



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA

BOARD OF DIRECTORS

SPECIAL MEETING at 7:30 p.m.

Thursday, August 30, 2018

CALL SPECIAL MEETING TO ORDER AT 7:30 p.m. District Office Meeting Room,
504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Directors:	President:	Leonard Woren
	Vice-President:	Barbara Dye
	Director:	Jim Blanchard
	Director:	Matthew Clark
	Director:	David Seaton
Staff:	Legal Counsel:	Bill Parkin
	Assistant Manager:	Delia Comito

The Board has the right to take action on any of the items listed on the Agenda. The Board reserves the right to change the order of the agenda items, to postpone agenda items to a later date or to table items indefinitely.

GENERAL PUBLIC PARTICIPATION

Communications from the public and members of the District Board and District Staff concerning matters not on the agenda. Speakers are limited to 3 minutes each.

ACTION AGENDA

- 1. Consideration of Public Input Received on Preliminary Conceptual Plans for Burnham Park at June 16, 2018 Event, and Discuss Next Steps for Design.**
Recommendation: To be made by the Board.
- 2. Consideration of Interest and Participation Levels in Summer Events Program and Possible Continuation of Programs.**
Recommendation: To be made by the Board.
- 3. Discuss Future Parks Planning, Maintenance, and Services Staffing Needs and Options.**
Recommendation: For General Discussion.
- 4. Report on Parks Advisory Committee Prioritized Parks and Recreation Needs List.**
Recommendation: For Information Only.
- 5. Status Report on Miscellaneous Park Projects.**
Recommendation: For Information Only.

ADJOURN SPECIAL MEETING

At the conclusion of the August 16, 2018 Meeting:

Last Ordinance adopted: No. 172

Last Resolution adopted: No. 2018-006

This meeting is accessible to people with disabilities. Individuals who require special assistance to participate may request an alternative format of the agenda and packet materials. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it. To request a disability-related modification or accommodation, please contact the District office at (650) 726-7093.

Except for records exempt from disclosure under section 6254 of the Public Records Act, all materials distributed for the discussion or consideration of items on the Agenda are disclosable to the public upon request, and shall be made available without delay or at the time of distribution to the Board. Please contact Delia Comito at (650) 726-7093 to request copies of Agenda materials.

ITEM #1



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Delia Comito, Assistant General Manager
Subject: Consideration of Public Input Received on Preliminary Conceptual Plans for Burnham Park at June 16, 2018 Event, and Discuss Next Steps for Design
Date: August 30, 2018

This Item is presented for the Board to discuss the District event held on 6/16/18 at Burnham Park, the community input received, and the next steps in park planning.

Attached for this Item is the event flier, a detailed report from Parks Advisory Committee Member Nancy Marsh, a list of all comments, suggestions and ideas from the completed comment forms, and the Concept Drawings, and Constraints and Opportunities Plan presented at the event.



**The Granada Community Services District
is looking for your input.**

**The process of planning a park on the
Burnham Strip is underway and we want to
hear from you!**

**Drop in on Saturday, June 16, from 9am-1pm
on the property at the foot of Avenida
Portola (below the Post office)**

**Members of the GCSD board, the Park Advisory Committee
and experts from our landscape architecture firm will be
there to hear from you directly. Some preliminary concepts
will be available to stimulate discussion.**

Let us know what you'd like to see on the property!

**If you can't make the meeting and you want to express an
opinion, email us at info@Granada.ca.gov**



BURNHAM PARK CONCEPTS
PUBLIC OUTREACH ON JUNE 16, 2018

FINAL Summary of Comments | July 26, 2018

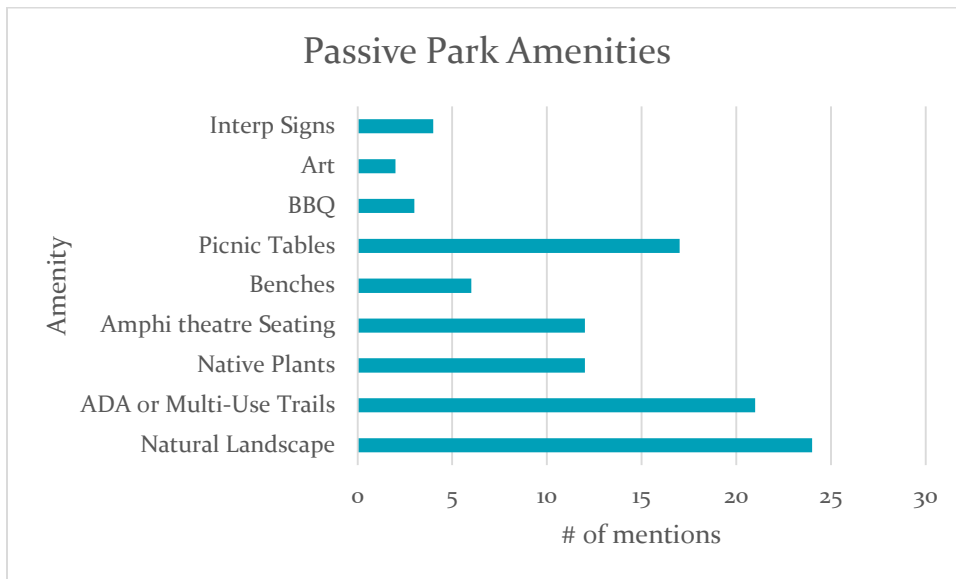
OVERVIEW

- On June 16, 2018 members of the Communications Committee of the Board of Granada Community Services District as well as several Parks Advisory Committee (PAC) members worked with Kikuchi & Kankel Design Group (K&K) to present K&K's three conceptual designs for a potential Burnham Park to the public for comment. The informal community outreach event was noticed on the District's Facebook page and on social media; posters were displayed at the District Office and El Granada Post Office, for about 10 days before the event. The event was held under shade tents on the Burnham Strip at the base of Avenue Portola, from 9:00 a.m. to 1:00 p.m. A "constraints map" for the parcel and three park concepts were displayed on large posters; throughout the event, either Tom Conroy or Steve Kikuchi from K&K, and up to 2 Board members and up to 3 PAC members were on hand to answer questions and encourage written input on prepared comment forms. In addition, the Midcoast Parklands group provided an overview of the history of preserving the Burnham Strip and their initial park concept for this parcel. There was a constant flow of people at the event from the set up at 9:00 to well after the scheduled breakdown at 1:00; people expressed a great deal of curiosity as well as enthusiasm for the proposed project.
- Seventy written comments were received at the event. Several people asked if they could submit comments later by email and took blank comments sheets away with them, however, only three email comments were received. All of the comments have been recorded verbatim in an excel spreadsheet, noting which potential amenities were mentioned, as well as any element specifically discouraged.
- Many comments referenced certain attributes that are outside the scope or control of this proposed project or GCSD. Most common in this regard were suggestions to improve crossing of Highway 1 from the existing dirt parking lot.
- Overall there was great enthusiasm for pursuing a park on the Burnham strip, with 60 of 70 comments expressing a positive view. Nearly 2/3 of the comments expressed a desire for active recreational amenities, especially preservation and/or expansion of the existing skate ramp.
- Several positive comments were received regarding incorporation of the parcel next to the Post Office. Ideas for use included a plaza, parking (instead of parking on the strip), and a restaurant with outdoor seating.

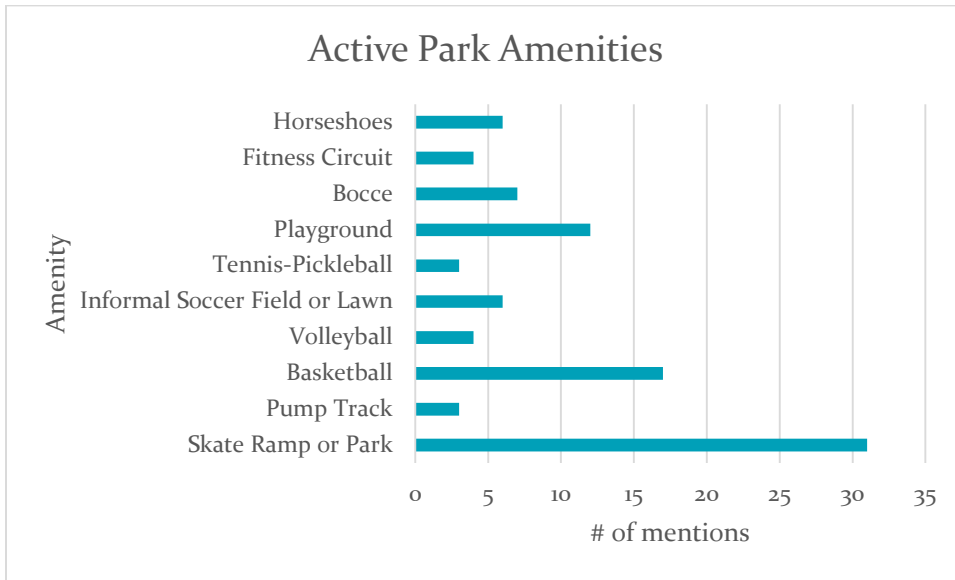
- Only 18 of the 70 comments specified elements they *didn't* want. The most common elements that were discouraged include parking/crossing access from Highway 1 (5), no parking (4) and lawns that require water and maintenance (4).
- The charts below provide details on the number of times specific amenities were positively mentioned. (Note that the number of specific amenities mentioned varied from 0 to 15 on any one comment form).
- Although members of the public were asked to focus on what elements in the conceptual designs they would like or not like rather than choose one concept over another, a number of people referenced a preference for a particular concept and those mentions are included below. The option preferences reinforce a general preference for at least some active recreational elements.

