



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES **BOARD OF DIRECTORS** **REGULAR MEETING AT 7:00 p.m.**

August 15, 2024

This meeting was held in person and via Zoom.

CALL REGULAR MEETING TO ORDER AT 7:00 p.m.

District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Director Matthew Clark, Director Barbara Dye, and Director Jen Randle. Director Marsh and Director Grant participated remotely via teleconference pursuant to Government Code Section 54953(b).

Staff: General Manager Chuck Duffy and Assistant General Manager Hope Atmore. District Counsel William Parkin participated remotely.

GENERAL PUBLIC PARTICIPATION

None.

REGULAR MEETING AGENDA

President Marsh reordered the agenda to consider Item #3 first.

- 3. Consideration of Sewer Permit for 3-Unit + ADU Multi-Family Project at 513-519 Avenue Alhambra, APN: 047-206-260, Owner: Ray Hekkert.**
ACTION: Director Dye moved to approve the permit. (Dye/Clark). Approved 5-0.
- 1. Parks and Recreation Activities.**
 - a. Report on Granada Community Park and Recreation Center – Ms. Atmore reported that public comments on the IS/MND are under review by Montrose Environmental and that the revised document is anticipated to be ready for review by the Board at the regular September meeting.
 - b. Report on Planned Recreation Program Events – Ms. Atmore updated the Board on upcoming events including Nature Journaling, History Walks, FallFest, Movie Night, and Introduction to Drawing with Claudia Marshall.
- 2. Presentation and Updates from San Mateo Resource Conservation District.**

Joe Issel with the San Mateo Resource Conservation District (RCD) provided a background on the RCD and its relationship with GCSD as a technical resource for the district. He explained the steps taken in the development of the Natural Resource Management Plan for the Burnham Strip and defined measures

recommended and taken to reduce invasive species and to improve water quality in the drainage areas. Director Grant asked why mowing is used on the Burnham Strip. Mr. Issel explained that mowing helps replicate the grazing that once happened on the coast and that it can give native species an advantage over non-natives. Mr. Issel also said that in speaking with Cal Fish and Wildlife and other technical advisors, the property is not a priority site for nesting birds or riparian habitat and that natural resource dollars are better used on native plants and pollinators and water quality improvements. Director Grant asked what steps are taken before mowing. Ms. Atmore stated that bird surveys were performed and that the contractor was asked to clean his tractor before arriving. Director Grant asked for a synopsis on white garden snails and Mr. Issel stated that the topic has been discussed and that it will be addressed in future meetings. Director Dye stated that because the snails are also on the Caltrans right of way, it is difficult to eradicate the snails. Director Grant asked for a further explanation of comments provided by RCD in response to a previous BioMaAs report on the site. Mr. Issel stated that his memory of the BioMaAs report was that it discussed broad data for the area rather than site specific data. Director Dye commented that a recent Ecological Rights Foundation (ERF) settlement with the Sewer Authority Midcoastside would require a \$30,000 donation toward an environmental group or project and wondered if the Burnham Creek area might be a good project for that money. Director Grant asked if there were updates in the site assessments over subsequent reports. Mr. Issel said that not all items listed in the management plan were completed considering that the plans for the property were development of a park. Director Grant stated that she would like to see measurable metrics used to monitor native and non-native species. Mr. Issel stated that a 2023 Vegetation Management Opportunities document was produced to help GCSB determine the best use of its natural resource funds. Director Marsh reminded the Board that there have been 2000+ pieces of public input on the development of the property. Mr. Duffy reiterated that the goal for the property has changed since 15 and 20 years ago and that if the goal is a park, resources should be invested in that goal. Director Grant emphasized her opposition to mowing and asked for data on the effectiveness. Director Randle asked if RCD could coordinate mowing directly or to work with staff to give recommendations for mowing contractors.

4. **Engineer's Report** –Director Dye asked for information on the recent review of the Harbor District sewer meter. Ms. Atmore explained that the Harbor District had SAM staff observe the meter and that there will be a third party inspection followed by and additional meetings with District Engineer John Rayner.
5. **Report on Sewer Authority Mid-Coastside Meetings** – Director Dye reported that a draft 5 year CIP was presented to the SAM Board and that additional details will be provided by SAM for review at the next GCSB meeting. The General Manager reported on his meetings with the other member agencies and SAM on the 5 year CIP. He also stated that several of the projects outside of the SAM IPS Montara force main replacement could possibly be moved out a year to meet the \$2.5 million per year CIP goal to allow for rate smoothing. Director Dye stated that the previous year's summary showed SAM was \$500,000 over budget due to costs related to engineering, chemicals, and equipment.

CONSENT AGENDA

- 6. July 18 Regular Meeting Minutes.**
- 7. August 2024 Warrants.**
- 8. June 2024 Financial Statements.**

Director Dye asked for clarification on the additional \$50,000 spent over the expected SAM general budget, and Mr. Duffy stated he would follow up on that. Director Dye also stated that the money saved in CIP was due to deferring District CIP projects for the year to offset the cost of the SAM IPS Force Main work.

ACTION: Director Randle moved to approve the Consent Agenda.
(Randle/Clark). Approved 5-0.

COMMITTEE REPORTS

- 9. Report on seminars, conferences, or committee meetings.**

Director Marsh reported that she provided a written report for the MCC meeting she attended on June 10 along with Mr. Duffy and Tom Conroy. Ms. Atmore stated that she will be attending the Leadership Corps program organized by the Leadership Council of San Mateo County.

INFORMATION CALENDAR

- 10. Attorney's Report. (Parkin)**
- 11. General Manager's Report. (Duffy)**
- 12. Administrative Staff Report. (Atmore)**
- 13. Future Agenda Items.**

Director Marsh clarified that staff would provide a report on the upcoming RCD meeting at the September GCSD meeting.

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Existing Litigation - Government Code Section §54956.9(d)(1).**

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County (Superior Court Case No. 17CV316927; Sixth District Court of Appeal Case No. H049896)

RECONVENE TO OPEN SESSION

No reportable action.

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:42 p.m.

Hope Atmore, Board Secretary

Date Approved by the Board: September 19, 2024