



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS REGULAR MEETING

Thursday, June 15, 2017

CALL REGULAR MEETING TO ORDER AT 7:37 p.m. District Office Meeting Room, 504 Avenue Alhambra, 3rd Floor, El Granada.

ROLL CALL

Directors Matthew Clark, David Seaton, Barbara Dye, and Leonard Woren were present. Board President Jim Blanchard was absent.

Staff: District Counsel Jonathan Wittwer and Assistant Manager Delia Comito were present. General Manager Chuck Duffy was absent.

GENERAL PUBLIC PARTICIPATION

Director Barbara Dye thanked staff for her board member orientation.

ACTION AGENDA

1. Consideration of Ordinance Amending the District Ordinance Code Relating to Parks and Other District Property Regulations, and Related Enforcement Provisions - Second Reading.

District Counsel explained that this ordinance is back on the Agenda due to a requirement that pre-adoption publication of a proposed ordinance is required as a CSD. Vice President Leonard Woren read the title of the ordinance into the record.

ACTION: Director Clark moved to waive the reading of the full text of the Ordinance and to adopt the Ordinance as having completed the Second Reading of the Ordinance. (Clark/Dye). Approved 4-0.

2. Consideration of Ordinance Amending District Code Article VII Relating to Permit Fes – Second Reading.

Board members requested additional clarifications and the proposed Ordinance was reconsidered and revised as a new First Reading of the Ordinance. Vice President Woren read the title of the ordinance into the record.

ACTION: Director Clark moved to waive the reading of the full text of the Ordinance and to approve the Ordinance as having completed its First Reading of the Ordinance and to place it on a subsequent Board Agenda for adoption of the Ordinance after completion of a Second Reading. (Clark/Dye). Approved 4-0.

3. Consideration of Revised Sewer Authority Mid-Coastside Operations, 5-Year Infrastructure Plan and Contract Collection Services Budgets for FY 2017/18.

Director Woren stated he would prefer an alternate option to the budget as presented by SAM to adopt an increased infrastructure budget to fully fund the SAM IPS pipeline repair. He recommended that the Board pass the budget as

presented, and also adopt by separate motion a budget with an increased infrastructure budget subject to approval by the other SAM member agencies.

ACTION: Director Clark moved to approve the SAM Operations Budget, 5 Year Infrastructure Plan, and the Contract Collections System Budget, all as presented, along with the appropriate standard resolutions. (Clark/Dye). Approved 4-0.

ACTION: Director Dye moved to approve the SAM Operations Budget, an alternate 5 Year Infrastructure Plan with increased funding of \$1.93 million, and the Contract Collections System Budget, along with the appropriate standard resolutions, with final approval contingent upon approval of the other two SAM member agencies (Dye/Clark). Approved 4-0.

4. Consideration of Granada Community Services District Operations and Capital Budget for FY 2017/18, and Potential Associated Sewer Service Charge Increase.

Assistant Manager Delia Comito reviewed the proposed budget and noted the changes from the version of the budget presented at the May board meeting. The changes included minor adjustments to the SAM operations and collections expenses, as well as a larger reduction in the SAM 5 Year Infrastructure Plans costs. The board then held a discussion concerning future potential rate increases. The board consensus was to direct staff to prepare the proposed final budget as presented, and to notice a public hearing for July 20, 2017 for public comment and board approval of the final District budget.

5. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Director Clark reported on the May 8, 2017 SAM meeting. He stated that the SAM board was generally unhappy with the draft of the recycled water contract with Coastside County Water District.

CONSENT AGENDA

- 6. Approval of May 11, 2017 Meeting Minutes.**
- 7. Approval of May 18, 2017 Meeting Minutes.**
- 8. Approval of June 1, 2017 Meeting Minutes.**
- 9. Approval of June Warrants for \$ 140,993.68.**
- 10. Approval of April 2017 Financial Statements.**
- 11. Approval of Assessment District Distribution #10-16/17.**

Item 6 was tabled until the next board meeting.

ACTION: Director Clark moved to approve Item 7, the May 18 meeting minutes. (Clark/Seaton) Approved 3-0-1, Director Dye abstaining.

Director Woren requested the following changes to Item 8, the June 1 meeting minutes: Item 1 on the minutes, replace the word "elected: with "chose"; Item 5, add the motion, second, and vote as follows (Clark/Woren) 4-0.

ACTION: Director Dye moved to approve Item 8, the June 1 meeting minutes, as amended above. (Dye/Clark) Approved 4-0.

ACTION: Director Clark moved to approve Items 9, 10, and 11. (Clark/Seaton) Approved 4-0.

COMMITTEE REPORTS

12. Report on seminars, conferences, or committee meetings.

INFORMATION CALENDAR

13. Attorney's Report.

14. General Manager's Report.

15. Administrative Staff Report.

16. Engineer's Report.

ADJOURN REGULAR MEETING

The Regular meeting was adjourned at 10:02p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by the Board: July 20, 2017.