



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

Thursday, July 18, 2019

CALL SPECIAL MEETING TO ORDER

The Special Meeting was not held due to the lack of a quorum.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:32 p.m.

ROLL CALL

President Matthew Clark, Director Jim Blanchard, Director David Seaton, and Director Eric Suchomel. Vice President Barbara Dye was absent.

Staff: Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

President Clark announced the upcoming Recycle Drop-off Day and the memorial to be held for past GCSD Director, Gael Erickson.

ACTION AGENDA

1. Consideration of an Ordinance Amending District Ordinance Code Relating to Skateboard Facilities.

At the previous meeting adjourned to July 11, 2019, the Board adopted the first reading of the Ordinance presented, which adds regulations to the District Code pertaining to skateboard facilities.

Resident and Park Advisory Committee Member, Michelle Dragony, thanked the Board for their action to save the Jetty Skate Ramp.

ACTION: Director Blanchard moved to waive the second reading and to adopt the Ordinance as presented. (Blanchard/Seaton). Approved 4-0.

The Board directed staff to order the required signage, and to have the ramp budget and location on the next meeting agenda. Resident Steve Hawk will provide staff with some numbers for the budget.

President Clark moved up Item 11 to be discussed next.

11. Report on Parks Advisory Committee.

Park Advisory Committee (PAC) Chair Nancy Marsh provided an update on the Summer Recreation Program, and said that in effort to broaden public outreach, the Committee was working on a draft community survey to be presented to the Board.

PAC Member Pat Tierney informed the Board of the upcoming Spanish language guided hike in Rancho Corral de Tierra and Adaptive Cycling for Kids with Special Needs programs, which offer programs to the underserved residents within the District.

The Board thanked PAC for developing the successful recreational programs this summer.

2. Public Hearing: Consideration of a Resolution Adopting the Sewer Service Charge and Delinquent Garbage Account Reports and Authorizing the Collection of Said Charges on the 2019/20 FY San Mateo County Tax Roll.

The Assistant General Manager indicated that sewer service charge revenue will increase by \$190,000 from last year, due to the flat fee increase of \$460 to \$520, despite a reduction in water use by commercial customers.

President Clark opened the hearing for public comment. There were no comments from the public, and staff reported that no written protests or comments had been received. President Clark closed the public hearing.

ACTION: Director Suchomel moved to approve the reports and related resolution as presented. (Res. 2019-010). (Suchomel/Blanchard). Approved 4-0.

3. Consideration of Assessment District Administrative Budget and Cost Recovery Levy for Fiscal Year 2019/20.

The Assistant General Manager reviewed the Assessment District Budget and overhead calculation for the upcoming year. She also provided the Debt Service Schedule for the Bonds, which hasn't been provided in the past. It was noted that \$20,000 for legal fees would be an added expense due to hiring Bond Counsel.

ACTION: Director Suchomel moved to approve the reports and related resolution as presented. (Resolution 2019- (Suchomel/Blanchard). Approved 4-0.

4. Consideration of Personnel System Manual Amendments.

This Item was tabled.

5. Consideration of Sewer Authority Mid-Coastside Report.

Director Blanchard reported on the June 24, 2019 SAM meeting.

CONSENT AGENDA

6. Approve June 20, 2019 Meeting Minutes.

7. Approve July 2019 Warrants.

8. Approve June 2019 Financial Statements.

9. Approve Assessment District Distribution #1-19/20.

ACTION: Director Clark moved to approve to approve the Consent Agenda. (Clark/Suchomel). Approved 4-0.

COMMITTEE REPORTS

10. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. **Attorney's Report. (Parkin)**
13. **General Manager's Report. (Duffy)**
14. **Administrative Staff Report. (Comito)**
15. **Engineer's Report. (Kennedy Jenks)**
16. **Future Agenda Items.**

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:40 p.m.

ATTEST:

SUBMITTED BY:

Delia Comito, Board Secretary

Chuck Duffy, General Manager

Date Approved by Board: August 15, 2019