



GRANADA COMMUNITY SERVICES DISTRICT

Minutes **BOARD OF DIRECTORS** **SPECIAL AND REGULAR MEETINGS** **Thursday, February 16, 2017**

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:30 p.m.

ROLL CALL

President Jim Blanchard, Director Matthew Clark, Director David Seaton, and Director Leonard Woren. Vice President Ric Lohman was absent.

Staff: District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito. General Manager Chuck Duffy was absent.

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Legal Counsel – Existing Litigation (Gov. Code Section §54956.9(d)(1)).

Granada Sanitary District v. County of San Mateo (RPI Big Wave et al.) -
San Mateo Superior Court Case No. CIV505222.

RECONVENE TO OPEN SESSION

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

President Jim Blanchard, Director Matthew Clark, Director David Seaton, and Director Leonard Woren. Vice President Ric Lohman was absent.

Staff: District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito. General Manager Chuck Duffy was absent.

GENERAL PUBLIC PARTICIPATION

ACTION AGENDA

- 1. Consideration of Variance Application for APN 048-065-060, Alto Avenue, Miramar, 4,400 sq. ft. in 10,000 sq. ft. zoning district, Owner: Paul McGregor.**

ACTION: Director Clark moved that the findings were met to grant a sewer permit variance with a recorded restriction of a maximum of two bedrooms. The permit is further conditioned on impervious surfaces being limited to 1,437 square feet. In addition, the permit must contain a Condition of Approval requiring a storm water management plan. (Clark/Seaton). Approved 4-0.

- 2. Consideration of an Ordinance Amending the District Ordinance Code Relating to Sewer Permit Variances for Nonconforming Parcels.**

ACTION: The Title of the Ordinance was read and Director Clark moved to waive full reading of the proposed Ordinance and to approve the Ordinance subject to final approval following the second reading of the Ordinance. (Clark/Woren). Approved 3-1 (Seaton opposed).

Ms. Comito asked to postpone Item 3 until the expected public members arrived. President Blanchard moved up Item 5.

- 5. Consideration of Agreement with Dudek for General Manager Services.**

Comito reported that there were no substantial changes in the new General Manager's Agreement.

ACTION: Director Woren moved to approve the Agreement with a requirement that the Comprehensive of Commercial General Liability Insurance coverage be increased from \$1,000,000 to \$2,000,000, subject to the proviso that if Dudek did not already have that amount of coverage that it obtain that amount of coverage within one year. (Woren/Clark). Approved 3-1. (Seaton opposed).

- 3. Consideration of Request for Funding of a Volleyball Court Project.**

AGM Comito indicated that the District received a request from Neil Merrilees, a resident of Miramar, who was asking for a financial contribution from the District to help purchase sand for a volleyball court proposed at Perched Beach, San Mateo Harbor District property.

Mr. Merrilees reviewed his proposal with the Board and had several supporters with him at the meeting who testified of the need for the court for the girls' high school volleyball team. The project will be constructed and maintained by volunteers. Mr. Merrilees then answered questions from the Board. Director Seaton suggested the project could be a model for the District.

ACTION: Director Seaton moved to pledge support not to exceed \$5,000 for the cost of sand for the volleyball court. (Seaton/Woren). Approved 4-0.

4. Consideration of an Ordinance Amending the District Ordinance Code Relating to Parks and Other District Property Regulations, and Related Enforcement Provisions.

General Counsel Wittwer reviewed the provisions of the proposed Ordinance, and noted that it establishes a Director of Parks. Specific issues related to drones, alcohol use, firearms, dogs, sound restrictions, signs, drones, and enforcement costs were discussed. The Board provided suggested several changes and Counsel will return the proposed Ordinance with these changes incorporated for the first reading of the ordinance at the next Board meeting.

6. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

The SAM report was tabled to the next meeting.

CONSENT AGENDA

7. Approval of January 19, 2017 Meeting Minutes.
8. Approval of February Warrants for \$153,474.61 (checks 6444 - 6471).
9. Approval of December 2016 Financial Statements.
10. Approval of Assessment District Distribution #7-16/17.

ACTION: Director Woren moved to approve Consent Agenda Items 7, 8, 9 and 10. (Woren/Clark). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)
13. General Manager's Report. (Duffy)
14. Administrative Staff Report. (Comito)
President Blanchard established, with Board approval, a Recology Ad Hoc Committee of himself and Director Woren.
15. Engineer's Report. (Kennedy Jenks)

ADJOURN REGULAR MEETING

The Regular Meeting adjourned at 10:10 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: March 16, 2017