



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS

January 18, 2018

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Barbara Dye, Director Jim Blanchard, Director Matthew Clark, and Director David Seaton.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito (in open session only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

- 1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section 54956.9(d)(1)). Administrative Liability Complaint R2-2017-1024 issued by the San Francisco Regional Water Quality Control Board.**
- 2. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).**
City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) - San Mateo Superior Court Case No. 17CIV03092.
- 3. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).**
Agency designated representative: Chuck Duffy
Unrepresented employee: Assistant Administrator.
- 4. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).**
Agency designated representative: Chuck Duffy
Unrepresented employee: Assistant General Manager.

RECONVENE TO OPEN SESSION

There was no reportable action from Closed Session. The Closed Session was continued to the end of the Regular Meeting.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The regular meeting was called to order at 7:55 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

None.

ACTION AGENDA

1. Consideration of Ordinance Amending Sections 104 and 701(01)(A) of the District Ordinance Code Regarding Accessory Dwelling Unit and Auxiliary Structure Sewer Connection Charges (First Reading).

Counsel Parkin indicated that the proposed changes are to bring the District in compliance with the State legislation taking effect this year.

ACTION: Director Clark moved to waive the first reading of the Ordinance and to approve it as presented. (Clark/Dye). Approved 5-0.

The Board directed staff to draft a letter opposing SB-831, which will impose additional fee restrictions on sewer agencies for ADU's.

2. Consideration of Appointment Process for Park Advisory Committee Members.

The Board held a discussion regarding the application form, appointment process, and current committee seats. Director Clark suggested eliminating the non-voting member seat, as he does not live in the District. Current members Pat Tierney, Paul Koelsch, and Dale Ross, all spoke in favor of the incumbent non-voting member, and Director Clark retracted his suggestion. Staff was directed to revise the GPAC General Rules of Procedure to clarify that the appointment process will include the reapplication of incumbents, and further, to revise and distribute the new application form. Directors Woren and Clark of the Appointment Committee stated they will schedule interviews with all of the applicants before the next meeting.

3. Consideration of Amending District Personnel System Manual, and Approval of Resolution to Adopt a Compensation Schedule for Unrepresented Employment Positions.

ACTION: Director Dye moved to approve the amendments to the Manual, and the Resolution adopting the compensation schedule as presented. (Dye/Clark). Approved 4-0. Seaton opposed.

4. Consideration of Resolution Authorizing Participation in the Special District Risk Management Authority (SDRMA) Health Benefits Program, and Approval of Related Memorandum of Understanding.

ACTION: (Blanchard/Clark). Approved 5-0.

5. Consideration of District's Sewer Authority Mid-Coastside Representatives Report.

CONSENT AGENDA

6. Approval of December 14, 2017 Meeting Minutes.
7. Approval of January 2018 Warrants for \$275,447.04.
8. Approval of November 2017 Financial Statements.
9. Approval of Assessment District Distribution #6-17/18.

ACTION: Director Blanchard moved to approve the Consent Agenda with the changes suggested to the minutes. (Blanchard/Clark). Approved 5-0.

COMMITTEE REPORTS

10. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

11. Attorney's Report. (Wittwer)
12. General Manager's Report. (Duffy)
13. Administrative Staff Report. (Comito)
14. Engineer's Report. (Kennedy Jenks)
15. Future Agenda Items

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 9:52 p.m.

RECONVENE TO CLOSED SESSION

RECONVENE TO OPEN SESSION

There was no reportable action from Closed Session.

ADJOURN SPECIAL MEETING

The Special Meeting was adjourned at 9:55 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: February 15, 2018