REVIEW OF COMMENTS

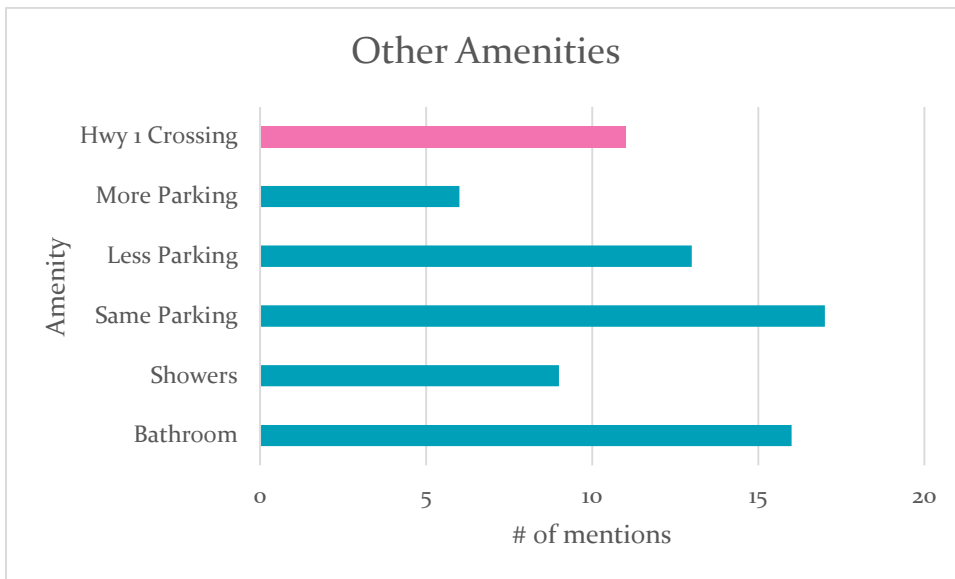
The charts below indicate the number of times a particular amenity or option was mentioned in the written comment sheets received.



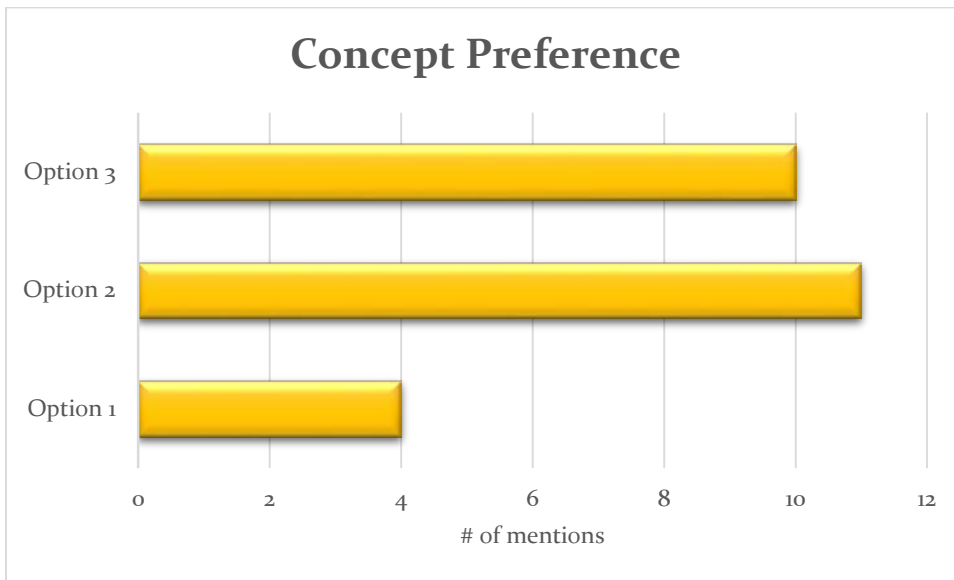
Note: "Natural landscape" was mentioned in some form in combination with both passive and active amenities.



Skate Park comments varied between preserving and/or expanding the existing half pipe and building a more elaborate cement skate park.



*out of scope



Note: Option 1 is the most minimal concept with mostly passive elements and Option 3 is the most elaborate concept with many active elements.

SUMMARY

Considering, as an example, those elements that received more than 5 mentions, those who came to the event and commented would generally prefer a park with:

- A natural landscape with mainly native low maintenance, low profile plantings and a limited, unstructured green lawn area that would support pick-up soccer games, lawn volleyball, kite-flying, etc.
- For passive use: Multi-use trails (walk, bike, skate), with those drawn in concepts 2 and 3 the most popular. Picnic tables and benches. An amphitheater setting that would support ocean viewing, as well as music, theater or movie events.
- For active use: The existing or an expanded skate ramp, basketball, playground, horseshoes and bocce.

Comments from Burnham Park Public Input on June 16, 2018

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
1	El Granada	3	2	0	
	Multi use courts for pickle ball. Excellent presentation. Concept 3 would be a great improvement to this unique little area				
2	El Granada	30	2	0	
	Picnic tables and mounded terrain. Keep as little parking as possible. No RVs. Interpretive signage				
3	El Granada	31	1	0	
	Separate 2 lanes of Hwy 1 with a meridian to separate the lanes, making it safer to cross and making it more scenic. Concept 2 is okay as it combines #1 with needed parking; 3 has too much "formal" parking. But more emphasis needed on community use and less on parking. Put the parking somewhere else. It is not the responsibility of El Granada to provide parking. Listen to the Granada Parks ideas for green use.				
4	El Granada	30			
	More green, less paved paths or parking. Make beautiful. No Amphitheatre (does not make sense - noise, cold, etc.). No unnatural art. Just natural beauty. No basketball court, no horseshoe, no bocce.				
5	El Granada	40	2	0	
	I would like to keep the parking. I think it would cut down on highway blockage. I would also like to see a skateboard/bike feature on the property. I grew up here skateboarding and biking. We never had a legal place to go.				
6	Clipper Ridge		2		
	Something safe. Sidewalks				
7	El Granada	19	3	1	
	No lawn - we don't want to water that! We're always in drought!. Please keep the skate ramp. Shower facilities for beach goers. Bathroom for beachgoers. No direct outlet from gravel to highway - it's too dangerous already unless we add a roundabout at the gravel parking lot, southeast of the skate ramp.				
8	El Granada		2		
	Great! Thank you for all the work you do!				
9	El Granada	20	1		
	As natural as possible - picnic tables great!				
10	El Granada	20	1		
	Please have trash receptacles at every entry point with waste disposal bags for dog owners. Be sure the area is open to all, including those with smaller animals - not horses. No motorized bikes, vehicles except disabled scooters. Prefer #2 with natural plantings around Hwy 1 easement. Do not want amphitheater, sun dials, viewing platforms. Definitely need it to accommodate families and people of all ages and disabilities. Think about roundabout for entrance to parking.				
11	El Granada	20	2		
	There should be parking by Coronado to promote pedestrian use of the existing crosswalk. A small skate park area should be included and the basketball court is a good idea. Pedestrian crossing of hwy 1 other than at Coronado should be discouraged. I like the picnic and BBQ areas. Also the playground for younger kids. There should not be a vehicle entrance from hwy 1.				
12	El Granada	18	3	0	
	I prefer option 2. Keep the skate ramp where it is - it will continue to be the one feature that's constantly used. It gets almost as much use as the new HMB skate park. Some parking is needed for sure. I think it's important to think of this as a gateway to the beach.				
13	El Granada	2	2	1	
	Do NOT want Caltrans. Would like sidewalks and crosswalk en route to park (neighborhood accessible). Tennis Courts would be great! Would love playground.				

