



## GRANADA COMMUNITY SERVICES DISTRICT

# Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, February 15, 2018

### **CALL SPECIAL MEETING TO ORDER**

The special meeting was called to order at 6:30 p.m.

### **ROLL CALL**

President Leonard Woren, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton. Vice President Barbara Dye was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, Asst. District Counsel William Parkin, and Assistant General Manager Delia Comito (in open session only).

### **GENERAL PUBLIC PARTICIPATION**

None.

### **ADJOURN TO CLOSED SESSION**

- 1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1)). Administrative Liability Complaint R2-2017-1024 issued by the San Francisco Regional Water Quality Control Board against Sewer Authority Mid-Coastside.**
- 2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1)). San Francisco Regional Water Quality Control Board enforcement action against Granada Community Services District.**
- 3. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**  
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo Superior Court Case No. 17CIV03092.
- 4. Conference with Legal Counsel – Significant Exposure to Litigation (Gov. Code Section 54956.9(d)(2)). (One potential case).**

### **RECONVENE TO OPEN SESSION**

There was no reportable action from the Closed Session.

### **ADJOURN SPECIAL MEETING**

## **CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:40 p.m.

## **ROLL CALL**

## **GENERAL PUBLIC PARTICIPATION**

None.

## **ACTION AGENDA**

### **1. Consideration of Variance, Rural Zone Service Determination, and Related CEQA Resolution, for Class 2A Sewer Permit Application for APN 047-261-030, Obispo Road, Owner: Coastside Fire Protection District (“CFPD”).**

District Counsel Wittwer reviewed the staff report, and explained that the District was required to designate urban and rural zones within its boundaries as required by the County’s Local Coastal Plan and did so by Ordinance in 2002 including a map showing the CFPD property in the Rural Zone. He also stated that in order to make a favorable Rural Zone Connection Determination, the Board would need to determine that providing the connection to the public sewer service system would be commensurate with the uses and densities designated in the Local Coastal Plan. Further, Counsel’s recommendation to the Board is to make a Rural Zone determination, and approve the Variance. Gary Burke, President of CFPD, spoke concerning the new fire station project and requested that the Board expedite the sewer permits.

**ACTION:** Director Seaton moved to:

1. Adopt the attached Proposed Resolution demonstrating compliance with CEQA and establishing that GCSD has duly considered the Final EIR certified by CFPD as the Lead Agency;
2. Approve the Variance enabling application for connection of the Project to GCSD’s public wastewater system; and
3. Make a Rural Zone Connection Determination that service would be commensurate with the uses and densities designated in the Local Coastal Plan.

(Seaton/Blanchard). Approved 3-1, Director Woren opposed.

### **2. Consideration of Approving San Mateo Resource Conservation District Scope of Work Proposal and Agreement for Vegetation Management at the District’s Burnham Strip Property.**

**ACTION:** Director Clark moved to approve the Agreement with the RCD with the adjusted map and language discussed. (Clark/Blanchard). Approved 4-0.

### **3. Consideration of Professional Services Agreement with Quiet River Land Services for Surveying and Topographic Mapping of the District’s Burnham Strip Parcel.**

**ACTION:** Director Clark moved to accept the Agreement with a cost not to exceed \$8,000 to be attached to the District’s Independent Contractor’s Agreement. (Clark/Blanchard). Approved 4-0.

**4. Consideration of Ordinance Amending Sections 104 and 701(01)(A) of the District Ordinance Code Regarding Accessory Dwelling Unit and Auxiliary Structure Sewer Connection Charges – Second Reading.**

**ACTION:** Director Clark read the title of the Ordinance and moved to waive the second reading of the Ordinance, approve and adopt the Ordinance, and direct staff to publish the Ordinance in Accordance with the Government Code (Ord. 171). (Clark/Blanchard). Approved 4-0.

**5. Consideration of Amendment No. 3 to the GCSD FY 2017/18 Budget for Additional Funds for the Sewer Authority Mid-Coastside, and Associated Budget Amendment.**

General Manager Chuck Duffy reviewed the staff report, indicating that the SAM Board approved two versions for distribution to the member agencies. The District has previously approved two budget amendments, one for the additional segment of the IPS repair, and the other for the repair of the electrical bus for the main electrical feed to the SAM plant. The current amendment is requesting additional funds for legal costs, the civil liability claim from the Regional Board related to the SAM IPS spill, and additional staffing for the treatment plant. He recommended that the Board approve Version #1 of the SAM budget amendment request for a not-to-exceed amount of \$106,110. If there are any items from Version 1 not approved by the other two agencies, these items will obviously not be funded by the District.

**ACTION:** Director Clark moved to adopt the Resolution and associated GCSD Budget Amendment #3. (Clark/Blanchard). Approved 4-0.

**6. Consideration of District's Sewer Authority Mid-Coastside Report.**

Director Woren reported on the 2/12/18 SAM meeting.

**CONSENT AGENDA**

- 7. Approval of January 18, 2018 Meeting Minutes.**
- 8. Approval of February 2018 Warrants for \$282,508.22.**
- 9. Approval of December 2017 Financial Statements.**
- 10. Approval of Assessment District Distribution #7-17/18.**

**ACTION:** Director Clark moved to approve the Consent Agenda. (Clark/Blanchard). Approved 4-0.

**COMMITTEE REPORTS**

**11. Report on seminars, conferences, or committee meetings.**

Directors Clark and Woren reported on the Granada PAC Appointment Committee meetings held to interview the applicants for the Committee, and stated they will provide recommendations to the Board at the 3/1/18 special meeting.

**INFORMATION CALENDAR**

- 12. Attorney's Report. (Wittwer)**
- 13. General Manager's Report. (Duffy)**
- 14. Administrative Staff Report. (Comito)**

Asst. GM Delia Comito reported that the new green waste carts from Recology will be delivered to customers during the first part of March.

**15. Engineer's Report. (Kennedy Jenks)**

Duffy reported on the status of the Medio Creek bridge crossing project.

**16. Future Agenda Items.**

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 10:06 p.m.

SUBMITTED BY:

APPROVED BY:

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Delia Comito, Secretary

\_\_\_\_\_  
Chuck Duffy, General Manager

Date Approved by Board: March 15, 2018