



GRANADA COMMUNITY SERVICES DISTRICT

Minutes **BOARD OF DIRECTORS** **SPECIAL AND REGULAR MEETINGS**

Thursday, November 19, 2015

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, Director Ric Lohman, and Director David Seaton.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

ADJOURN TO CLOSED SESSION

1. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).

Agency designated representative: Chuck Duffy

Unrepresented employee: District Administrator.

RECONVENE TO OPEN SESSION

Counsel noted that there was no reportable action in the Closed Session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER

The Regular Meeting of the Granada Community Services District Board of Directors was called to order at 7:38 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

El Granada resident PJ Monica asked the Board to consider a bike park or "pump track" as a park project on the Impink property in the Burnham Strip currently for sale. He has other local people willing to help construct the track, and feels the project will benefit kids in the community, unlike some other potential project.

ACTION AGENDA

1. Consideration of Recology of the Coast Rate Increase for Solid Waste and Recycling Services and Initiation of Proposition 218 Process.

General Manager Chuck Duffy explained that the Franchise Agreement approved by the Board last year includes a methodology for the cost-based structure of the rate adjustment for 2016. He verified the calculation based on the information provided by Chris Porter of Recology, which adds 1.87% to the existing rates. He indicated that the adjustment is subject to Proposition 218 if approved by the Board.

ACTION: Director Lohman moved to direct staff to proceed with Prop. 218 noticing of Recology ratepayers. (Lohman/Clark). Approved 5-0.

2. Consideration of Updates and Amendments to District By-laws and Associated Resolution.

Counsel Wittwer reviewed the by-law revisions provided in the agenda packets and other changes he suggested. The revisions are necessary to incorporate CSD law applicable to the District and the District Administrator's pending title change.

ACTION: Director Clark moved to approve the revisions to the by-laws as discussed. (Clark/Blanchard). Approved 5-0.

3. Consideration of Resolution Establishing Position and Compensation for the Position of Assistant General Manager and Related Personnel System Manual Amendments.

Duffy explained that the resolution will be changed to reflect the District's intent to pay a maximum of \$120,000 annually, which includes medical insurance. Based upon the cost of insurance, the annual pay is adjusted to \$111,600 per year for the new position. The necessary personnel manual changes will be made to reflect all aspects of the new position.

ACTION: Director Clark moved to approve the Resolution and policy changes as amended. (Clark/Blanchard). Approved 4-1. (Seaton opposed).

4. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Directors Lohman and Woren reported on the 10/16/15 SAM meeting and the recycled water committee meetings held. It was mentioned that the new SAM Manager was hired and will be starting in the first week of December.

Comito requested that Item 7, October Financial Statements, be tabled to the next meeting.

CONSENT AGENDA

5. Approval of October 15, 2015 Meeting Minutes.

6. Approval of November 2015 Warrants.

8. Approval of Assessment District Distribution #3-15/16.

9. Approval of Progress Payment #1 to J. Howard Engineering for \$371,893.65.

ACTION: Director Blanchard moved to approve Items 5, 6, 8 and 9 of the Consent Agenda. (Blanchard/Clark). Approved 5-0.

COMMITTEE REPORTS

10. Report on seminars, conferences, or committee meetings.

Director Lohman reported on the 11/18/15 LAFCo meeting.

INFORMATION CALENDAR

11. Attorney's Report. (Wittwer)

Nothing to report.

12. General Manager's Report. (Duffy)

Nothing to report.

13. Administrator's Report. (Comito)

Nothing further to report.

14. Engineer's Report. (Kennedy Jenks)

Nothing to report.

ADJOURN REGULAR MEETING

The meeting was adjourned at 9:20p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: December 17, 2015