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
14	El Granada	18	3		Site design concept 2 comes closest. Keep the skate park, which gets lots of use by local kids but resist introducing other rec facilities. Keep infrastructure minimal.
15	El Granada	44	2		Skate Park. Parking. Underground tunnel to access beach. Picnic tables
16	El Granada	44	2	2	I like the large parking lot in version 3. Do not build egress to Hwy 1 from parking area. No stoplight for beach access straight from parking area. Build path to existing light @ del Oro [Coronado?]. No amphitheater below ground level. No sundial or sculptures. Skateboarding feature MUST be part of the new design. Wood ramp would be maintained and funded by local community volunteers. I like the trail systems in version 1 and 3. Other proposed trail designs are too busy. Yes bocce ball. Yes half-court basketball. Yes horse shoe courts. No signage for history, ecology appreciation, etc. If you create walls as windbreaks or elevated terraced seating/ocean viewing make them dual use for rock climbers. Climbing traverse walls only need to be 5-6 feet tall. We get our feet a few inches to a foot off the ground and traverse sideways - safe! (see climbing feature at Marymoor Park in Redmond, WA). Yes BBQ areas. Yes pump track @ Burnham or bike feature.
17	Princeton	52			Walk through tunnel at Burnham strip south of creek. Restrooms/Parking
18	El Granada	31	2	2	If a playground apparatus, 2 sets/sites please - grown children; toddlers/grandchildren
19	El Granada	10	2	0	Do not over plan the strip. Three priorities: Pave the existing parking area, bathrooms/changing room, outdoor shower, trash can. Leave the remaining land alone.
20	El Granada	3	3		I love coming to the jetty and the half pipe but there's no bathrooms or showers. It would also be nice to get it paved instead of ground/dirt. So just by adding bathrooms, showers or a nice safe place to put your belongings, like lockers. Maybe more skate ramps or park.
21	El Granada	3	2		Put pump track for mtn bikers next to skateboard ramps make those people and parents maintain. Parking lot, basketball court, fitness circuits. Build a walk ramp over to other side of Hwy 1.
22	El Granada	43	4		Adequate parking at Surfers Beach (adjacent to beach). Restroom - to stop use of bushes as restrooms @ surfers beach. Contained area for local kids to skate (ramp) at the strip. Diversion of Deer Creek to south side of harbor jetty alleviates infill silt in harbor, aids beach restoration @ surfers beach. Picnic benches adjacent to parking area. Roundabout at Portola & Obispo to ease speeding on Obispo. Route parking to lot via Obispo not off of Hwy 1. Beach shower. Waste collection/garbage pickup in parks.
23	El Granada	20	4		Do not touch the ramp. It can be moved but do not destroy it to replace it with some basketball court or horse shoe pit. Skate park expansion is not necessary just DO NOT TOUCH THE RAMP! Put a cross walk and Ped Xing signs somewhere on the street but do not put a light that will halt or gridlock traffic.
24	El Granada	30	4		Bathroom, parking - same size - with outdoor showers. Basketball courts and picnic areas.

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
25	El Granada	34	2		I like what you all put together and thank you for this! Things I like are active lifestyle options such as dog walks, run/jog trail, maybe a couple simple workout stations along the trail (pullup bar, dip bar, sit up bar), basketball option, volleyball option. Nature will be a good option for majority of area, besides the active lifestyle options. Anything like horseshoes or bocce will only turn into a dog poop pile in my opinion. Dog poop and trash stations are a must. Skate park area is a big hit with youth. We should have this option and not just benches on a path. Throw a bone to our youth because they need it. A ramp like the existing one only costs \$8000 which could be community funded.
26	El Granada	10	1		No grass - grass is high maintenance and uses a lot of water. Waste of \$ in water and maintenance. More native plants, sand, rocks. Bridges need to be created for all the people to cross over to the beach. Also need much more parking spaces!
27	El Granada	14	2	0	1. Native plants are beautiful and great. A demonstration garden would be great. 2. I don't like much grass/lawn/playing field. Some is good for picnics. 3. We like the variety of oval-shaped spaces. 4. Also like private picnic areas like in concept 2. 5. Put parking for Surfers Beach in the Caltrans zone or keep it small. We prefer more nature, less pavement. 6. Criss crossing paths add good interest/room for kids to bike around. 7. Safe pedestrian crossing across Hwy 1 is very important. 8. Circle at Obispo/Portola in concept 3 is nice. 9. We are in favor of construction that blends in with nature, sweeping curves, mounds, etc. 10. I hate interpretive signs. 11. Viewing platforms/steps in the hillside are nice way for folks to sit & rest & enjoy without being messy/disruptive. It's also higher capacity than picnic tables. 12. I'm not in favor of game courts or fields that can only be used by a handful of folks at a time. I prefer free-form spaces that can dynamically adapt to how many people are present. 13. Paths are valuable to be inviting, need to be wide enough for bikes and pedestrians to pass. But not so wide that there's no greenery. 14. Smaller trees, with no trees in some places to keep the view across to the ocean (but shade can be nice too). 15. I value local usage over tourist usage. To me this implies less parking, more pedestrian/bike access.
28	El Granada	19	3	1	Native plantings. No "lawn" that needs water. Love ideas: Bocce & horse shoe area, wind walls/mounds, basketball court, volleyball, picnic tables, walking path, extend skate park. Roundabout for highway pedestrian crossing. I think we need a gravel or paved parking lot for Surfers Beach & a large bathroom facility with coin shower. Parking lot accessible from Obispo, not Hwy 1.
29	Not Specified				Trails and access is best in concept 3. No parking. Add a skate park. Above ground creeks in concept 1 & 2 are best. Large playground for kids needed. Please reach out to everyone on the coast. Skate park!
30	El Granada	1	2		This is exciting! We really like the natural flow of design concept 2 and wandering trails/paths. Keeping landscaping along the Caltrans right of way and along Obispo is important for safety of kids and families playing. A proper playground would be exciting - something like the one in Moss Beach! In the nature plant area, it would be nice to have beds and name the plant species. Mounded terrain and trees would be nice to make it feel like you're not between 2 busy roads when in the park. Interpretive signage and viewing information would be great. Could the lot just west of the Post Office be used for parking?
31	El Granada	20	2	0	Yes for basketball, bocce (2). 1. Like #3 - keep restrooms!!! Keep activities!!! Like amphitheater. Like that other parcels could be incorporated. 2. Find a way to incorporate trails shown on #2. 3. Need a way for safe crossing Hwy 1. 4. Make it reflect our community - residents first, visitors second.
32	El Granada	41	2	0	The plan with parking & recreational facilities bocce, basketball, etc. appeals to me the most. An outdoor performance area for local musicians would be great.

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
33	El Granada	50	2		Bathroom, shower, larger parking, picnic tables, basketball
34	El Granada	24	2		Love the natural landscape plan. Keep the skate ramp. Need parking. More active - like basketball court - good. Horse shoes & bocce also good.
35	El Granada	44	2	1	It has been clear that the kids want/need recreation. Skate half pipe has shown that belongs on the strip. A pump track for bicycles somewhere in EG too. A nice natural setting with some activity for kids, walking trail for everyone and community area to hang out, maybe BBQ. Climbing wall, skateboarding, BBQ. Re-route Deer Creek to come down strip!
36	El Granada	1	1		I agree that the park idea is an excellent use for this land. I would caution that parking will be a considerable issue as the area is commonly full as is. With adequate parking, however, the park would be a huge social benefit, and would provide additional traffic to local businesses.
37	El Granada	20	2		Needs parking area - gravel. Needs safe passage to Surfers Beach. No aerial ball usage - i.e. volleyball, basketball. Keep skateboard ramp. Need restroom facility. Low profile is imperative in most of landscaping. Walking path. Minimal hard surfaces.
38	El Granada	1	2	1	Emphasize preserving open space, undeveloped. Views are most important - should be counted as "use" as much as active recreation. Please don't develop just because it is open land. Consider coastal terrace prairie restoration, which is highly valued, passive open space on the lands west of neighborhoods in HMB. Use this as a model for how coastal open space works best.
39	El Granada		3		Children playground; bench seating; small soccer field - no league games; yes - amphitheater; minimal parking
40	El Granada	10	3	1	Keep the BB/VB Courts and definitely add a restroom & crosswalks on Hwy 1. Do NOT have an entrance from Hwy 1 to parking.
41	El Granada	17	2	0	Parking design to facilitate ride sharing. Assume people drive from their home at Ave Alhambra, where they park, pick up briefcase or bag and sit in another car. Needs to be a safe walk place for the parked cars, signage, local cell phone lot. The overall need to be supported is the arrival of a low CO2 emission society in El Granada, CA. Low CO2 society means much less vehicle operation (>50% reduction in 5 years) with nearly as many persons who commute a declining number of days per week. So for park users, the change will be visitors staying a long time, coming less often, needing restrooms, changing areas for babies, surfboard and wetsuit rental, riding a semi-charter bus or structured ride share.
42	El Granada	29	2		Concept 1: What I like: No paved parking lot, leave as existing dirt/gravel - keeps the rural feel. Leave existing skate ramp where it is. Group picnic area near preschool is nice for waiting parents - but no BBQ please just a few tables - potential trash issues though. What I don't like: amphitheater, stage, elevated plaza. Concept 2: What I don't like: separate picnic areas, basketball, elevated plaza, larger parking lot. Concept 3: What I like: wide green expanses with perimeter paths. Playground only if at pre-schools end. Community bldg where fire house is now, and new plaza next to post office. What I don't like: basketball, formal parking lot with or without Hwy 1 access, new signaled crosswalks, lawns. Overall: prefer native plantings & grasses - no lawns please. NO paved parking lot. Keep our rural feel as much as possible on the strip. Really like the idea of community bldg at existing fire house and plaza next to Post Office. Tables/Benches - rustic, not pre-fab. Plantings - no lawns, only native plantings/grasses. Don't care about a sundial one way or another. Low Intensity. Passive.

