



GRANADA SANITARY DISTRICT  
OF SAN MATEO COUNTY

**MINUTES**  
**BOARD OF DIRECTORS**  
**SPECIAL & REGULAR MEETINGS**

Thursday, February 20, 2014

**CALL SPECIAL MEETING TO ORDER**

The Special Meeting of the Granada Sanitary District Board of Directors was called to order at 6:30 p.m.

**ROLL CALL**

President Matthew Clark, Vice President Leonard Woren, Secretary Jim Blanchard, Treasurer David Seaton, and Director Ric Lohman.

Staff: General Manager Chuck Duffy, Assistant District Counsel Ryan Moroney, and District Administrator Delia Comito (Open Session only).

**GENERAL PUBLIC PARTICIPATION**

None.

**SPECIAL AGENDA**

**ADJOURN TO CLOSED SESSION**

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).  
Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) -  
San Mateo Superior Court Case No. CIV505222
2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).  
Granada Sanitary District Appeal of Big Wave Project to California Coastal  
Commission – Coastal Commission Appeal No. A-2-SMC-11-021
3. Conference with Legal Counsel – Initiation of Litigation (Gov. Code Section §54956.9(d)(4)). (Six potential cases).

**RECONVENE TO OPEN SESSION**

There was no reportable action taken in the Closed Session.

**ADJOURN SPECIAL MEETING**

**CALL REGULAR MEETING TO ORDER**

The regular meeting was called to order at 7:30 p.m.

## **ROLL CALL**

### **GENERAL PUBLIC PARTICIPATION**

Director Seaton suggested a future agenda item to discuss issues regarding any potential future consolidation with Montara Water and Sanitary District.

### **REGULAR AGENDA**

**1. Consideration of Nominations to Elect Special District Member on San Mateo LAFCo.**

**ACTION:** Director Woren moved to appoint Director Lohman to the LAFCo Special District Selection Committee as an alternate if the Board President cannot attend. (Woren/Blanchard). Approved 5-0

**2. Consideration of District Website Design and Content.**

A discussion was held regarding the content of the new website. The General Manager indicated that he would incorporate the suggestions and go live with the site the following week.

**3. Consideration of LAFCo Approval of Reorganization into a Community Services District with Parks and Recreation Powers and next steps:**

**a. Report from General Manager on status of Application to LAFCo.**

The General Manager reported on the LAFCo public protest hearing held on February 19 for the proposed reorganization. Only one written protest was received by LAFCo. The reorganization proposal is now scheduled to go to a vote of the district electorate on June 3rd.

**b. Consideration of Draft Short-term Agreement with County Parks Department for interim provision of Parks and Recreation Services.**

**ACTION:** Director Woren moved to approve the Agreement as presented. (Woren/Lohman). Approved 5-0.

**c. Consideration of whether and how to submit Argument in Favor of Ballot Measure for Reorganization and Rebuttal to any Argument Against.**

A discussion was held and Counsel indicated that board approval would not be necessary if the arguments are submitted by individuals rather than by the governing board or designee(s) of the governing board. The Board took no further action.

**d. Further directions to General Manager necessary or convenient to the processing to completion of the Granada Sanitary District Reorganization Project (including execution of any related agreements).**

No further directions from the Board.

**4. Consideration of Agreement with Kennedy/Jenks Consultants for District Engineering Services.**

District Counsel stated that the effective date of the agreement should be changed to February 1, 2014 to allow for no lapse in the effectiveness of the agreement.

**ACTION:** Director Woren moved to approve the Agreement as amended above.  
(Woren/Blanchard). Approved 5-0.

**5. Consideration of Agreement with Dudek for General Manager Services.**

District Counsel stated that the effective date of the agreement should be changed to February 1, 2014 to allow for no lapse in the effectiveness of the agreement.

**ACTION:** Director Woren moved to approve the Agreement as amended above.  
(Woren/Lohman). Approved 5-0.

**6. Consideration of Report and Ongoing Issues by District's Sewer Authority Mid-Coastside Representatives.**

SAM representatives Lohman and Woren provided a review of the January SAM meeting.

**CONSENT AGENDA**

**7. Approval of Special and Regular Meeting Minutes for January 16, 2014.**

**8. Approval of February 2014 Warrants for \$132,764.88 (Checks 5358-5396).**

**9. Approval of January 2014 Financial Statements.**

**10. Approval of Assessment District Distribution #7-13/14 for \$3,330.50.**

**11. Approval of Resolution Approving Preliminary Amended Reassessments, Ordering Hearing, and Directing Actions With Respect Thereto.**

**ACTION:** Director Woren moved to approve the Consent Agenda.  
(Woren/Lohman) Approved 5-0.

**COMMITTEE REPORTS**

**12. Report on seminars, conferences, or committee meetings.**

Director Woren reported on the recent Midcoast Community Council meeting regarding parks on the coastside.

**INFORMATION CALENDAR**

**13. Attorney's Report. (Wittwer)**

**14. Treasurer's Report. (Seaton)**

**15. General Manager's Report. (Duffy)**

**16. Administrator's Report. (Comito) – Ms. Comito reported that the garbage cans at the beach were recently replaced with the new, larger style receptacles.**

**17. Engineer's Report. (Kennedy Jenks)**

**ADJOURN REGULAR MEETING**

The regular meeting was adjourned at 8:43 p.m.

SUBMITTED BY:

APPROVED BY:

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Chuck Duffy, General Manager

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Jim Blanchard, Secretary

Date Approved: March 20, 2014