



GRANADA COMMUNITY SERVICES DISTRICT

Minutes **BOARD OF DIRECTORS** **SPECIAL AND REGULAR MEETINGS**

Thursday, October 15, 2015

CALL SPECIAL MEETING TO ORDER

The Special Meeting of the Granada Community Services District Board of Directors was called to order at 6:30 p.m.

ROLL CALL

President Leonard Woren, Vice President Matthew Clark, Director Jim Blanchard, and Director David Seaton. Director Ric Lohman was absent.

Staff: General Manager Chuck Duffy, District Counsel Jonathan Wittwer, and District Administrator Delia Comito (7:30 pm meeting only).

GENERAL PUBLIC PARTICIPATION

None.

ADJOURN TO CLOSED SESSION

1. Conference with Labor Negotiator Chuck Duffy and Board of Directors (Government Code Section 54957.6).

Agency designated representative: Chuck Duffy

Unrepresented employee: District Administrator.

RECONVENE TO OPEN SESSION

District Counsel reported that no reportable action was taken in closed session.

ADJOURN SPECIAL MEETING

CALL REGULAR MEETING TO ORDER AT 7:30 p.m.

ROLL CALL

GENERAL PUBLIC PARTICIPATION

Resident Dale Ross spoke concerning the potential for small parks in the median strips in the District.

ACTION AGENDA

1. Consideration of Proposal for Transfer and Upgrade of AIMS (District GIS Program) not to exceed \$14,176.

District Counsel suggested several changes to the proposal, as follows: providing the District with a 90 day notice to cancel the agreement; access to the AIMS database in an exportable format; make the Aims Team responsible for what they

input; and using the District's standard independent contractor agreement to enter into an agreement with the AIMS Team, with the proposal as a scope of service.

ACTION: Director Seaton moved to approve the proposal as amended above. (Seaton/Blanchard). Approved 4-0.

2. Consideration of Report by Granada Park Committee on Progress of El Granada Medians Improvement Project.

Delia Comito reported that the Parks Committee held their initial kickoff meeting on October 6 at the district office.

3. Consideration of Resolution Establishing Compensation for the Position of District Administrator.

ACTION: This item was tabled to the next meeting.

4. Consideration of Report by District's Sewer Authority Mid-Coastside Representatives.

Board President Leonard Woren reported that the salary for the new General Manager contract is still being negotiated. The SAM Recycled Water Committee now includes representatives from CCWD. General Manager Chuck Duffy suggests the Recycled Water Project should go to the SAM member agencies for approval. SAM's legal Counsel recently submitted his resignation and will be leaving at the end of the year.

CONSENT AGENDA

5. Approval of September 3, 2015 Special Meeting Minutes.

6. Approval of October 2015 Warrants. (Check No. 5983 to 6015)

7. Approval of July 2015 Financial Statements. (Tabled from 9/3/15)

8. Approval of August 2015 Financial Statements.

9. Approval of September 2015 Financial Statements.

10. Approval of Assessment District Distribution #2-15/16.

ACTION: Director Clark moved to approve the Consent Agenda. (Clark/Blanchard). Approved 4-0.

COMMITTEE REPORTS

11. Report on seminars, conferences, or committee meetings.

None.

INFORMATION CALENDAR

12. Attorney's Report. (Wittwer)

Legal Counsel Jonathan Wittwer reported the Summons from the Armstrong case is being referred to our Insurance Company.

13. General Manager's Report. (Duffy)

No report this meeting.

14. Administrator's Report. (Comito)

District Administrator Delia Comito gave an update on fencing options for the Burnham Strip property in front of the fire station.

15. Engineer's Report. (Kennedy Jenks)

No report this meeting.

ADJOURN REGULAR MEETING

The meeting was adjourned at 8:40p.m.

SUBMITTED BY:

APPROVED BY:

Delia Comito, Secretary

Chuck Duffy, General Manager

Date Approved by Board: November 19, 2015