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
43	El Granada	12	1	2	
	Please avoid car access off/onto Hwy 1. I would minimize using space for too much parking, but preserve a reasonable amount for surf access where now available in dirt lot. Plus vote for Bocce Court/Picnic areas. Definite plus for open field, flexibly allowing soccer, Frisbee, etc., kites. Yes for native planting. I don't skate but keep skate park - nice that kids/others have this.				
44	El Granada	10	1		
	Limit amount of space used for parking (35 spaces max, must include handicap parking). Entrance to parking should not be on Hwy 1, that would make traffic along that stretch worse. Parking is for Burnham strip first, then general public and ocean second. Should include multiple benches (4, 5, 6?). Pathway design shown in concept 1 & 2 are good. Walk/bike path thru park & along Obispo to Coronado - need this! Picnic areas needed; terra forming to abate wind and traffic noise. Raised viewing platform is worth consideration.				
45	El Granada	16	2	2	
	Skate park (more official), picnic area, basketball court, interpretive signage, amphitheater (for viewing the ocean), mass planting, pathways and parking. Community garden incl wetland garden.				
46	El Granada	38	2	2	
	Yes! To bathrooms, garbage cans, ample parking (w/trees to break it up visually) - entrance not off Hwy 1! Pay parking. Bridge over Hwy 1. Keep the skate ramp, basketball court, kids playground w/beach theme. Native low water natural looking plantings. Yes bike path. Very important not to make parking too little or people will park in our neighborhood. I know that many long time coastsiders are hostile to change - actually many newbie coastsiders are! But every "local" here is a tourist when we travel, and creating a hospitable beautiful space that we can share will hopefully foster respect and care. Right now, people come here and park crazy, leave garbage, etc.				
47	El Granada	40	3		
	I've lived here for 40 years and am doing my best to enjoy the fact of growth while retaining the deep peace of nature that we have. I strongly request a PASSIVE park - a walking park for people who live here. Not more cars! We/Ave Alhambra are already maxed out w/traffic. Thank you!				
48	El Granada	16	2		
	I'm thrilled for the idea of creating a park versus larger developments. I like a mix of the 1st and 2nd concept. The amphitheater, picnic areas (as long as there are lots of trash/recycling bins), bridges, keeping the skate ramp, basketball court, benches, and a playground for kids. I don't think there should be more parking spots. Where would there be bathrooms? Showers for post-surfing/beach day. It would be cool to have a sun dial and local sculpture.				
49	El Granada		2		
	Plan for maintenance. Love undulating land forms. Dual purpose walls/benches. Mass planting of native flowering plants. At least one sculpture. Sculptural tables.				
50	El Granada	48	2		
	Concept 1: NO to amphitheater in this location. Locate restroom near picnic area. Concept 2: Move bocce and horse shoe to picnic area. Locate restroom near picnic area. Concept 3: Move skateboard back to original location. Move amphitheater by picnic area. Keep skateboard where it is. Add par course. Communicate with Quarry Park plan to reduce duplication.				
51	Not Specified				
	I am opposed to parking lot in strip. Open spaces are important. Volleyball net but not court. Walk way around, up over, or tunnel under Hwy 1. Extra light to keep people safe.				

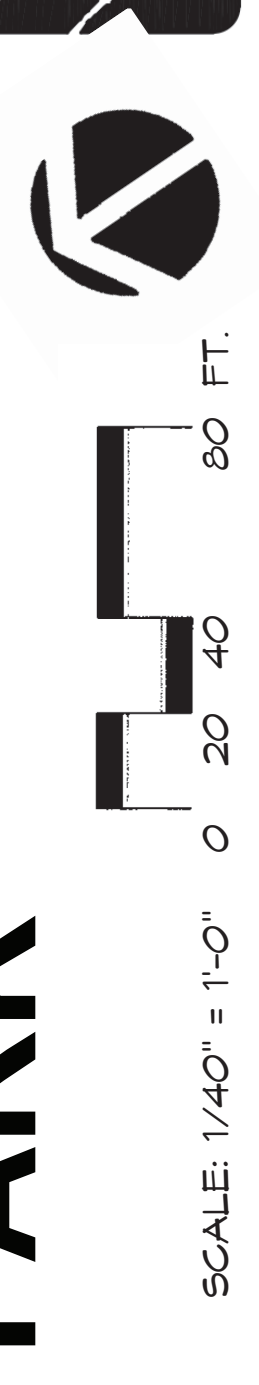
#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
52	El Granada	7	2	2	Love it all! Trails, play spaces, built in trampolines, roller skating paths, amphitheater for music, clean, safe family-friendly "hang outs" like a Mexican cantina & outdoor seating [eg this was mentioned at the event in discussion of lot next to P.O.]. Thank you! Additional comments via email: When we travel in Europe we notice how kid-friendly the villages and towns are. They install little play structures, whether it be an animal (climbable), a built-in sidewalk trampoline (huge hit) or a fountain jump zone with water squirting out. The kids love these things! Another idea is trying to recruit a Cantina, or Mexican Restaurant (sit down or take out) for the space near the Post Office for our locals and beach goers alike. Lulu's over the hill said she'd be interested but she would want to franchise, so if you know anyone looking to run a restaurant, that would be FABULOUS choice. Other ideas: swing sets, tree swings, obstacle courses, nice picnic benches (clean not rotting wood), a treehouse maybe? Maybe some historical plaques around about the interesting history of El Granada. Keeping the grass CUT and clean would be a huge step in the right direction. Also growing some nice wild grass and getting out all those weeds. Maybe an old pirate ship (climbable) for kids? An old telescope? Also a stage might be really cool so we can screen movies on hot summer evenings, or have music groups or bands playing? El Granada is full of terrific families who like to stay involved, and since we have the best weather on the coast, we might as well use our beautiful public space. I run a children's theater - I'm currently hosting two camps at Wilkinson this summer - and would be interested in hosting classes during the year too, if you have a recreation program building up - let's talk.
53	Not Specified	10	2		no comments - may email comments later
54	El Granada			4	Love the ideas, Please maintain skateboard ramp or some alternative. We love option 3. We need active recreational options for our community. Can we have this complete end of 2018? :-). Lots of great ideas! Your community expects to see TANGIBLE output of ideation/conceptualization efforts.
55	El Granada	30	4		Amphitheater, basketball court, horse shoe, picnic area, green area. Bathrooms? Upkeep? Estimated completion? Creeks & maintenance of water to the ocean?
56	El Granada	3	2		Likes: A plaza across from Ave Portola with seating/viewing area (eg #2 and #3). Swirling paths, eg #2, with more benches. Lawn volleyball, plus a group of picnic tables nearby (note picnic tables on Mirada West bluffs get used a lot). Lots of green space and low growing plants with flowers. Would like: pickle ball court (could be combined w tennis), walkway to Coronado - encourage crossing at the light, raised traffic calming area between Portola and the strip. Bathroom!
57	El Granada		4	4	We like to have concept #3
58	El Granada	29	2		I think that this park has a unique opportunity to represent the skateboarding and surf community of El Granada and Half Moon Bay. Skateboarding and surfing are inclusive - all ages - all colors - generally underrepresented in the Coastside community. PLEASE include space for skateboarding - flat smooth areas and ramps. PLEASE include space for surf viewing and changing (showers?)
59	El Granada	22	1		I like concept 1
60	El Granada	30	2		Preserve as much green space as possible. Walking paths & stone walls. Amphitheaters. DON'T CUT TREES on medians.
61	El Granada	20	2	0	Keep it green. Pathways & planting. No paved parking lots.

