



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**AGENDA**  
**BOARD OF DIRECTORS**  
**SPECIAL MEETING at 6:30 p.m.**  
**REGULAR MEETING at 7:30 p.m.**

January 17, 2013

**CALL SPECIAL MEETING TO ORDER 6:30 p.m.** District Office, 504 Avenue Alhambra, 3rd Floor, El Granada

**ROLL CALL**

Directors:	President:	Leonard Woren
	Vice-President:	Matthew Clark
	Secretary:	Ronald Fenech
	Treasurer:	Gael Erickson
	Board Member:	Ric Lohman
Staff:	General Manager:	Chuck Duffy
	Administrator:	Delia Comito
	Legal Counsel:	Jonathan Wittwer

*The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.*

**GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

**ADJOURN TO CLOSED SESSION**

**1. Conference Involving A Joint Powers Agency - Pursuant to Government Code Section 54956.96**

Per Sewer Authority Mid-Coastside Agenda Items 3.B, C & D on January 7, 2013, discussion will concern:

Conference with Labor Negotiator – Government Code Section 54957.6 – Designated Representative: Manager or Austris Rungis (IEDA) – Employee Organization – IUOE, Stationary Engineers, Local 39

Public Employee Performance Evaluation – Title: General Counsel – Government Code 5457

Public Employee Performance Evaluation – Title: General Manager – Government Code 54957

Local agency representative: Directors Leonard Woren and Ric Lohman

**RECONVENE TO OPEN SESSION**

Report final Board action, if any, from Closed Session.

**ADJOURN SPECIAL MEETING**

**CALL REGULAR MEETING TO ORDER 7:30 p.m.**

**GENERAL PUBLIC PARTICIPATION**

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

**REGULAR AGENDA**

1. **Public Hearing: Consideration of a Resolution Approving Amended Noncontingent Assessment, Sewage Treatment Facility Improvements Integrated Financing District, Amendment 15.**  
**Recommendation:** Approve the Resolution.
  
2. **Consideration of Report and Future Issues by District's Sewer Authority Mid-Coastside Representatives.**  
**Recommendation:** To be made by the Board.

**CONSENT AGENDA**

All matters listed under the Consent Agenda are considered routine by the Board of Directors, and will be acted upon by a single vote of the Board. There will be no separate discussion of any of these items unless a member of the Board so requests, in which event the matter shall be removed from the Consent Agenda and considered as a separate Action Agenda item.

3. Approval of Meeting Minutes for December 20, 2012.
4. Approval of January 2013 Warrants for \$120,342.60 (Checks 4936-4962).
5. Approval of December 2012 Financial Statements.
6. Approval of Assessment District Distribution #6-12/13 for \$2,750.00.

**COMMITTEE REPORTS**

7. Report on seminars, conferences, or committee meetings.

**INFORMATION CALENDAR**

8. Attorney's Report. (Wittwer)
9. Treasurer's Report. (Erickson)
10. General Manager's Report. (Duffy)
11. Administrator's Report. (Comito)
12. Engineer's Report. (Kennedy Jenks)

**ADJOURN REGULAR MEETING**

At the conclusion of the December 20, 2012 Meeting:

Last Ordinance adopted: No. 164

Last Resolution adopted: No. 2012-014

*This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please call (650) 726-7093.*

*In accordance with the Ralph M. Brown Act, copies of the staff reports and other materials provided to the Granada Sanitary District Board of Directors by District staff in connection with this agenda are available at the District Office, 504 Avenue Alhambra, 3<sup>rd</sup> Floor, El Granada, California. Any materials distributed by District staff after the posting of the agenda are made available for public review at the District Office at the time they are distributed to the Board of Directors until 5:00 pm the day of the Board of Directors meeting.*