



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

July 16, 2020

THIS MEETING WAS HELD VIA TELE- CONFERENCE AS PERMITTED BY STATE EXECUTIVE ORDER N-29-20.

CALL SPECIAL MEETING TO ORDER

The Special Meeting was called to order at 6:30 pm.

ROLL CALL

President Barbara Dye, Vice President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel.

Staff: General Manager Chuck Duffy, District Counsel Bill Parkin, and in Open Session only, Assistant General Manager Delia Comito, and Parks and Rec Coordinator Claudia Marshall.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Government Code Section §54956.9(d)(1)).

City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara County Superior Court Case No. 17CV316927.

2. Conference with Legal Counsel—Existing Litigation (Government Code §54956.9(d)(1)).

Saxton v. Granada Community Services District (EEOC No. 550-2020-00699).

3. Conference with Real Property Negotiator (Government Code Section 54956.8). Property: 531 Obispo Road, El Granada, California.

District's Negotiator: Chuck Duffy

Negotiating parties: Coastside Fire Protection District and Granada Community Services District

Under negotiation: Instruction to negotiator will concern price and terms of payment.

RECONVENE TO OPEN SESSION

There was no reportable action taken in Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:32 pm.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Report from County of San Mateo Parks Director Nicholas Calderon on Proposed Quarry Park Bike Pump Track.

Nicholas Calderon from San Mateo County Parks provided the Board with an update on the status of the pump track project in Quarry Park. He said progress has been delayed due to Covid-19, and no timeline has been set.

2. Report on Proposed Burnham Park Preliminary Design and Next Steps.

Tom Conroy of Kikuchi & Kankel explained what the District should expect under the CEQA and CDP review processes for the project, and indicated the need for an expedited biological resources report to incorporate any site constraints that might arise from the report finding.

3. Report on Parks and Recreation Activities.

Claudia Marshall reported on the mailing of the Burnham Park Preliminary Master Plan postcard to District residents asking for feedback, and that a sign will be erected on the Burnham Park site containing project information. She also reported that kids were enjoying the district sponsored workshops which started this week.

Nancy Marsh reported on very positive comments coming in from residents on the Burnham Park plan, and reviewed some concerns from PAC Member Pat Tierney.

4. Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge and Delinquent Garbage Account Reports and Authorizing the Collection of Said Charges on the FY 2020/21 San Mateo County Tax Roll.

President Dye opened the public hearing. There was no public comment, and staff reported that no written public comment was received. President Dye closed the public hearing.

ACTION: Director Suchomel moved to approve the Resolution adopting the reports and placement on the tax roll. (Res. 2020-004). (Suchomel/Clark). Approved 5-0.

5. Consideration of Policy and Resolution for the Statewide November 3, 2020 General Election.

Director Seaton suggested that there might be more candidates for the available seats if the District paid for the candidate statement.

ACTION: Director Suchomel moved to approve the Resolution for the General Election with approval of a 200-word campaign statement limit, and to provide that the District will pay the cost of the candidate statement. (Res. 2020-005). (Suchomel/Clark). Approved 5-0.

6. Approval of Resolution Directing Making of Amended Noncontingent Assessments Re Certain Such Reassessments Under Resolution of Intention No. 2003-008, Sewage Treatment Facility Improvements Integrated Financing District.

ACTION: Director Clark moved to approve the Resolution. (Res. 2020-006). (Clark/Suchomel). Approved 5-0.

7. Consideration of Sewer Authority Mid-Coastside Report.

Director Dye reported on the June 22nd and the July 13th SAM meetings.

CONSENT AGENDA

8. Approve June 18, 2020 Special and Regular Meeting Minutes.

9. Approve July 2020 Warrants.

10. Approve May 2020 Financial Statements.

11. Approve Assessment District Distribution #1-20/21.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Suchomel). Approved 5-0.

COMMITTEE REPORTS

12. Report on seminars, conferences, or committee meetings.

None.

INFORMATION CALENDAR

13. Attorney's Report. (Parkin)

14. General Manager's Report. (Duffy)

15. Administrative Staff Report. (Comito)

16. Engineer's Report. (Kennedy Jenks)

17. Future Agenda Items.

ADJOURN REGULAR MEETING

The Regular Meeting was adjourned at 9:13 pm.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 20, 2020