#	Neighborhood	Years on Coast	Adults	Kids	Comment highlights - outside GSCD control
62	El Granada	4	4		
	Keep half pipe for kids. Keep parking for surfers. Don't change what works! Area much too noisy for picnics or anything sitting down, looking out. Since kids at halfpipe can stand traffic put in other activities for kids. Keep as area of transit: bike path, walk, jog, etc. but don't think traffic is intrusive to anything else. Restroom imperative. Clean up riparian area.				
63	El Granada	30	2	0	
	Keep 1/2 pipe for sure. Bathrooms. I see this mostly used by visitors not residents. So it has to be visitor serving too.				
64	El Granada	2	2	0	
	Prefer Concept 2 - It would be great if Caltrans gave permission for nature wildflower planting along the Caltrans right of way. Concept 3 seems unrealistic given coastal erosion.				
65	El Granada	15	2	0	
	Very interested in updates - I'd like to see Burnham Strip kept park land - not developed. Thank you.				
66	El Granada	4	2	0	
	Like: Crosswalks, bocce, horse shoes, basketball, playground, lawns, bridge. Save the skate park!				
67	El Granada	22	3		
	Definitely no parking lot. Fan of concept #2 - want to make sure there'd be adequate maintenance (trash, etc.)				
68	El Granada	30	3		
	Great ideas! Like the "active" plan - #3 - local kids need places to hang/things to do. #1 wish: Community swimming pool! - Great healthy recreation for all ages (might fit in lot by P.O.). Skate Park - the kids love that ramp - expand into a full blown skate park in concrete! Zip line to cross to beach?!				
69	El Granada	11	2	0	
	We have 5 grandchildren that visit. We are pleased if this space would become a park. It preserves the views of the ocean/harbor. It provides a center for the community of El Granada to gather. Please do not turn this space into a parking lot. We want to preserve the natural/park ambience of the coast side. Thank You!				
70	El Granada		1	0	
	I was unable to attend the viewing this morning. Not sure what was proposed but I support the skate board runs. Given this is between 2 busy roads, I can't imagine that many people would use it for picnics so would leave the rest of it as open space. Any use of it should include a barrier (fence?) east of Hwy 1 to protect people using it as well as a safe way to cross the highway - over, under or ??				
71	El Granada	27	2	0	
	NO winding trails in the middle of greenspace. Yes - perimeter trails for walking/running/Bicycling/strollers. Leave mostly green for kite flying, volleyball, festivals (art, etc.). Prototype: Marina Green San Francisco. "Burnham Strip Committee" envisions preservation of ocean views (the committee protected the land from privatization & development). No permanent building. Bathroom (camouflage or shield by screen) on side near plants. No fences - leave open. No pump track on strip - find other location. No parking on strip - only single row of parking along trees (riparian). No large plastic humps for children's play area (IE green, yellow or red plastic) - use natural materials i.e. wood, stone, etc. The idea is to keep this a passive park/greenspace. The SF Marina Green is cherished by the residents and used for countless events and to raise funds. Please leave mostly green space. NO crosswalk in front of residential, i.e. at the present sign at Alhambra/Obispo - too many accidents there, too much traffic. No bathroom in front of residential dwelling please. No hi intensity sports on strip other than, i.e., cricket - the grass remains intact. Just greenspace - volleyball, par course, lawn bowling, community band shell or mini amphitheater & band area, community garden. Find another place for pump track and skate park side by side. If must keep skate ramp, move it back near foliage, at least partially hidden. No ocean view blocking. Area for meditation, contemplation looking over the sweeping view of Half Moon Bay, next to Picasso school. Myself & Fran headed Measure G and headed Burnham Strip Committee for 25 years using Marina Green as a prototype.				



- GROUP PICNIC AREA
BOCCO OR HORSESHOE PITS
- PICNIC AREA:
SINGLE PICNIC AREAS W/ PICNIC TABLES & BBQ
WINDBREAK GABION WALLS & EARTHEN MOUNDS
- BENCH
- BEACH HOUSE HOTEL
- RY PARK
- BRIDGES OVER EXISTING DRAINAGE SWALE
- LAWN VOLLEYBALL COURT
- AMPHITHEATER W/ SEATING WALLS
- ELEVATED PLAZA W/ SEAT WALLS & STEPPED SEATING, STAGE
- EXISTING GRAVEL TO REMAIN.

SITE DESIGN CONCEPT 1
BURNHAM PARK
 EI GRANADA, CA
 DATE: 05/08/2018





- GROUP PICNIC AREA
- PICNIC AREA: SINGLE PICNIC AREAS W/ PICNIC TABLES & BBQ WINDBREAK GABION WALLS & EARTHEN MOUNDS
- SUNDIAL AREA: GATHERING PICNIC AREA W/ SUNDIAL SCULPTURE
- BENCH
- BASKETBALL HALF COURT
- BRIDGES OVER EXISTING DRAINAGE SWALE
- PLAYGROUND W/ 'NATURAL' PLAY EQUIPMENTS
- BOCCIE OR HORSESHOE FITS
- INTERPRETIVE SIGN (TYPICAL) ON SITE HISTORY, ENVIRONMENT & CULTURE
- ELEVATED PLAZA W/ SEAT WALLS & STEPPED SEATING
- EXISTING GRAVEL TO REMAIN.

SITE DESIGN CONCEPT 2
BURNHAM PARK
 EL GRANADA, CA
 DATE: 05/08/2018

SCALE: 1/4" = 1'-0" 0 20' 40' 80' FT.



SITE DESIGN CONCEPT 3

BURNHAM PARK

EI GRANADA, CA

DATE: 05/08/2018

SCALE: 1/4" = 1'-0" 0 20' 40' 80' FT.



ITEM #2



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

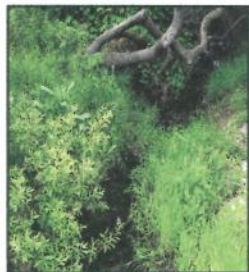
To: Board of Directors
From: Delia Comito, Assistant General Manager
Subject: Consideration of Interest and Participation Levels in Summer Events Program and Possible Continuation of Programs
Date: August 30, 2018

Parks Advisory Committee Chair, Pat Tierney, will provide the Board with a report on the Summer Events Program. Please find attached the event information provided in the District Newsletter, and a summary of participation provided by Prof. Tierney.

Connection to Recreation

For event details and registration visit our website, www.granada.ca.gov/parks

We are excited to present the first *Connection to Recreation*, our new guide to GCSD recreational activities offered during the summer of 2018. All these events are free! We invite you to join us and discover hidden treasures and enjoy events for all ages right outside your door in El Granada.



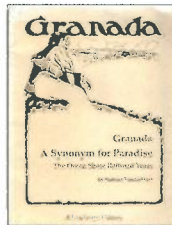
Explorer Walk Along Deer Creek, El Granada June 30, 10am–noon

Within our community several creeks and springs flow all year round, largely hidden except at open spots where water glistens or cascades and may be seen and heard. Join walk leader and PAC member Dale Ross for a leisurely 2-hour exploration of how one of these waters, Deer Creek, co-exists with daily community life and provides wildlife habitat.



Cetaceans, Seals and Science: For Kids July 13, 10:30am–2:30pm

Get fun scientific perspectives of two large locally occurring marine creatures, harbor seals and humpback whales, from experts at the Fitzgerald Marine Reserve. In this half day program kids will learn the life history and challenges facing these aquatic placental mammals through hands-on activities, observations, hypothesis testing, and art. Suitable for ages 6–12. *Limited space, preregistration required.*



Walk Through History: Ocean Shore Railroad & El Granada Medians July 21, 2–4pm

Enjoy a leisurely walk through the streets of El Granada led by GCSD Board Vice President Barbara Dye. Learn about the various eras of history that resulted in the wide streets, spacious plazas, and forested medians designed by famous landscape architect Daniel Burnham. Hear about efforts by the Granada Community Services District to protect our open spaces while creating more parks for the community.



Explorer Walk: Trees of El Granada, Legacy and Modern-Day July 28, 10am–noon

On this 2-hour walk along the medians and streets of central El Granada you'll see, and compare, legacy tree varieties (planted 1907-1916) & modern-day street trees, based on general characteristics, site conditions, and constraints. The walk will be guided by PAC member Dale Ross and guest tree docent and local Certified Arborist, Kevin Patchett.



Medians Clean-Up, El Granada August 4, 9am–noon

Help beautify our hometown and meet neighbors by joining PAC member Nancy Marsh to collect debris and trash as we walk Ave. Balboa, The Alameda, and Ave. Cabrillo medians. Prizes for the most trash collected. Trash bags will be provided. Wear sturdy shoes and bring gloves and drinking water.



Beginner Mountain Biking for Kids and Their Parents August 25, 11am–2:00pm

Is your child interested in learning how to mountain bike or do they already enjoy it? Join an entry-level, group mountain bike ride for kids and their parents. This activity will explore a local trail, build confidence for less experienced riders, and give parents tips on how to encourage their children to progress in biking. Suitable for ages 7 and up. *Limited space, preregistration required.*



Edible and Medicinal Plants Walk along the EG Medians August 11, 10am–noon

Join El Granada herbalist Suzanne Elliot for a leisurely walk on The Alameda median featuring many medicinal and edible plants. Participants will learn about the medicinal and nutritive benefits of common weeds and native plants and how to use them in healthy meals and teas as well as helpful poultices and salves. *Limited space, preregistration required.*



Gentle Introduction to Yoga September 8, 9–10:30am

Have you ever wondered about yoga and the potential benefits of practicing it? El Granada yoga instructor Shannon Welch Moore will host a gentle class designed for all levels. Please come and join your community members for a calm and relaxing Saturday morning. If you have a foam pad or yoga mat, bring it with you. Suitable for ages 12 and higher. *Limited space, preregistration required.*



Mountain Biking Local Trails for Adults August 12, 9–11am

Come join local mountain bikers for an intermediate ride on the amazing trails in Quarry Park. They will introduce you to smooth roads and a few narrower single-track trails. Meet other local mountain bikers and find a riding buddy. You must provide your own mountain bike and helmet. Limited to: Ages 13 and older. Previous mountain biking experience required. *Limited space, preregistration required.*



Quarry Park Clean-Up September 9, 10–11:30am

Join PAC member Fran Pollard and local families and friends as we help out Mother Nature and our hometown by collecting debris and trash. Prizes for the most trash collected. Trash bags will be provided. Wear sturdy shoes and bring gloves and drinking water.

