



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, September 21, 2017

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:35 p.m.

ROLL CALL

President Jim Blanchard, Vice President Leonard Woren, Director Matthew Clark, and Director Barbara Dye. Director David Seaton was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

ACTION AGENDA

1. Consideration of Appointing Real Property Negotiator.

District's Negotiator: Chuck Duffy.

Negotiating parties: Half Moon Bay Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located at Obispo Road and Avenue Portola, El Granada, California. (APN 047-261-030)

ADJOURN TO CLOSED SESSION

2. Conference with Real Property Negotiator (Government Code Section 54956.8).

District's Negotiator: Chuck Duffy.

Negotiating parties: Half Moon Bay Fire Protection District and Granada Community Services District.

Property under negotiation: Vacant Land with no address located at Obispo Road and Avenue Portola, El Granada, California. (APN 047-261-030)

Under negotiation: Instruction to negotiator will concern price and terms.

3. Conference Involving A Joint Powers Agency – Sewer Authority Mid-Coastside (Government Code Section 54956.96):

A. Conference with Legal Counsel – Anticipated Litigation

Significant Exposure to Litigation Pursuant to Government Code Paragraph (2) of Subdivision (d) of Section 54956.9: (Five Cases)

B. Conference with Legal Counsel – Existing Litigation

Pursuant to Government Code Paragraph (1) of Subdivision (d) of Section 54956.9: Half Moon Bay v. Granada CSD, Montara WSD & Sewer Authority
Mid-Coastside

Granada Community Services District representatives on joint powers agency board: Leonard Woren, Vice-Chair and Jim Blanchard, Director.

RECONVENE TO OPEN SESSION

There was no reportable action from the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:50 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of Natural Resources Management Plan for the Burnham Strip Parcel.

The Board reviewed the Plan prepared by the Resource Conservation District of San Mateo County (RCD), whose representative was unable to attend the meeting. The Plan examines the terrain, vegetation, and features of the District's Burnham Strip property, and provides recommendations for future management of the parcel based on the objectives outlined in the Plan. After general board discussion, staff was asked to investigate well and municipal water sources for future irrigation.

ACTION: Director Clark moved to appoint Directors Dye and Woren to an ad-hoc Burnham Strip Planning Committee, who will meet with RCD staff and report back to the Board. (Clark/Woren). Approved 4-0.

ACTION: Director Clark moved to authorize RCD staff to pursue discussions with Caltrans regarding their road right-of-way. (Clark/Woren). Approved 4-0.

2. Consideration of Appointing PAC Oversight Committee.

The 2-year term for Parks Advisory Committee members expired on June 30. Six of the eight existing committee members have expressed a desire to be re-appointed to a new term.

ACTION: Director Dye moved to appoint Directors Clark and Woren as an ad-hoc committee to review potential candidates and applications, and to provide recommendations to the Board at a future meeting. (Dye/Woren). Approved 4-0.

3. Consideration of Letter of Support for Bike Pump Track to San Mateo County Parks.

The Board held a discussion and received public comment from El Granada resident Fran Pollard, who stated her opposition to a bike pump track in Quarry Park. The Board discussed the pro's and con's of various potential locations for the bike pump track.

ACTION: Director Clark moved to authorize Director Dye to work with District staff to edit and finalize a letter to be sent to the County outlining the District's conditions of support for the bike pump track. (Clark/Woren). Approved 4-0.

4. Consideration of District's Sewer Authority Mid-Coastside Representatives Report.

Director Woren reported on the August 28 SAM board meeting.

CONSENT AGENDA

Director Clark requested that Item 7 of the Consent Agenda be pulled for discussion.

5. Approval of August 17, 2017 Meeting Minutes.

6. Approval of September Warrants for \$458,524.17.

8. Approval of Assessment District Distribution #3-17/18.

ACTION: Director Woren moved to approve Consent Agenda Items 5, 6, and 8. (Woren/Clark). Approved 4-0.

7. Approval of July 2017 Financial Statements.

District staff responded to several questions from Director Clark.

ACTION: Director Clark moved to approve Consent Agenda Item 7. (Clark/Woren). Approved 4-0.

COMMITTEE REPORTS

9. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

10. Attorney's Report. (Wittwer)

11. General Manager's Report. (Duffy)

12. Administrative Staff Report. (Comito)

13. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:35 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: October 19, 2017