



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

June 16, 2022

THIS MEETING WAS HELD VIA TELE-CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-08-21.

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 7:00pm.

ROLL CALL President Matthew Clark, Vice President Eric Suchomel, Director Barbara Dye, Director Nancy Marsh, and Director David Seaton.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

SPECIAL MEETING AGENDA

1. **Approve a Resolution Proclaiming a Local Emergency Persists, Ratifying the Proclamation of a State of Emergency Issued on March 4, 2020, and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the Granada Community Services District for a Period of 30 Days Pursuant to the Brown Act.**

Action: Director Marsh moved to approve the resolution. (Marsh/Clark).
Approved 5-0.

ADJOURN TO CLOSED SESSION

2. **Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**
3. **Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).**

RECONVENE TO OPEN SESSION

ADJOURN SPECIAL MEETING

There was no reportable action taken in the Closed Session.

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

1. Parks and Recreation Activities.

a. Report from Parks Advisory Committee.

It was reported that the PAC did not hold a meeting, and that the public outreach for the disc golf proposal had not yet been initiated. Directors Marsh and Dye will likely plan several summer activity walks.

b. Report on Proposed Community Center.

Director Marsh reported that the Committee had met with the architect to discuss the design concept and process.

c. Report on Burnham Park.

Director Dye reported that the Committee met to schedule a community outreach event for input on playground equipment.

d. Update on Pump Track Kickoff.

Director Dye said the District was invited to the kick-off and that she and Director Marsh will hand out park information and provide water for the attendees. Public member Fran Pollard noted her concerns regarding crowds and parking issues.

e. Community Outreach on Park Fixtures.

This item was already discussed under the Report on Burnham Park.

2. Report on June 8 Special Meeting Concerning Bartle Wells Associates Sewer Service Charge Report and Potential Increase in the Sewer Service Charge for Fiscal Years Ending 2023, 2024, and 2025.

Director Dye posted the meeting information on social media, and said she felt the community generally accepts a rate increase, as there were no public comments. General Manager Chuck Duffy explained this item was addressed at the board meeting on June 8, and is being agendaized again for transparency. He stated in his agenda memo that the rate increase is necessary largely due to increased costs at the Sewer Authority Mid-Coastside, allocation of district property tax revenues to parks and recreation services, and the ending of the reimbursement to the general district from the assessment district. The original Prop 218 notice was mailed with an error caused by the printing service used by the district, and the corrected notice to residents was mailed today. Director Dye shared a graph showing the increases in the SAM capital improvement program over the years. The board held a discussion, and stated again even with the increase in rates, GCSO rates are still on the lower end of the scale in San Mateo County.

3. Consideration of an Ordinance Amending the District Code to Allow for the Setting of Sewer Service Charges by Fee Resolution (second and final reading).

ACTION: Director Clark moved to read the title of the ordinance and to waive by motion the reading of the ordinance, and to approve the ordinance subject to publishing in accordance with the government code (Clark/Marsh).

Approved 5-0.

4. Report on Sewer Authority Mid-Coastside Meetings.

Directors Clark and Dye reported on the May 23 and June 13 SAM meetings.

CONSENT AGENDA

5. May 19, 2022 Special and Regular Meeting Minutes.

6. June 2022 Warrants.

7. April 2022 Financial Statements.

8. Assessment District Distribution #11-21/22.

ACTION: Director Marsh moved to approve the Consent Agenda. (Marsh/Clark).

Approved 5-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

10. Attorney's Report. (Parkin)

11. General Manager's Report. (Duffy)

12. Administrative Staff Report. (Comito)

13. Engineer's Report. (Kennedy Jenks)

14. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 8:27pm.

Date Approved by Board: August 18, 2022

ATTEST:

Delia Comito, Board Secretary