Visit www.granada.ca.gov for detailed event information and to register.



2018 GCSD Summer Recreation Events Interest and Participation

<u>Date</u>	<u>Program Name</u>	<u>Number Prior Inquires</u>	<u>Number of Participants</u>	<u>Notes</u>
June 30	Explorer Walk Along Deer Creek	2	15	
July 13	Cetaceans, Seals and Science – For Kids. July 13	na	Cancelled	Lacked time for permit and organization
July 21	Walk Through History; Ocean Shore Railroad & El Granada Medians	?	14	
July 27	Explorer Walk: Trees of El Granada, Legacy and Modern-Day	1	11	
Aug 4	Medians Clean-Up, El Granada	1	3	
Aug 11	Edible and Medicinal Plants Walk along the EG Medians	2	5	
Aug 12	Mountain Biking Local Trails for Adults			
Aug 25	Beginner Mountain Biking for Kids and Their Parents	3	0	Cancelled due to lack of signups
Sept 8	Gentle Introduction to Yoga	18	(3 reservations)	Page views on EventBrite
Sept 9	Quarry Park Clean-Up	?		

ITEM #3



GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors

From: Delia Comito, Assistant General Manager

Subject: Discuss Future Parks Planning, Maintenance, and Services Staffing Needs and Options

Date: August 30, 2018

This Item was requested by Director Clark to initiate a Board discussion regarding future staffing needs for parks. The expired Agreement with San Mateo County for Parks and Recreation Services is attached. Sam Herzberg has indicated an interest in considering a new agreement to provide a limited amount of planning services, which would not include project management. If directed, Staff will investigate this possibility further.

**AGREEMENT BETWEEN GRANADA SANITARY DISTRICT
AND COUNTY OF SAN MATEO
FOR PARKS AND RECREATION SERVICES**

This Agreement for Parks and Recreation Services ("Agreement") is made and entered into this 23rd day of September, 2014, by and between the GRANADA SANITARY DISTRICT ("DISTRICT") and the COUNTY OF SAN MATEO ("COUNTY"), a political subdivision of the State of California.

SECTION 1. TERM OF AGREEMENT

This Agreement shall be for a term effective the 1st day of October, 2014 ("Effective Date") and expiring on June 30, 2017, unless sooner terminated pursuant to the provisions of this Agreement. This Agreement may be terminated by the DISTRICT or COUNTY at any time upon 120 days prior written notice to the other party, as further provided herein.

This Agreement includes the option for DISTRICT to renew for two additional one-year periods, to June 30, 2018, and June 30, 2019, respectively. In order to exercise an option to renew, DISTRICT shall notify COUNTY in writing of its intention to renew the Agreement no later than April 1 of the year the agreement is scheduled to terminate. Any such renewals shall be governed by this Agreement and amendments hereto.

SECTION 2. SERVICES AND COMPENSATION

The services to be performed by COUNTY under this Agreement are set forth below and in Exhibit A "Scope of Services" (also referred to as "Action Plan Implementation"). The compensation to be paid by DISTRICT to COUNTY for the services set forth below and in Exhibit A shall be at the County's fully burdened hourly rates as set forth in Exhibit B, but shall not exceed \$10,000 in any fiscal year absent prior authorization by the DISTRICT Board of Directors.

SECTION 3. ACTION PLAN IMPLEMENTATION COORDINATION

- A. By the end of February of each year during the term of this Agreement, DISTRICT shall have solicited public input regarding **community needs and priorities** for the **upcoming fiscal year** for **neighborhood and community parks and recreation services and facilities**, and DISTRICT shall have provided to COUNTY a **prioritized** list of such community needs. Each year by the end of March during the term of this Agreement, COUNTY (through its Parks Department) shall provide DISTRICT with a draft **annual Parks and Recreation Action Plan Implementation Proposal** reflecting DISTRICT's identified and prioritized community needs for DISTRICT'S approval. Upon approval of an annual Action Plan Implementation Proposal by the DISTRICT, COUNTY shall carry out the Action Plan Implementation, provided, however, that nothing herein shall be construed to prohibit modifications to the annual Action Plan Implementation by COUNTY during the course of the year if such modifications are first approved by the DISTRICT.
- B. COUNTY'S Parks Department representative shall attend appropriate meetings as required or requested by the DISTRICT, including but not limited to meetings on which the DISTRICT Budget is agendaized.

- C. The parties agree that COUNTY shall be solely responsible for the recruitment, training, supervision and compensation of COUNTY's employees, including Action Plan Implementation employees. The parties further agree that COUNTY shall be solely responsible for the recruitment, training and supervision of volunteers to assist in carrying out Action Plan Implementation. All vendors that provide services for the Action Plan Implementation shall be vendors of COUNTY, and not of the DISTRICT. COUNTY and DISTRICT shall endeavor to agree upon a volunteer program for parks and recreation services and upon such agreement such volunteer program shall be administered by COUNTY.
- D. COUNTY shall submit annual reports regarding COUNTY's performance of the Action Plan Implementation and other requirements hereunder, in accordance with the schedule set forth in Exhibit A.

SECTION 4. PROVISION OF ACTION PLAN IMPLEMENTATION SERVICES.

- A. COUNTY shall work with DISTRICT to identify methods for use of property now or in the future owned or leased by DISTRICT as Park and/or Recreation Venue(s) ("Venue(s)") consistent with the Midcoast Action Plan for Parks and Recreation, and once those methods are approved by DISTRICT, COUNTY shall develop plans for implementation, and upon DISTRICT approval and funding of those plans, COUNTY shall carry them out.
- B. COUNTY shall contact each governmental and non-governmental agency identified in Exhibit A as a potential recipient of DISTRICT partnership funding and develop methods of implementing improvements or maintenance of said agency's existing Park and/or Recreation Venue(s) in exchange for commitment from said agency to make said Venue(s) available for neighborhood and/or community park use at specified times.
- C. DISTRICT hereby grants permission to COUNTY to conduct the Action Plan Implementation at DISTRICT'S Parks and Recreation Venues (once established) during the term of this Agreement pursuant to the terms and conditions herein. The use of the Venues by COUNTY shall not be exclusive, and DISTRICT shall have the right at all times to enter and use the Venues for any purposes that are not inconsistent with COUNTY's rights and obligations hereunder and do not unreasonably interfere with Action Plan Implementation activities.
- D. COUNTY shall not pay facility use fees to DISTRICT for the Action Plan Implementation activities which have been approved by DISTRICT, subject to the provisions of this Agreement.
- E. If COUNTY determines that it or its subcontractor(s) have the capacity to do so, and if DISTRICT so requests in writing, COUNTY shall prepare and maintain a master calendar for usage of each Venues by COUNTY and any other users permitted by COUNTY.

- F. COUNTY agrees that it will not permit or maintain the Venue to be used for any purposes other than those specified and authorized by the terms of this Agreement or in writing by the DISTRICT.
- G. COUNTY understands and agrees that the permission granted herein by the DISTRICT to COUNTY to use and occupy any Venue is contingent upon the Venues being DISTRICT-owned property in a safe and usable condition and that if, at any time during the term of this Agreement, any portion of the Venues should no longer be DISTRICT-owned property or should become unsafe or unusable for any cause or if DISTRICT terminates for any other reason in accordance with this Agreement, DISTRICT shall have no obligation to provide other facilities. COUNTY acknowledges that COUNTY has no relocation rights with respect to the Venues or the Action Plan Implementation if this Agreement is terminated for any reason.

SECTION 5. ACTION PLAN IMPLEMENTATION EQUIPMENT.

The parties agree that at the time of execution of this Agreement, the DISTRICT has no DISTRICT-owned equipment, fixtures and/or furnishings for COUNTY's use in the conduct of Action Plan Implementation. Should the DISTRICT acquire and make available to COUNTY any such DISTRICT-owned equipment, fixtures and/or furnishings, COUNTY agrees to maintain all such DISTRICT equipment, fixtures and furnishings used to carry out the scope of this Agreement in good condition and working order and to return same to DISTRICT in the same condition as when received by COUNTY, reasonable wear and tear excepted. COUNTY agrees to reimburse DISTRICT for any and all repairs made necessary to any such equipment, fixtures and furnishings except that occasioned by such reasonable wear and tear. COUNTY agrees to maintain all such equipment, fixtures and furnishings in good and safe working condition. COUNTY agrees it will not permit the use of such equipment, fixtures and furnishings if COUNTY determines said equipment is not in good and safe working condition. With the exception of the equipment, fixtures and furnishings made available by DISTRICT, COUNTY shall, at its own cost and expense, provide all other supplies and equipment necessary for the Action Plan Implementation. Accordingly and without limitation, COUNTY shall provide and maintain its computer(s) and all computer and related technological equipment necessary to perform this Agreement.

