



GRANADA COMMUNITY SERVICES DISTRICT

Minutes BOARD OF DIRECTORS SPECIAL AND REGULAR MEETINGS Thursday, March 16, 2017

CALL SPECIAL MEETING TO ORDER

The special meeting was called to order at 6:34 p.m.

ROLL CALL

President Jim Blanchard, Vice President Ric Lohman, Director Matthew Clark, Director David Seaton, and Director Leonard Woren.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and Assistant General Manager Delia Comito.

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

1. **CONFERENCE WITH LEGAL COUNSEL–ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: (One potential case)

RECONVENE TO OPEN SESSION

Counsel reported that there was no reportable action in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular meeting was called to order at 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Mr. Stockman introduced himself to the Board, stating that he is a new Fire District Board Member and that he is in support of the new fire station project and looks forward to working with the CSD.

ACTION AGENDA

1. Consideration of Ordinance Amending the District Ordinance Code Relating to Parks and Other District Property Regulations, and Related Enforcement Provisions - First Reading.

The Ordinance was revised with the changes requested at the last meeting and is presented again as a “first reading.” Counsel Wittwer reviewed the changes and additions with the Board.

ACTION: Director Lohman moved to waive the first reading of the Ordinance. (Lohman/Woren). Approved 5-0.

ACTION: Director Woren moved to approve the first reading of the Ordinance. (Woren/Clark). Approved 5-0.

2. Consideration of an Ordinance Amending the District Ordinance Code Relating to Sewer Permit Variances for Nonconforming Parcels - Second Reading.

District Counsel recommended that the revised ordinance be treated as a first reading, and that Section 1.(2) be amended to read as follows:

Where the size of the subject parcel is less than 60% of the minimum parcel size, the District can only make the finding

“that provision of sewer service would not significantly adversely affect the ability of the District to serve a conforming parcel in view of the applicable buildout limits in the County of San Mateo Local Coastal Program”

by placing a condition upon a recorded Sewer Permit that limits the number of bedrooms that the Sewer Permit will serve to two bedrooms.

ACTION: Director Clark moved to waive the first reading of the Ordinance. (Clark/Woren). Approved 4-1 (Seaton opposed).

ACTION: Director Woren moved to approve the first reading of the Ordinance. (Woren/Clark). Approved 4-1 (Seaton opposed).

3. Consideration of Draft Permit Agreement with the County of San Mateo for GCSD Use of Plazas and Medians in El Granada.

The draft County agreement, which will grant the District permission to construct park improvements in the medians under the easement rights vested to the County, was presented to the Board. An exhibit itemizes the specific type of parks allowable under the Agreement and specifies various requirements and restrictions under the 20-year term agreement.

The General Manager said that the agreement generally favors the County, but that suggested Staff changes favoring the District are shown on the draft presented. The Agreement was vetted and approved by the Park Advisory Committee on 02/27/17.

The Board held a discussion. Public member Fran Pollard provided comment. The revised agreement will be forwarded to the County for their review, and will be brought back at a future meeting for Board approval.

4. Consideration of Sewer Main Relocation Plan Over the Medio Creek Bridge Crossing.

General Manager Chuck Duffy provided an overview of the condition of the sewer main strapped to the old County Medio Creek Bridge. Winter storms have eroded the south side supports of the bridge significantly, and the crumbling concrete has bent the cast iron sewer main. Our District Engineer is in the process of exploring temporary fixes to the issue, and also continues to pursue the long term solution to removing the pipe from the bridge by re-directing the flow to the south to the Naples Beach Pump station.

5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Lohman provided an update on the effects of the recent winter storms on the SAM system, as well as an update on the potential recycled water project.

CONSENT AGENDA

- 6. Approval of February 16, 2017 Meeting Minutes.**
- 7. Approval of March Warrants for \$136,917.35 (Checks 6472-6498)**
- 8. Approval of January 2017 Financial Statements.**
- 9. Approval of Assessment District Distribution #8-16/17.**

ACTION: Director Woren moved to approve Consent Agenda. (Woren/Clark).
Approved 5-0.

COMMITTEE REPORTS

10. Report on seminars, conferences, or committee meetings.

Director Lohman reported on the LAFCo meeting that he attended.

INFORMATION CALENDAR

- 11. Attorney's Report. (Wittwer)**
- 12. General Manager's Report. (Duffy)**
- 13. Administrative Staff Report. (Comito)**
- 14. Engineer's Report. (Kennedy Jenks)**

ADJOURN REGULAR MEETING

The Regular Meeting adjourned at 9:37 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: May 18, 2017, 2017