



GRANADA COMMUNITY SERVICES DISTRICT

MINUTES BOARD OF DIRECTORS REGULAR MEETING

August 17, 2023 at 7:30 p.m.

THIS MEETING WAS HELD IN PERSON AND VIA ZOOM.

CALL REGULAR MEETING TO ORDER

The Regular Meeting was called to order at 7:33 p.m.

ROLL CALL

Vice President Jen Randle, Director Matthew Clark, Director Barbara Dye, and Director Jill Grant participated remotely via teleconference. President Nancy Marsh was absent.

Staff: General Manager Chuck Duffy, Assistant General Manager Hope Atmore and District Counsel William Parkin.

GENERAL PUBLIC PARTICIPATION

Senior Coastsiders board member, April Campbell, shared information about the services provided by the nonprofit and on upcoming events and fundraisers. Barbara Dye commended Recology workers for their friendliness.

REGULAR MEETING AGENDA

1. Parks and Recreation Activities.

a. Report on Granada Community Park and Recreation Center.

Project Manager Ray Razavi updated the board and staff that the project description is complete, potential grants, procurement of irrigation water, and the biological and cultural reviews.

b. Consideration of Summer Recreation Program.

Assistant General Manager Atmore updated the Board on planned recreation events for August thru October, 2023.

2. Consideration of Approval of Class 3 Mainline Extension Permit for Neal and Inga Solloway, 1230 Columbus Street, El Granada. Neal Solloway was in attendance and thanked the Board for their consideration. General Manager Duffy stated that he had the authority in his capacity as General Manager to accept the new easements.

Action: Director Clark moved to approve the Class 3 Mainline Extension permit, and to grant the General Manager the power to approve the quitclaim of the existing easement to be replaced by the new easement for the mainline. (Clark/Dye). Approved 4-0.

- 3. Resolution to Authorize District Staff to Participate in State Disability Insurance Program.** GM Duffy explained that District employees were not covered by SDI in the past and that going forward it would be an opt-in program and all costs would be borne by the employee.
ACTION: Director Dye moved to approve the Resolution. (Dye/Randle).
Approved 4-0.
- 4. Consideration of Directors Compensation.** GM Duffy stated that director compensation can increase up to 5% a year and had not been raised since the early 2000's. Director Clark recommended an increase to \$190/meeting. The Board directed staff to draft an ordinance for the September meeting.
- 5. Consideration of Revised Starting Time for District Regular Board Meetings.** The Board directed staff to bring an item for a proposed time change from 7:30 to 7:00 for Regular board meetings at the September Board meeting.
- 6. Consideration of District Letter of Support for the Midcoast Community Council's request to San Mateo County to Fund Planning for Community Broadband.** AGM Atmore stated that the letter was now obsolete because San Mateo County had been removed from possible plans for Community Broadband. Community Member Michele Dragony emphasized risk to Coastside residents because of lack of telecommunications and 911 capability.
ACTION Director Dye moved to give staff the ability to act on behalf of the Board for future support of broadband and internet improvements. (Dye/Randle).
Approve 4-0.
- 7. Engineer's Report.** GM Duffy updated that the 2nd Phase of the 6 Year CIP is complete, and that the paving for the Big Wave Mainline extension was not accepted by the County and will need further review.
- 8. Report on Sewer Authority Mid-Coastside Meetings.** Mr. Duffy updated Board members that SAM had amended their annual budget by approximately \$1.3 million that was just approved in July and that the member agencies are now being asked to vote on the amendment. Mr. Duffy suggested that staff circulate possible times for a Special Meeting of the GCSB Board to consider the amendment.

CONSENT AGENDA

- 9. July 20, 2023 Regular Meeting Minutes.**
- 10. August 2023 Warrants.**
- 11. June 2023 Financial Statements.**
- 12. Assessment District Distribution #2-23/24.**
ACTION: Director Randle moved to approve the Consent Agenda.
(Randle/Clark). Approved 4-0.

COMMITTEE REPORTS

- 13. Report on seminars, conferences, or committee meetings.**

INFORMATION CALENDAR

14. **Attorney's Report. (Parkin)**
15. **General Manager's Report. (Duffy)**
16. **Administrative Staff Report. (Atmore)**
17. **Future Agenda Items.**

ADJOURN REGULAR MEETING

The regular meeting was adjourned at 8:36 p.m.

ATTEST:

Hope Atmore, Board Secretary

Date Approved by the Board: September 21, 2023.