SECTION 6. PARKS AND RECREATION VENUE UTILITIES SERVICE.

DISTRICT shall be responsible for reasonable and necessary utilities for the Action Plan Implementation, including water, gas, electricity, and monthly telephone and internet service.

SECTION 7. MAINTENANCE, REPAIR, SUPPLIES, MATERIALS AND TRAVEL.

- A. The parties agree that at the time of execution of this Agreement, the DISTRICT has no established Venue(s) for parks and recreation. When and if DISTRICT has established Venue(s) for parks and recreation, and if COUNTY determines that it or its subcontractor(s) have the capacity to do so, and if DISTRICT so requests in writing, COUNTY shall provide routine custodial maintenance and repair of the Venues and of the landscaping and grounds thereof necessary through reasonable wear and tear, except in circumstances where such maintenance and repair is rendered infeasible due to extreme weather, natural disaster, or other force majeure incidents.

Routine maintenance and repair shall be conducted in a manner consistent with the majority of other COUNTY facilities. COUNTY is not required to provide enhanced maintenance requested by DISTRICT above the COUNTY's minimum level of unless COUNTY agrees in writing.

When the DISTRICT requests the COUNTY to perform work, the DISTRICT will reimburse the COUNTY for project construction, maintenance, repair, supplies and materials (for example, when the COUNTY provides for the construction maintenance or repair of picnic areas, trails, etc.). Materials include brochures, or similar printed documents, and expenses to be reimbursed include printing costs. The DISTRICT will reimburse the COUNTY for vehicle travel mileage, at the current Federal mileage rate, associated with Park maintenance within the DISTRICT.

- B. COUNTY shall make no alteration or change in any manner to the Venues or the surrounding grounds, including electrical, gas, or plumbing equipment without written consent of DISTRICT. COUNTY may request DISTRICT approval to alter, modify, change, or relocate any utility, equipment or Venue or of any part or portion of any Venue at COUNTY's own expense. DISTRICT may, in its sole discretion, agree in writing to share any portion of such costs. Permission to install capital improvements shall require a separate agreement between DISTRICT and COUNTY. No alterations or improvements, including capital improvements and installations of additional phone lines, T1 lines, and electrical lines shall be made to a Venue without the DISTRICT's prior written approval. COUNTY has inspected the Venues and agrees to use and occupy the Venues in "as-is" condition as of the date of this Agreement.
- C. Any reasonable costs of maintenance and repair incurred by DISTRICT beyond normal wear and tear, taking into account the age and condition of the Venues as of the execution of this Agreement as a baseline, caused by misuse or negligence of COUNTY (including COUNTY's agents, subcontractors, clients, and employees) shall be billed by the DISTRICT to COUNTY. COUNTY shall make payment to the DISTRICT within thirty (30) days after COUNTY's billing for any of the aforementioned reasonable costs which are to be borne by COUNTY.
- D. DISTRICT agrees to provide recreation Venue maintenance and repairs in a timely manner when it enters and uses a Venue for its own purposes, and to make reasonable efforts to avoid disruption of Action Plan Implementation activities.

SECTION 8. INDEPENDENT CONTRACTOR.

The parties mutually agree that COUNTY and its employees are and shall be at all times independent contractors and not agents or employees of the DISTRICT, and that COUNTY and its employees shall not be entitled to any salary, fringe benefits, pension, Workers' Compensation, sick leave, insurance, or any other benefit or right connected with employment by DISTRICT, or any compensation other than as prescribed herein and COUNTY expressly waives any claim it may have to any such rights.

SECTION 9. LICENSE RIGHTS/NOT A LEASE.

The rights granted to COUNTY under this Agreement are non-exclusive license rights only and in no respect shall the same constitute or be construed as assignment of leasehold or other interest in any Venue or other property described in this Agreement.

SECTION 10. ASSIGNMENT BY COUNTY.

This Agreement shall not be assigned by COUNTY in whole or in part nor subcontracted in any respect without the prior written authorization of DISTRICT, which may be withheld in DISTRICT'S sole discretion. Notwithstanding the foregoing, known subcontractors that will be utilized to provide the Action Plan Implementation and acceptable to the DISTRICT are set forth in Exhibit A.

SECTION 11. NONDISCRIMINATION.

In the performance of this Agreement, including without limitation, the Action Plan Implementation and services provided at the Venues, COUNTY shall not discriminate against any employee or applicant for employment because of race, religious creed, color, national origin, physical or mental disability, medical condition, marital status, gender, gender identity, gender expression, sexual orientation, age, military and veteran status, or any other non-merit factor unrelated to job duties. Furthermore, the COUNTY shall include this requirement in any and all contracts for enhanced security services it enters into using the funding provided under this agreement. Nothing in this Section shall prohibit the COUNTY from applying a bona fide occupational qualification, applicable security regulations established by the United States or the State of California, or any other exception established by the California Fair Employment and Housing Act under Government Code Section 12940.

SECTION 12. COMPLIANCE WITH LAWS/BACKGROUND CHECKS/REPORT OF CHILD ABUSE.

- A. COUNTY shall comply with all applicable laws, ordinances, codes and regulations of the federal, state and local governments. COUNTY shall comply with all applicable local, state, and federal laws, regulations and rules related to the use of the Venues and the operation of the Action Plan Implementation, including but not limited to, laws, regulations and rules applicable to health, safety and equal opportunity employment.
- B. COUNTY shall be responsible for payment of all taxes, fees, contributions or charges applicable to the conduct of COUNTY'S business.
- C. Without limitation of any other provision herein, if the services provided hereunder (i) involve direct contact with minors or if minors are supervised as a part of the services provided hereunder, or (ii) if services provided hereunder include services in the human services field and involve the care and security of children, the elderly, the disabled, or the mentally impaired, then COUNTY represents and warrants to DISTRICT that prior to services being provided hereunder by any personnel or volunteers retained by COUNTY that the COUNTY has or will conduct a criminal background check as provided in California Penal Code Section 11105.3, as well as an FBI criminal database background check, and has or will verify, prior to services being provided, that the personnel or

volunteers do not have any criminal record for the offenses listed in California Penal Code Section 11105.3, which include certain offenses related to the possession or use of controlled substances, sex offenses or any criminal offense involving violence.

- D. COUNTY shall comply with the provisions of the Child Abuse and Neglect Reporting Act, California Penal Code Section 11164 et seq. COUNTY shall also request subsequent arrest service from the Department of Justice as provided under Section 11105.2 of the Penal Code.

SECTION 13. INDEMNIFICATION AND HOLD HARMLESS.

DISTRICT shall defend, hold harmless and indemnify COUNTY, its officers, agents, volunteers and/or employees from any and all claims for injuries to persons and/or damage to property which both arise out of this Agreement and are caused by or are alleged to be caused by the acts or omissions of DISTRICT, its officers, agents, volunteers and/or employees. In addition to the above, DISTRICT agrees to defend, hold harmless and indemnify COUNTY in the event of any suit by third parties alleging the DISTRICT-owned Venues are not in compliance with the Americans with Disabilities Act.

COUNTY shall defend, hold harmless and indemnify DISTRICT, its officers, agents, and/or employees from any and all claims for injuries to persons and/or damage to property which both arise out of this Agreement and are caused by or are alleged to be caused by the acts or omissions of COUNTY, its officers, agents and/or employees.

In the event of concurrent negligence of DISTRICT, its officers, agents and/or employees, and COUNTY, its officers, agents and/or employees, then the liability for any and all claims for injuries or damages which arise out of this Agreement shall be apportioned under California's Theory of Comparative Negligence as presently established or may be hereafter modified.

SECTION 14. INSURANCE REQUIREMENTS.

Both parties shall maintain sufficient insurance, self-insurance or a combination thereof to comply with the insurance requirements set forth in the attached Exhibit C, and if requested, each party shall furnish the other party with certificates of insurance evidencing the required coverage. Each party must provide to the other thirty (30) days' notice, in writing, of any pending change in the limits of liability or of any cancellation or modification of the policy.

SECTION 15. FORCE MAJEURE.

Neither party shall be liable in damages or have the right to terminate this Agreement for any delay or default in performing hereunder if such delay or default is caused by causes beyond that party's reasonable control and occurring without its fault or negligence, including, but not limited to natural disasters, wars, riots, insurrections or any other cause beyond the reasonable control of the party whose performance is affected.

SECTION 16. TIME OF ESSENCE.

Where performance of a covenant is specified herein to be performed on or before a certain date, time shall be of the essence of said covenant. Performance by the parties of each and every

covenant of this Agreement in a timely manner is material, the delay as to which shall constitute a material breach of this Agreement for which the party breached against may terminate this Agreement.

