mainline System Repairs	-	4,167	4,167	10,000
7100 · SAM - Infrastructure	89,308	89,308	1	214,338
7500 · Projects - Parks	-	31,250	31,250	75,000
Total Capital Projects	146,857	228,892	82,035	549,338
Total Expenses	995,135	1,025,612	30,477	2,461,567
Net Income	(731,073)	(36,237)	(694,836)	(87,067)

No assurance is provided on these financial statements.

ITEM #7

DISTRIBUTION REQUEST NO.: #6-16/17
BOND ADMINISTRATION FUND
(Account Number: 94673305)

DISTRIBUTION TOTAL: \$2,778.00

\$6,100,000.00
GRANADA SANITARY DISTRICT
LIMITED OBLIGATION REFUNDING IMPROVEMENT BONDS 2003
Reassessment & Refunding Project

DISTRIBUTION REQUEST
For Payment of Bond Administration Costs

The undersigned Treasurer of the Granada Sanitary District (the "District") hereby requests of the Fiscal Agent for the District the payment of Bond Administration Costs for the items and in the manner and amount stated in the attached Schedule A, and in connection herewith hereby certifies that the payment requested is for the Administrative Costs, and that funds are available in the Bond Administration Fund (Account #94673305) to make such payment, and further states that all requirements for the payment of the amount to be disbursed pursuant hereto have been met.

January 19, 2017

Chuck Duffy, Finance Officer/Treasurer

SCHEDULE "A"

DISTRIBUTION REQUEST NO: #6-16/17

DATE: January 19, 2017

DISTRIBUTE FROM ACCOUNT #: 94673305

ACCOUNT NAME: Bond Administration Fund

DISTRIBUTION AMOUNT: \$ 2,778.00

PAYMENT INSTRUCTIONS: Issue check and mail as listed below.

Payee	Mailing Address	Services Provided	Amount
Taussig & Assoc.	5000 Birch St, #6000, Newport Bch, CA 92660	Apportionment Svcs	\$ 500.00
GCSD	P.O. Box 335, El Granada, CA 94018	GCSD OH Reim - Jan 2017	\$ 2,278.00
TOTAL:			\$ 2,778.00

ITEM #8

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #9

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #10

AGENDA NOTICE

There are no documents for this Agenda Item.

ITEM #11

GRANADA COMMUNITY SERVICES DISTRICT

Administrative Staff Report

Report Period: December 10, 2016 – January 13, 2017

To: Board of Directors

From: Delia Comito, Assistant General Manager

Date: January 19, 2017

PUBLIC RECORDS REQUESTS – There were no public record requests received this period:

APPLICATIONS RECEIVED – There were no applications received this period.

Rec'd	Type	Owner or Agent	APN	Address	Sq. Ft.	Zone
07/05/16	1A	Machado Doug	047-287-260	917 Palma, EG	6,000	R-1/S-17
08/23/16	1A	Kessler	047-105-090	Paloma/ Balboa, EG	7,818	R-1/S-17
11/28/16	1A	Adams	047-275-060	Columbus St, EG	2,984	R-1/S-17

Note: shaded areas were previously reported.

PERMITS ISSUED – There were no permits issued this period.

Permit No.	Type	Issue Date	Owner or Agent	APN	Address	Sq. Ft.	Zone
3158	1B	07/07/16	Boyle James	047-233-350	120 Ave Portola, EG	6,287	R-3/S-3
3159	1B	07/07/16	Boyle James	047-233-360	425 Coronado St, EG	5,954	R-3/S-3
3160	1A	07/12/16	Engdhal/Steadman	047-218-150	640 Ferdinand, EG	5,000	R-1/S-17
3161	1B	09/22/16	Cypress Grp Dev	047-206-230	101 Ave Portola, EG	16,909	R-3/S-3
3162	1A	10/03/16	Machado Douglas	047-287-260	917 Palma St, EG	6,000	R-1/S-17
3163	1A	11/14/16	Ralston	048-121-160	2805 Champs Elysee, HMB	5,000	R-1/B-1
3164	1A	11/16/16	Michetti/Kessler	047-105-090	401 Paloma Ave, EG	7,818	R-1/S-17

Note: shaded areas were previously reported.

SEWER HOOK-UPS -There were no sewer hook-ups this period.

