



GRANADA COMMUNITY SERVICES DISTRICT

Minutes PARK ADVISORY COMMITTEE SPECIAL MEETING

June 12, 2018

Call to Order

The Special meeting of the Park Advisory Committee was called to order at 7:03 pm.

Roll Call

Committee Members: Pat Tierney (Chair), Nancy Marsh (Vice Chair), Susannah Cantrell, Paul Koelsch, Fran Pollard, and Dale Ross. Owen Moore was absent.

Staff: Delia Comito (GCSD).

GENERAL PUBLIC PARTICIPATION

A resident living on Ave. Cabrillo said that the trees in the Ave. Cabrillo medians are a hazard, and that maintenance is needed.

ACTION ITEMS

1. Approve May 8, 2018 Meeting Minutes.

The minutes were tabled for staff verification on Item 4.

2. Subcommittee Report Regarding the GCSD Newsletter and the Parks Webpage.

Committee Member Marsh reported on the status of the newsletter and parks and recreation webpage. She said that the subcommittee was recommending a quarterly, electronic newsletter in the future.

3. Discuss and Finalize Planning for the 2018 Summer Special Events Program.

Chair Tierney indicated that there were still a few loose ends, and that fliers should be made for the individual events. There was some discussion regarding the liability waivers needed from participants.

4. Discuss Needs and Member Tasks for the 6/16/18 Special GCSD Meeting at Burnham Park.

Director Dye, who was the Board Committee Member in charge of the event, was present to discuss and coordinate what was needed for the event. PAC Members were able to contribute various items and volunteered their assistance to set-up and man the event.

Director Dye explained that Kikuchi + Kankel will have their concept designs displayed at the event, and that forms will be provided for public members to provide their input and ideas regarding the future Burnham Park.

5. Discuss the Status of a Pump Track Project in Quarry Park and Other Locations.

Staff provided a copy of the draft letter addressed to Sam Herzberg, San Mateo County Parks, pledging financial support for an appropriately located bicycle pump track in Quarry Park, as approved by the Board of Directors on 4/19/18. Director Dye requested the removal of one sentence that may imply the District was planning the Quarry Park project.

The Committee held a discussion considering which project would be constructed sooner, if located in Quarry Park versus somewhere else, such as on the CUSD property, if the District was able to negotiate a lease agreement. There was a consensus that a track on CUSD property would take longer, and that funding a track in Quarry Park would be the better way to go. Committee Member Pollard expressed concerns about the Quarry Park location, and preferred alternate locations to be considered.

Resident Brad Holmes, commented to the Committee that the Quarry Park location was changed from where it was originally planned, due to community concerns. He also stated that pump track supporters were anxious to get a project started.

ACTION: Member Fran Pollard moved to recommend that the project be located on CUSD property or other County owned property. The motion failed for lack of a second.

6. Discuss the Status of Concept Design for EG Medians 7 and 8, and Proposal to Replace Picnic Tables along Avenue Balboa.

Chair Tierney reported on the status of medians 7 & 8, and estimated that concepts might be presented as soon as September 2018, given that Director Dye said a topo was authorized and moving forward.

ACTION: Tierney moved to recommend that the replacement of the picnic tables on all Balboa medians be included in the Kikuchi + Kankel contract as a priority. (Tierney/Marsh). Approved 6-0.

7. Discuss the EG Medians Trail Master Plan.

Chair Tierney provided the background on this item. Though the sub-committee had drafted an RFP, it was postponed indefinitely, in order to wait until improving medians 7 & 8 moved forward. However, the Committee worked to outline the tasks for a future median trails master plan.

Member Ross indicated his interest in a tree policy. Resident Cecelia Baloian spoke of her concern about tree maintenance.

ACTION: Chair Tierney moved to approve a list of twelve tasks to develop a median trails master plan. (Tierney/Marsh). Approved 6-0.

8. Schedule/Confirm the Next PAC Meeting.

The Committee agreed to hold the next meeting on 9/11/18.

ADJOURN

The meeting was adjourned at 9:10 p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, District Secretary

Pat Tierney, Committee Chair

Date Approved by the Committee: September 11, 2018