SECTION 17. EFFECT OF WAIVER.

The waiver by either party of any breach of any term, covenant or condition of this Agreement shall not be deemed a waiver of such term, covenant or condition of waiver of any subsequent breach of such term, covenant/or condition as to the other party. The consent or approval by either party to or of any act by the other party which requires approval or consent shall not be deemed to waive provisions for approval or consent to any such subsequent acts by the party whose approval or consent is otherwise required.

SECTION 18. ELECTIVE TERMINATION.

This Agreement may be terminated by either party at any time during the term for any reason, or for no reason, upon giving the other party written notice of termination. In the event such notice of termination is given, this Agreement shall be deemed terminated one hundred twenty (120) days after giving notice pursuant to Section 21.

SECTION 19. TERMINATION UPON DEFAULT.

In the event of any default on the part of COUNTY in COUNTY's performance of or compliance with any of the terms, conditions and covenants of this Agreement, DISTRICT shall have the right, in addition to or as an alternative to any other right it may have at law or in equity or pursuant to this Agreement, to terminate this Agreement; provided, however, that DISTRICT shall first give written notice to COUNTY of such default and COUNTY shall thereafter have a period of thirty (30) days to correct the default.

SECTION 20. SURRENDER ON TERMINATION.

On the last day, or the sooner termination of the term of this Agreement, COUNTY shall quit and surrender all Parks and Recreation Venues, Fixtures, Furnishings, and Equipment in good condition and repair (reasonable use and wear and tear, and damage or deterioration caused by the elements, earthquake, flood, and fire not caused by the negligence of the COUNTY excepted), and remove all property owned by COUNTY from the Venues. All such property not so removed shall be deemed at the option of DISTRICT to have been abandoned by COUNTY.

SECTION 21. NOTICES AND REPRESENTATIVES.

All notices required or permitted to be given under this Agreement shall be in writing and personally delivered or sent by U.S. mail, postage prepaid addressed as follows:

DISTRICT
GCSD Offices
504 Avenue Alhambra, Third Floor
PO Box 335
El Granada, CA 94018

COUNTY
County Parks Department
455 County Ctr # 4
Redwood City, CA 94063

The parties may change their respective addresses for purposes of delivering notices by sending notice of such change pursuant to this Section.

SECTION 22. RETENTION OF RECORDS.

The parties shall retain records pertinent to this Agreement for a period of not less than five (5) years after final payment under this Agreement or until a final audit report is accepted by District, whichever occurs first. The parties hereby agree to be subject to the examination and audit by their respective Auditors for a period of five (5) years after final payment under this Agreement.

SECTION 23. MISCELLANEOUS PROVISIONS.

- A. The parties agree that this Agreement shall be governed and construed in accordance with the laws of the State of California. In the event that suit shall be brought by either party to this Agreement, the parties agree that venue shall be exclusively vested in the state courts of the County of San Mateo, or if federal jurisdiction is appropriate, exclusively in the United States District Court, Northern District of California.
- B. The headings of the sections and subsections of this Agreement are inserted for convenience only. They do not constitute a part of this Agreement and shall not be used in its construction.
- C. All exhibits to this Agreement are incorporated by reference and are deemed a part of this Agreement. This Agreement may only be amended by formal written agreement executed by both parties.

- Exhibit A Scope of Services
- Exhibit B County Parks Hourly Rates for Services
- Exhibit C Insurance Requirements

- D. If a court of competent jurisdiction adjudges any provision of this Agreement as void or unenforceable, the remaining provisions shall not be affected hereby and shall remain in full force and effect, unless such provision formed a material consideration for this Agreement.

WITNESS THE EXECUTION HEREOF, the date written next to the signing party's signature.

GRANADA SANITARY DISTRICT

COUNTY OF SAN MATEO

By Matthew Clark /date 127 Aug 2014
Matthew Clark, Board President

By _____ /
Dave Pine, Chair /date
Board of Supervisors

APPROVED AS TO FORM

APPROVED AS TO FORM

By Jonathan Wittwer
Jonathan Wittwer, GSD General Counsel

By _____
John C. Beiers, County Counsel

ITEM #4

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Delia Comito, Assistant General Manager
Subject: Report on Parks Advisory Committee Prioritized Parks and Recreation Needs List
Date: August 30, 2018

The attached list prioritizing parks and recreation needs for fiscal year 18/19, approved by the Parks Advisory Committee (PAC) on May 8, 2018, is presented for the Boards preliminary review. The list ranks park priorities to be recommended by PAC to the Board for the current fiscal year, but requires updating due to the completion of some of the projects on the list. At the request of PAC Chair, Pat Tierney, he will provide the Board with a brief summary on the status of the projects listed. At the next PAC meeting scheduled on 9/11/18, the Committee intends to update the list for presentation to the Board at the regular September 20, 2018 meeting.

**2018-2019 PRIORITIZED PARKS AND RECREATION NEEDS LIST AND
THEIR STATUS, AS OF 8/29/18
Submitted to GCSD Board of Directors**

The following parks and recreation needs for 2018-2019 were identified by the GCSD Parks Advisory Committee (PAC) and prioritized by vote of the committee. We took a one-year perspective. The PAC is very interested in seeing recreation facilities built, communications about parks and recreation improved and programs enhanced this year.

1. **Develop plans and outreach for a small neighborhood active park(s) or playground(s) in median 7 and/or 8 (Balboa) and submit as soon as possible. (In progress)**
2. **Explore lease of land from Cabrillo Unified School District for active and passive recreation on the El Granada surplus property.**
3. **Replace benches and picnic tables at key locations in the medians.**
4. **Develop a trail and amenities plan for all El Granada medians, with priority on median #11 (Portola), as soon as possible.**
5. **Create and implement a parks and recreation webpage on the GCSD website. (Completed)**
6. **Write a recreation-focused GCSD newsletter and have it mailed to all district residences. (Completed)**
7. **Identify and promote 6-12 short (1/2 day) special events for summer 2018 organized by the PAC and sponsored by the district. (Completed)**
8. **Support efforts to protect the Burnham Strip with signs, and plans for resource protection and recreational improvements, such as a Burnham park and open space. (In progress)**
9. **Liaison with County Parks on the Quarry Park master plan and pump track. (In progress)**
10. **Support the District to acquire and develop a community center.**
11. **Explore potential locations for a small disc golf course.**
12. **Explore additional locations for small pocket parks in district neighborhoods.**

ITEM #5

GRANADA COMMUNITY SERVICES DISTRICT

AGENDA MEMORANDUM

To: Board of Directors
From: Delia Comito, Assistant General Manager
Subject: Status Report on Miscellaneous Park Projects
Date: August 30, 2018

This Agenda Item was requested by Director Seaton for informational updates on two non-District projects, an update on the Quarry Park pump track commitment, and for information on the status of partnerships with County Parks, Cabrillo Unified School District and/or other agencies.

Listed below is the project information known by staff.

Coastside Beach Volleyball Project – This project was brought to the District by resident Neil Merrilees in early 2017, and at the meeting held on 2/16/17, the Board approved pledging support not to exceed \$5,000 for the cost of sand for the volleyball court. Since the meeting, District staff has not had any contact with Mr. Merrilees, nor has staff received a request for the monetary support. Staff has no information of the status.

Clipper Ridge Basketball Court Improvements - Staff has no information on the status of the project, but recalls hearing that the County may have completed their planned improvements to the court.

Quarry Park Pump Track - As approved/directed by the Board at the meeting held on 04/19/18, a letter was mailed to Sam Herzberg, San Mateo County Parks, on 8/12/18, confirming the District's pledge to fund a pump track in Quarry Park. A copy of the letter is attached.

Director Seaton also requested discussing the formation of a 501c(3) to handle the volunteer efforts for some of the projects, which, as it turns out, is unnecessary. As a public agency, people are allowed to volunteer their services to the District. Legal Counsel has confirmed that there is no legal reason, or advantage as a public agency to have a 501c3. The District may wish to consider drafting policies and procedures for a volunteer program in the future.



GRANADA COMMUNITY SERVICES DISTRICT

Board of Directors
Leonard Woren, President
Barbara Dye, Vice President
Jim Blanchard, Director
Matthew Clark, Director
David Seaton, Director

August 13, 2018

Sam Herzberg, Senior Planner
San Mateo County Parks Department
455 County Center, 4th Floor
Redwood City, CA 94063

Re: Quarry Park Master Plan

Dear Sam,

As approved by the District Board of Directors on April 19, 2018, this letter is to affirm the District's pledge to provide funding for an appropriately located bicycle pump track in Quarry Park. Parks and recreation is a vital and essential public service, and we appreciate the opportunity to partner with the County of San Mateo to help meet the recreational needs of the community.

Please feel free to contact me if you have any questions.

Sincerely,

DELIA COMITO
Assistant General Manager

Cc: GCSD Board of Directors
Chuck Duffy