Hook-up Date	Type	Permit No.	Issue Date	Owner	APN	Address
09/07/16	1A	3154	02/18/16	Philomena LLC	048-013-090	114 Magellan, Miramar
09/16/16	1A	3148	10/09/15	Wenzel Lutz	047-222-100	477 Ave Portola, EG
09/29/16	1A	3149	01/28/16	TDR Properties	047-221-070	435 Ave Del Oro, EG
10/06/16	1A	3153	11/03/15	Contreras Cesar	047-062-170	431 Sonora, EG
10/11/16	1A	3160	07/12/16	Engdahl/Steadman	047-218-150	640 Ferdinand, EG
11/14/16	1A	3163	11/14/16	Ralston	048-121-160	2805 Champs Elysee
11/18/16	1B	3159	07/07/16	Boyle	047-233-350	120 Ave Portola, EG

Note: Shaded rows were previously reported.

REPAIRS: There were no repairs this period.

Repair Date	Type	Problem	Location or Address	Cause	Cost
09/28/16	Lateral	Back-up	263 Paloma, EG	Roots/offset	\$8,118
10/02/16	Lateral	Back-up Roots	147 Vallejo, EG	Roots	\$10,208

Note: Shaded rows were previously reported.

SPECIAL NOTES:

Audited Financial Statements for Period Ended June 30, 2016: Following the field audit in late November, staff has been working to finalize the outstanding items needed to complete the 06/30/16 fiscal year end audited financial statements, pending the approval of SAM's CAFR for 6/30/2016. I anticipate presentation by February or March.

Jubata Grass Eradication: Please note that Enviro Mow was able to upturn the pampas grasses on the Burnham Strip last week. District Staff cut off all of the plumes beforehand, but due to the weather, did not have the time to remove them all for disposal. Staff will complete the task of removing the remaining plumes as soon as the weather permits.

Median Agreement with San Mateo County: I spoke with Nicholas Calderon on 01/13/17, who apologized for the delay, and clarified that the County is in the process of drafting a permit for issuance to the District, which will authorize the development of park improvements on the medians. We may anticipate an initial draft by February.

ITEM #12

12 January 2017

Memorandum

To: Granada Community Services District
From: John H. Rayner, District Engineer
Subject: Engineer's Report for January 2017

Capital Improvement Project (2015 CIP)

Record Drawings showing as-built conditions are almost complete.

Mirada Road near Creek Crossing

Presidio Systems performed a CCTV inspection of the sewers in the immediate area of the creek crossing. The inspection confirmed that several sewers need to be replaced in the next CIP project.

Stoloski Property (Class 3 Permit)

Construction of the lower portion of mainline was constructed and tested in October. Construction of the upper portion of the mainline is awaiting construction of the two street extensions, to provide access to future homes. The upper portion, between Champs Elysee Boulevard and Pullman Avenue, is planned to be constructed in the spring of 2017. Once completed, it will be tested and if acceptable, we will recommend the entire main extension for acceptance by the District. One of the four parcels has apparently been sold and plans for a house on that parcel are currently being developed. Construction of the house will likely not begin until mid to late 2017 which should be after the main line extension has been completed and dedicated to the District.

Big Wave (Class 3 Permit)

No recent work on this.

Naples Beach Technical Memorandum Update for Phase 2

Because of the potential for damage to or loss of the District's sewer crossing Medio Creek from ongoing beach and cliff erosion, the objective of the Naples Beach project was to eliminate the need for the Medio Creek sewer crossing. The Phase 1 project completed in 2012 eliminated sewage from all homes and businesses south of Medio Creek from crossing Medio Creek except for about 15 homes and condos located at the west end of Mirada Road. A draft update to Phase 2 of the Technical Memorandum (TM), evaluating two alternatives for redirecting the sewage from these remaining residences, was reviewed with General Manager, Chuck Duffy, in December. It was decided that a sewer easement from State Parks should be pursued initially to confirm that the preferred gravity sewer alternative is feasible. We are currently in contact with State Parks representatives.

Memorandum

Granada Community Services District

12 January 2017

Page 2

Class 1 Permits

263 Paloma: This repair is complete. The line was not leak tested but did meet the District standards for connection type and depth of cover.

147 Vallejo: This repair is not complete. The field inspection revealed that depth of cover could not be achieved. The sewer lateral is just over 2-feet deep at the curb. Contractor was directed to provide concrete encasement on the portion of pipe with less than 3-feet of cover. Final photographs have not been provided by the Contractor.

321 Cortez: The lateral connection is complete and has passed inspection. The Owner will need to construct the property line cleanout box for final inspection.

114 Magellan: Inspected this connection by photographs. Performed a field inspection but the line had been backfilled prior to arrival.