



## GRANADA COMMUNITY SERVICES DISTRICT

### **MINUTES** **BOARD OF DIRECTORS** **REGULAR MEETING AT 7:00 p.m.**

June 20, 2024

This meeting was held in person and via Zoom.

#### **CALL REGULAR MEETING TO ORDER**

The Regular Meeting was called to order at 7:00 p.m.

#### **ROLL CALL**

Board Vice President and Board President Pro Tem Jen Randle, Director Matthew Clark, Director Barbara Dye. Director Jill Grant participated via teleconference from 128 Coronado St., El Granada, pursuant to Government Code Section 54953(b). Board President Nancy Marsh was absent.

Staff: General Manager Chuck Duffy, Assistant General Manager Hope Atmore, and District Counsel William Parkin.

#### **GENERAL PUBLIC PARTICIPATION**

None

#### **REGULAR MEETING AGENDA**

##### **1. Parks and Recreation Activities.**

- a. Report on Granada Community Park and Recreation Center – Project Manager Ray Razavi reported that the IS/MND was published for public comment in mid-May and that 70 comments had been received within the 30 day comment period, which will be reviewed by the project team. Director Dye gave a brief timeline review of the District's outreach process dating back to the 1990's. Community member DJ Anderson asked if the project was already approved, and also asked for clarification on future steps. Mr. Duffy explained that the MND needs to be approved by the Board at a future public meeting, and the proposed project would go to the County for a Coastal Development Permit. Community member Kate Broderick expressed disappointment over the future closing of the Picasso Preschool. Director Clark gave a summary of the outreach meetings, surveys mailed, comments returned, and Parks Advisory Committee meetings that have taken place and stated that he feels the outreach has been heroic. Director Grant disagreed and stated that the IS/MND is insufficient because there was no needs assessment for a hybrid model for a pre-school. She went on to say that the IS/MND comment period should be extended, and expressed concerns over several of the items in the MND report. Director Randle asked what the process would be for extending the comment period. Legal Counsel Bill

Parkin stated that 30 days is standard for an MND, however, he recommended the additional time because the County has also requested additional time for review of the MND. He stated that staff can make that change without the need for Board action. Director Dye listed the various permits that will be required for the project. Director Randle clarified that a time extension would effectively extend the period for the community to comment on the MND as well. Mr. Duffy stated that staff would reach out to the MCC to arrange a presentation during the extended comment period.

- b. Report on Planned Recreation Program Events – Hope Atmore listed tentative programs for late Summer/Fall including nature journaling, walks, movie night, and Fall Fest with SMC Parks, but during the summer, events are on hold.

## **2. Consideration of Policy and Resolution for the Statewide November 5, 2024 General Election.**

Mr. Duffy explained that the Board should decide between a 200-word or 400-word limit for candidate statements, and also determine if the District or candidates should pay for the cost of candidate statement publication.

**ACTION:** Director Dye moved to approve a 200-word limit, to have the District pay for candidate statements, and to approve the accompanying Resolution No. 2024-02. (Dye/Clark). Approved 4-0.

President Pro Tem Randle reordered the agenda to consider Item #4.

## **4. Approval of Audited District Financial Statements for the Fiscal Year Ending June 30, 2023.**

Christopher Brown from CJ Brown & Company CPAs provided an overview of his firm and reviewed the audited financial statements for FY ending June 30, 2023.

**ACTION:** Director Dye moved to approve the Audited District Financial Statements for FY ending June 30, 2023. (Dye/Clark). Approved 4-0.

## **3. Public Hearing – Consideration of Granada Community Services District Fiscal Year 2024/25 Sewer and Parks & Recreation Budgets.**

President Pro Tem Randle opened the public hearing for comments. There were no public comments. The public hearing was closed. Director Grant asked for an explanation of the ERAF revenues the District receives. Mr. Duffy explained that the ERAF refund money is essentially part of the property tax revenue the District receives. The statewide ERAF program took money that was pledged to cities, counties, and special districts as part of Prop 13, and reallocated it to school districts, up to a certain limit of funding. When that certain limit is reached, the money reverts back to the districts, cities, and counties. Mr. Duffy provided an overview of the proposed budget, highlighting the revenue increase of \$105 per ERU for sewer service charges and 14% for commercial accounts, and the increase in interest earned on reserves. Mr. Duffy reported that while the SAM budget had an increase of 15% in the SAM operations budget, the impact on GCSO was less than that due to our reduced flows from the District. Community member Janet Brayer asked for clarification on revenue sources for future parks and recreation. Director Randle pointed out that the District does not yet have an approved project and

therefore the proposed budget supports approved initiatives for the upcoming fiscal year.

**ACTION:** Director Clark moved to approve the Fiscal Year 2024/25 Sewer and Parks & Recreation Budgets. (Clark/Dye). Approved 4-0.

**5. Engineer's Report.**

**6. Report on Sewer Authority Mid-Coastside Meetings.**

Director Clark provided an overview of recent SAM meetings. Director Dye stated that the City of Half Moon Bay passed the SAM budget that included money for the SAM IPS pipeline work in Montara.

a. SAM Operations and Collections Budget Approval Resolutions.

**ACTION:** Director Dye moved to approve the Operations and Collections Budgets Resolutions (Dye/Clark). Approved 4-0.

**CONSENT AGENDA**

**7. April 18 Regular Meeting Minutes.**

**8. May 2024 Warrants.**

**9. June 2024 Warrants.**

**10. March 2024 Financial Statements.**

**11. April 2024 Financial Statements.**

**12. Dedication of Class 3 Mainline Extension to Serve APN: 048-032-070, 239 Cortez Avenue, Miramar (Irfan).**

**ACTION:** Director Dye moved to approve the Consent Agenda (Dye/Clark). Approved 4-0.

**COMMITTEE REPORTS**

**13. Report on seminars, conferences, or committee meetings.**

**INFORMATION CALENDAR**

**14. Attorney's Report. (Parkin)**

General Counsel Bill Parkin reported that the California Supreme Court knocked out the Business Round Table's Initiative in an unanimous decision.

**15. General Manager's Report. (Duffy)**

**16. Administrative Staff Report. (Atmore)**

**17. Future Agenda Items.**

Director Grant stated that Cal Fire mowing ordinances do not apply to GCSB because as a public agency with a natural resources management plan, the District is exempt. Director Randle reminded the Board that the request for an RCD presentation has been made and it is on future agenda items for July or August.

**ADJOURN TO CLOSED SESSION**

**1. Conference with Legal Counsel – Existing Litigation - Government Code Section §54956.9(d)(1).**

*City of Half Moon Bay v. Granada Community Services District and Montara Water and Sanitary District (RPI, Sewer Authority Mid-Coastside) – Santa Clara*

County (Superior Court Case No. 17CV316927; Sixth District Court of Appeal Case No. H049896)

**RECONVENE TO OPEN SESSION**

No reportable action.

**ADJOURN REGULAR MEETING**

The meeting was adjourned at 9:17 p.m.

ATTEST:

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Hope Atmore, Board Secretary

Date Approved by the Board: July 18, 2024